Legislative Assembly

Notice of Meeting

Thursday, October 27, 2011
2:00 p.m. - 4:00 p.m.
Charles E. Young Grand Salon, Kerckhoff Hall
Dear Colleagues,

The first UCLA Legislative Assembly meeting of the 2011-12 Academic Year will take place Thursday, October 27, 2011 from 2:00 to 4:00 P.M. in the Charles E. Young Grand Salon in Kerckhoff Hall. I encourage all Senate faculty to attend.

The Legislative Assembly meetings represent an important opportunity for you to stay informed about the crucial issues facing our campus this year. In addition to participating in regular Senate business, you will have an opportunity to hear the following important presentations:

- State of the Campus: Gene Block, Chancellor
- Budget Update: Steve Olsen, Vice Chancellor & Chief Financial Officer
- Update on Academic Personnel Process:
  Carole Goldberg, Vice Chancellor for Academic Personnel
- Academic Freedom: What You Need to Know:
  David Teplow, Chair, Committee on Academic Freedom
  Carole Goldberg, Vice Chancellor for Academic Personnel

I look forward to seeing you at the meeting.

Sincerely,

Andrew Leuchter
Chair of the Academic Senate
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**Meeting of the Legislative Assembly**

**ORDER OF BUSINESS**

*Thursday, October 27, 2011 2:00 p.m. – 4:00 p.m.*

*Charles E. Young Grand Salon, Kerckhoff Hall*
Legislative Assembly

MINUTES JUNE 2, 2011 2:00 P.M. – 4:00 P.M. CHARLES E. YOUNG GRAND SALON, KERCKHOFF HALL

WITH A QUORUM PRESENT MEETING CALLED BY
Ann Karagozian, Academic Senate Chair at 2:05 p.m.

TYPE OF MEETING
Legislative Assembly

GUESTS
Presenters: Chancellor Gene Block, and Vice Chancellor of Finance, Budget, & Capital Programs Steve Olsen

WELCOME & ANNOUNCEMENTS
CHAIR ANN KARAGOZIAN

Chair Karagozian began by welcoming the members to the final Legislative Assembly meeting of the Academic Year.

Approval of Meeting Minutes: The meeting minutes from the April 21, 2011 Legislative Assembly meeting were approved as written.

Executive Board Elections: Chair Karagozian reminded the members to submit their ballots for the Executive Board elections. Ballots were distributed at the door, and the election results will be announced at the end of the meeting.

Academic Senate Awards: The winners of the following Academic Senate awards were recognized:
- 2011-12 Faculty Research Lecturers: presented by Ann Karagozian, Chair, Academic Senate.
  - North Campus: Teofilo Ruiz, History, and Spanish & Portuguese
  - South Campus: James Lake, Molecular Cell, & Developmental Biology and Human Genetics
- 2010-11 Distinguished Teaching Awards: presented by Ann Karagozian, Chair, Academic Senate.
  - Senate Recipients:
    - Ann Carlson, Law – *Eby Award for the Art of Teaching*
    - Andrew Christensen, Psychology – *Graduate Level Award*
    - Ian Krouse, Music – *Undergraduate Mentorship Award*
    - Patricia Phelps, Physiological Science
    - Yahya Rahmat-Samii, Electrical Engineering
    - Phillip Rundel, Ecology & Evolutionary Biology
  - Non-Senate Recipients:
    - Latifeh Hagigi, Near Eastern Languages & Cultures
    - Dario Nardi, Anthropology
    - John Phelan, Life Science Core Curriculum
- Teaching Assistant Recipients:
  - Netta Avineri, Applied Linguistics
  - Robert Groves, Classics
Katherine Isokawa, English
Michaela Patterson, Molecular, Cellular, & Developmental Biology
Dris Soulimani, Near Eastern Languages & Cultures
- 2011 Gold Shield Faculty Prize: presented by Gene Block, Chancellor.
  - Matthew Lieberman, Psychology, and Psychiatry & Biobehavioral Sciences

### APPROVAL OF THE CONSENT CALENDAR

**CHAIR ANN KARAGOZIAN**

The following Consent Calendar items were also unanimously approved by the Legislative Assembly:

- Annual Report(s):
  - Committee on Development, 2009-10
- Bylaw Change Proposal(s):
  - Anderson Graduate School of Management
  - College of Letters & Sciences
  - Graduate School of Education & Information Studies
  - Graduate Council Bylaw 65.2
- Appendix V Proposal(s):
  - Discontinuance of the Masters Program in Teaching English as a Second Language (TESL)
  - Discontinuance of the Masters of Arts (MA) and Establishment of the Master of Science (MS) in Ecology and Evolutionary Biology (EEB)
- Miscellaneous Item(s):
  - Committee on Committees Slate for 2011-12

### ACTION ITEM: REQUEST FOR EXCEPTION WITHIN UCLA DIVISIONAL BYLAW 45.E.3

**CHAIR ANN KARAGOZIAN**

Academic Senate Bylaw IV, Section E, Paragraph 3 requires that the Chair, Vice Chair, and Immediate Past Chair of the Senate receive permission to serve in an administrative capacity when the appointment is to begin within one calendar year after leaving office. Professor Robin L. Garrell’s has been asked to serve as the Vice Provost for Graduate Education and Dean of the Graduate Division, beginning, July 1, 2011, and is therefore seeking an exception to allow service in this position.

Following discussion, the motion was made to approve the exception for Professor Garrell. The Legislative Assembly approved this motion 54 in favor, 1 opposed, and 1 abstention.

### UPDATES ON UC AND CAMPUS ISSUES

**CHAIR ANN KARAGOZIAN**

Chair Karagozian began by providing the members with recent UC and Senate Issue updates.
UC Budget Updates

- State’s $500M cut to UC is being implemented; designed to meet part of state’s $25B deficit
  - UCLA’s current share of cut is $96M, but with increased student tuition and undergraduate non-residents, targeted cuts, and reductions by UCOP, there will be positive cash balances in FY11 and FY12.
  - UCOP reducing its expenditures by $50-60M (?) to ease cuts to campuses
  - Permanent budget shortfall to UCLA: $55M (as of FY12)
- See VC Olsen presentation at the February 2011 LgA meeting

- Unknown: if additional cuts to UC will be made due to tax extension impasse in Legislature
  - May have answer soon, given possibility of a state budget approved by June 15th

UC Academic Council Issues and Opinions

- UCOP “Funding Streams” proposal
  - Allows funds generated by campus (much of which currently is sent to UCOP for redistribution) to remain on the campus, but with “tax” to UCOP for central functions and systemwide programs
  - Being enacted as of July, 2011

- UCOP “Rebenching” process
  - Systemwide committee examining mechanisms for distribution of UC General Funds to campuses; discussions center on enrollment targets and mechanisms for possible implementation of “formulas”
  - Senate and Administration representation on committee

- UC Online Education Pilot Program
  - 29 proposed courses approved for further development, five from UCLA
  - Funding model has changed (and generated some concern): $750K grant from the Gates Foundation and $6.0M in UC STIP borrowing to fund the program
    - Altered emphasis on non-UC students to help pay back loan
    - Clarification needed on review of proposed online courses
    - Need to integrate with existing online education capabilities on most campuses
  - Provost Larry Pitts will visit UCLA to discuss this issue in an Online Education Town Hall on Monday, June 6th from 10:00 a.m. to 11:30 a.m. in 131 Kerckhoff Hall

- Visiting Graduate Student Researcher (VSR) Interim Policy
  - Proposal made in response to August 2010 policy by Graduate Division on charging NRT for VSRs
  - Proposed policy vetted by Senate committees for implementation as interim policy by Fall 2011
  - General concurrence by Deans; details on implementation processes being worked
  - General guidelines:
    - VSRs coming to UCLA with own support will need to pay set fees based on typical services (visa processing, library access, health insurance, Bruin Card, etc.)
VSRs requiring support from UCLA faculty grants or contracts will need to be supported at the same salary level and pay the same fees as required for regular graduate students advanced to candidacy (i.e., = in state tuition)

- UCLA Residential Conference Center/Faculty Club
  - Senate view on project “formally articulated” by Council on Planning & Budget
  - CPB Report issued, April 2011
  - Administration response: CPB analysis “raises legitimate concerns regarding financial feasibility that should be explored further,” and will delay environmental review, Regental approval
    - VCPB Olsen’s office conducting thorough review of demand analysis, scope/site alternatives, financing
    - VCPB staff determining whether RCC proposal is scaled to realistic estimates of demand, occupancy
    - Examining financial feasibility of RDD without FC

A link to the UCLA Academic Senate website (www.senate.ucla.edu) was provided, as was the link to the UC Systemwide Senate website (http://www.universityofcalifornia.edu/senate/welcome/html), as members may find additional information on the above issues there.

CHANCELLOR GENE BLOCK & VICE CHANCELLOR STEVE OLSEN

PRESENTATIONS & DISCUSSION

Chancellor Block provided the Assembly with a general update of the campus, noting several achievements of the UCLA faculty, and the success of many campus events.

Chancellor Block also cited a number of appointments which took place:
- Chris Littleton as Vice Provost for Faculty Diversity & Development
- Jack Powazek as Administrative Vice Chancellor
- Carole Goldberg as Vice Chancellor for Academic Personnel
- Robin Garrell as Vice Provost for Graduate Studies and Dean of the Graduate Division

Additional searches are underway for the Vice Provost of International Studies and dean for the Graduate School of Education & Information Studies

Chancellor Block remarked the following as “highlights” for the past AY:
- $931M in research funding to date; last year was $1.1B
- Task force of AAU and APLU presidents and others are speaking to high-level officials about issues facing research universities
- Preparatory steps being taken for UCLA’s Centennial Campaign

Chancellor Block then took time to address questions from the floor. A concern was raised that greater investment is taking place in the sciences and engineering, while smaller departments in North campus are being “phased out.” The Chancellor unequivocally stated that he and the rest of administration are very committed to the arts and humanities, and investment is taking place there as well.
### ELECTION RESULTS

The following faculty members were elected to serve as At-Large members of the Academic Senate Executive Board for a two-year term, beginning September 2, 2011, ending August 31, 2013:

- Carol Bakhos, Near Eastern Languages & Cultures
- Malcolm Gordon, Ecology & Evolutionary Biology
- Doug Hollan, Anthropology

Secretary Garrett also certified the election results for the following:

- **Vice Chair/Chair-Elect:**
  - Linda Sarna

- **Committee on Committee Seats:**
  - Group 1: Craig Fox
  - Group 3: Janice Reiff
  - Group 5: Willeke Wendrich
  - Group 8: Hans Schollhammer
  - Group 9: Timothy Malloy
  - Group 10: Yoram Cohen
  - Group 11: Felix Erich Schweizer
  - Group 12: Nelson SooHoo
  - Group 17: Deborah Glik

### NEW BUSINESS

With no new business, the meeting adjourned at approximately 3:20 p.m.
To the Legislative Assembly of UCLA,

At its meeting on September 30, 2011, the Executive Board of the Academic Senate reviewed the *Committee on Committees Annual Report, 2010-11*. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting.

Sincerely,

Andrew Leuchter  
Chair  
UCLA Academic Senate
Committee on Committees 2010-11 Annual Report

To the Academic Senate, Los Angeles Division:

The Committee on Committees (ConC) consists of nineteen elected members of the Academic Senate at UCLA, including sixteen representatives of campus constituencies, as apportioned by the Committee on Rules and Jurisdiction, and three at-large members. During Academic Year 2010-11 Professor Jack Feldman served as the Committee’s Chair and Professor Craig Fox served as its Vice Chair. Seat 10 (Engineering) remained vacant for the course of the academic year; Seat 9 (Social/Policy Studies) was vacant until the appointment of a new member by the School of Law’s Faculty Executive Committee in Spring 2011. Fifteen meetings were held during the Academic Year to manage the ConC’s various responsibilities.

The principal charge of the ConC is to recommend to the Legislative Assembly the appointment of the Chair, Vice Chair, and members of the twenty-one standing committees of the UCLA Division of the Academic Senate, as well as the UCLA representatives on the thirteen system-wide standing committees. The ConC also serves in an advisory role to the Executive Vice Chancellor and to the Vice Chancellor for Academic Personnel by providing its recommendations of candidates to serve on the administrative search and review committees of high-level administrators at UCLA, and to the UCOC by providing slates of divisional representatives to serve on state-wide administrative search and review committees.

The functioning of the Academic Senate depends critically on the success of the ConC in identifying and recruiting qualified faculty members for committee positions, which clearly requires the election of knowledgeable and fair-minded representatives to the ConC. All Academic Senate members are strongly encouraged to participate in the nomination and election of respected colleagues to the ConC during the Academic Senate’s annual elections.

The scope of ConC’s activities is described below in some detail in an effort to provide an overview of the various Senate committees, and to encourage Senate faculty members to volunteer for service and contribute to the shared governance of the University.

Standing Committees of the Academic Senate - The twenty-one standing committees for which the ConC appointed the Chair, Vice Chair and members are listed below:

- Academic Freedom
- Council on Academic Personnel (CAP)
- Charges
- Continuing and Community Education
- Development
- Diversity and Equal Opportunity
- Faculty Research Lectureship
- Faculty Welfare
- Graduate Council
- Grievance Advisory Committee
- Intercollegiate Athletics
- International Education
- Library and Scholarly Communication
- Council on Planning and Budget
- Privilege and Tenure
- Council on Research (COR)
- Rules and Jurisdiction
- Teaching
- Undergraduate Council (UgC)
- Undergraduate Admissions and Relations with Schools
- University Emeriti and Pre-Retirement Relations

Standing Subcommittees of the Academic Senate - The three standing subcommittees for which the ConC appointed members are listed below:
ClinCAP (subcommittee of CAP)
Faculty Grants Program (subcommittee of COR)
Honors, Awards and Prizes (subcommittee of the UgC)

Statewide University Committees - ConC recruited UCLA representatives for the following UC system-wide committees:

- Academic Assembly (8 representatives)
- Academic Freedom (UCAF)
- Academic Personnel (UCAP)
- Affirmative Action and Diversity (UCAAD)
- Admissions and Relations with Schools (BOARS)
- Committee on Committees (UCOC)
- Educational Policy (UCEP)
- Faculty Welfare (UCFW)
- Graduate Affairs (CCGA)
- International Education (UCIE)
- Library and Scholarly Communication (UCOLASC)
- Planning and Budget (UCPB)
- Preparatory Education (UCOPE)
- Privilege and Tenure (UCPT)
- Research Policy (UCORP)

Administrative Five Year Reviews - ConC provided slates of candidates for the following fifth-year administrative review committees:

- Dean, School of Dentistry
- Dean, Division of Humanities
- Dean, Continuing Education and University Extension
- Executive Chair, Department of Medicine
- Chair, Department of Obstetrics and Gynecology
- Chair, Department of Neurology
- Chair, Microbiology, Immunology and Molecular Genetics
- Chair, Molecular and Medical Pharmacology
- Chair, Psychiatry and Biobehavioral Sciences

Administrative Search Committees - ConC provided slates of candidates for the following search/advisory committees:

- Dean, Graduate Division/Vice Provost, Graduate Education
- Vice Provost, International Studies
- Dean, Graduate School of Education and Information Studies

Miscellaneous Committees - ConC recruited or recommended representatives for the following committees:

- University of California Health Care Task Force (UCOC)
- University of California, Irvine, Chancellor Review Committee (UCOC)
- Academic Council Special Committee on Agriculture and Natural Resources (UCOC)
- Student Conduct Committee (Dean of Students)
- Faculty Representative to the ASUCLA (Dean of Students)
- Faculty Career Development Awards Selection Committee (Vice Provost for Faculty Diversity and Development)
- Hellman Fellows Selection Committee (Vice Chancellor for Academic Personnel)
Interactions with Administration - the ConC consulted with the following administrators in executing its primary charges:

- Executive Vice Chancellor – the ConC invited the EVC to attend its meeting on May 19, 2011, to discuss the process for submitting slates of candidates to serve on the administrative search and review committees, noting discrepancies between the slates of candidates proposed by the ConC and the ultimate appointment of members to the given search/review committee. While acknowledging the difficulties with the appointment of an appropriate and balanced committee, the ConC, in collaboration with Senate Leadership and the EVC’s Office, adopted procedural guidelines that serve to enhance ConC’s input to this process.

- Vice Chancellor for Academic Personnel – the ConC renewed its memorandum of understanding with the Vice Chancellor for Academic Personnel, which details the consultative role played by the Vice Chancellor in the vetting of ConC’s candidates for the Academic Senate’s governance committees, including the Council on Academic Personnel.

- Clinical chairs in the School of Medicine – the Chair of the ConC, joined by the Chair of the Academic Senate and Vice Chancellor for Academic Personnel, met with the clinical chairs in the School of Medicine to emphasize the importance of having members with clinical expertise serve on the Council on Academic Personnel. Following the Fall Quarter meeting, the ConC requested the chairs’ assistance with identifying suitable candidates for CAP, which, following the ConC’s deliberate vetting and ranking of all candidates, resulted in the successful appointment of two members.

Concluding remarks: The ConC was able to complete all of its tasks this year in a timely manner, concluding the academic year with making all, but five, appointments to the Academic Senate’s standing committees for the 2011-12 Academic year, totaling approximately one hundred new appointments. It also made eight new appointments to the 2010-11 standing committees in response to reported resignations early in the academic year.

The ConC is very mindful of ensuring that campus diversity (with respect to gender, ethnicity, discipline, etc.) is reflected adequately on all committee appointments and nomination slates. The ConC tries its best to appoint/recommend the faculty members who would do the best possible job serving on particular committees, while being mindful of each committee’s responsibilities, recent history, and current membership composition. The ConC seeks input to the process from the faculty themselves (when it distributes its annual call for committee volunteers), from the various committees (often via the committee’s chair and/or administrative liaison), and more recently from Chairs and Deans. For each committee opening, the ConC develops a short list of candidates, ranks order the names, and proceeds to invite faculty after the ConC reaches a consensus.

In response to concerns about the ConC’s procedures, the ConC corresponded with representatives from the Committee on Diversity and Equal Opportunity and the Council on Academic Personnel to address respective concerns about diversity in general, and specifically, about diversity as it relates to the appointments made by the ConC to the Council on Academic Personnel.

The ConC also made revisions to its annual call for volunteers, which resulted in 179 positive responses, an arguably impressive response rate in comparison to previous years; however, it bears noting that approximately 44% of the volunteers were from the medical sciences, with a disproportionately low number of volunteers from the College and remaining professional schools.
Given its promotion of disciplinary diversity, among other factors, the ConC encourages all Senate faculty members to consider volunteering for service on the Academic Senate’s standing committees. The ConC would like to emphasize that recruiting faculty to serve on the large number of Senate standing committees remains a challenge and respectfully reminds Senate faculty of the importance of shared governance, the existence of which is dependent to a large extent on service on Academic Senate committees.

The ConC would also like to take this opportunity to acknowledge and express its appreciation to the large number of colleagues that are currently serving, or are preparing to serve, on a standing committee and/or have agreed to serve in another capacity that promotes shared governance of the University.

Volunteers: The ConC would like to close by urging all Senate members to volunteer for service on committees of their choice at the following website: [http://www.senate.ucla.edu/committees/conc/volunteer/](http://www.senate.ucla.edu/committees/conc/volunteer/).

Respectfully Submitted,

Alex A.T. Bui, Radiological Sciences
Nicholas Cacalano, Radiation Oncology
Robin Fisher, Psychiatry & Biobehavioral Sciences
Craig Fox, Management and Psychology, Vice Chair
Alan Garfinkel, Medicine
Lillian Gelberg, Family Medicine
Deborah Glik, Community Health Sciences (Spring 2011)
James Gober, Chemistry & Biochemistry
Tim Malloy, School of Law (Spring 2011)
Istvan Mody, Neurology
Joyce Newman Giger, School of Nursing
William Oppenheim, Orthopaedic Surgery
Alex Ortega, Health Services (Fall 2010/Winter 2011)
Roger Savage, Ethnomusicology
Hans Schollhammer, Anderson School of Management
Willeke Wendrich, Near Eastern Languages and Cultures
William Worger, History
Jack Feldman, Neurobiology, Chair

September 2011
To the Legislative Assembly of UCLA,

At its meeting on September 30, 2011, the Executive Board of the Academic Senate reviewed the *Committee on International Education Annual Report, 2010-11*. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting.

Sincerely,

Andrew Leuchter
Chair
UCLA Academic Senate
Committee on International Education 2010-2011 Annual Report

To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The charges of the Committee on International Education (CIE) set by the Academic Senate are to represent the Los Angeles Division all matters concerned with international education; to provide consultation and make recommendations to the Los Angeles Division with respect to international education, international exchange, and international internships; to provide consultation to the International Education Office and the Vice Provost, International Institute; and to serve as liaison between the IEO and Academic Senate leadership, helping to ensure that policies and procedures are appropriately vetted by the Senate. These include, among others, promoting international faculty involvement, overseeing international academic program integration, reviewing the campus EAP activities and concerns, providing guidance concerning Summer Travel Study programs as well as third-party (non-UC) and non-degree international exchange programs. This report summarizes the activities and actions of the CIE during the academic year 2010-11.

Revisions to the Committee Bylaw

In 2005, the systemwide Senate University Committee on International Education (UCIE) recommended that campuses update their bylaws to reflect the expansion of international education during the last decade. In its proposed revisions, the Committee’s intent was to broaden the scope of the Committee by removing the reference to the Education Abroad Program (EAP) and to reflect more accurately the Committee’s duties.

In 2007-08, the Graduate and Undergraduate Councils were asked by the Executive Board to consider the proposed revisions to the Committee on International Education’s (CIE) charge in its Bylaw 67.1, which governs its membership and duties. The Councils did not approve the language as proposed by CIE.

In 2008-09, the Committee reframed the proposed language to address the concerns raised by Councils, and submitted a revised proposal to modify the Committee’s charge and duties in its Bylaw (67.1) to the Committee on Rules and Jurisdiction and to the Executive Board. The language proposed expands the Committee representation to matters concerned with international education, provides consultation and recommendations with respect to international education, exchange and internships, and coordinates the formulation of policies and programs that incorporate an international education component into campus academic programs.

In Fall 2008, the UCLA Committee on Diversity and Equal Opportunity had also suggested revisions that recognize the academic importance of faculty efforts to advance diversity in higher education. Although CIE membership is solicited and appointed by the Committee on Committees, CIE supports that its membership should represent the rich diversity of faculty and students across campus, and adopted language that reflects its commitment to diversity by further modifying the Bylaw.

In 2009-10, the Committee spent a significant portion of developing revised language for its bylaw and the rationale for the need for bylaw revision to address the concerns raised by the Graduate and Undergraduate Councils.
In 2010-11, after obtaining the endorsement of the Senate’s Executive Board, the Committee finalized the following rationale for bylaw revision:

The proposed bylaw revision reflects the expansion of matters concerned with international education, beyond that of the Education Abroad Program (EAP), to include travel study, quarter abroad, third-party (non-UC) and non-degree international exchange programs and visiting students in the Los Angeles Division, which are under the purview of the International Education Office. As the Committee on International Education represents the Los Angeles Division and has an advisory role to the Los Angeles Division and International Education Office with respect to international education, the proposed bylaw revision inevitably ensues from the growth and expansion of international education in the Los Angeles Division.

An updated proposal for revisions to the Committee’s bylaws including the rationale above was submitted to the Committee on Rules and Jurisdiction on December 7, 2010. The Committee on Rules and Jurisdiction found the proposed revisions consistent with the Academic Senate Bylaws. The proposal was then forwarded to the Legislative Assembly and subsequently approved and adopted by the Legislative Assembly at its February 17, 2011 meeting.

**Review of Summer 2011 Travel Studies Programs and Summer Session Courses**

In Fall 2010, Hadyn Dick, Executive Director of the International Education Office (IEO), presented an overview of UCLA Summer Travel Studies and Summer Programs on campus which enroll international students. Director Dick provided preliminary Summer 2011 enrollment data for Summer Travel Studies; 22 programs are offered this summer with a target enrollment of 1,000. Based on the preliminary data showing 330 enrollments at that time, UCLA were well on its way of reaching the target. The preliminary data indicated a growing interest in China and Africa, which mirrors the trends manifested in Study Abroad Programs, while Europe, especially France and UK, remains as the top destination. Director Dick added that Travel Studies are open to non UC students, who count approximately 5% of the total enrollment. In response to the question regarding enrollment criteria, Professor Teo Ruiz, Faculty Director of the IEO and *ex officio* member of the CIE, explained that few programs screen students; however, given the nature of Travel Studies, there seems to be a self-selecting process in place through which students identify what purpose Travel Study Programs serve, e.g., whether they can satisfy GE or major requirements. The IEO has developed guidelines to propose a new travel study program over the years, which advise on both academic and administrative matters. The guidelines are sent to those departments which intend to develop a new program, and once a proposal is received, it is vetted by the faculty advisory committee (FAC) to the IEO. Unless there are significant issues, the IEO assists the department with budgetary and administrative matters to implement the program. If abnormality is noted, the IEO conveys concerns raised by its FAC and advises the department to resolve pertinent issues. During this process, however, the IEO may meet with resistance to adhere to the guidelines and the FAC’s requests. The Committee concurred with Faculty Director Ruiz and Director Dick that the Committee’s guidance and involvement in the vetting process would be efficacious in obliging departments to meet UCLA standards and expectations. With regard to Summer Programs for international students, Director Dick reported that each year about 1300 international students enroll during regular summer sessions, nearly half of which come from China; the other half represents a wide range of countries. International students are primarily interested in management and English as a Second Language courses. Due to lack of centralized data on non-credit bearing Summer programs/activities, Director Dick was not able to comment on those programs/activities related matters.
In Spring 2011, the Committee received a report that the outlook for Summer 2011 Travel Study programs, save for the program in Egypt for obvious reasons, is bright; no registration has been cancelled and no issues or abnormalities have been identified.

**Study Abroad Scholarships**

In Spring 2011, the IEO reported on the recent scholarship funds that came from a couple of private donations. The Jorge Paulo Lemann Scholarship and Fellowship Fund provides scholarships for UCLA students to study specifically in Brazil and award amounts range from $2,000-$4,000. A cohort of undergraduate and graduate students has been selected as awardees. The Terry and Suzan Kramer Global Leadership Scholars program, on the other hand, is designed to support students who have demonstrated leadership ability and are studying abroad for the first time. This year, eight students have been selected to receive the Kramer scholarship.

**Social Science Education in Asia Program**

The Social Science Education in Asia (SSEIA) program was first proposed by Associate Dean Cindy Fan, on behalf of the Division of Social Sciences in Spring 2010. The CIE together with the Committee on Continuing and Community Education (CCCE) reviewed the proposal for this self-supporting program to teach a packages of five existing Social Sciences courses to non-matriculated, non-degree twelfth grade students at two top-ranked public high schools in China in 2010-2011, one-year pilot phase. After careful review, the two Committees expressed their support for this innovative project and issued the following suggestions:

- The proposal should be revised to state (and any subsequent contracts should reflect) that UCLA shall determine all academic standards for the program, including dealing with instances of academic conduct.
- The proposal should be revised to reflect and any subsequent contracts should reflect that UCLA has sole authority over course instructors, their hiring, replacing, and dismissing.
- A focus group of participants should be conducted at the conclusion of the pilot program to ascertain any improvements to the program (for example, would the program have better impact if taught at the end of the eleventh grade, rather than during the twelfth grade).

In Spring 2011, Associate Dean Fan submitted a request for an extension of the pilot period for the SSEIA along with the progress report and proposed changes to the program for 2011-12. Following a presentation by representatives of the Program and the University Extension, the Committee carefully reviewed the Program’s plan to extend the pilot period for one year until the end of 2011-2012, during which changes and improvements will be implemented and explored in order to address the issues that have been identified. Members were enthusiastic about the Program’s initial success and unanimous in their support of the Program’s continuance. Members found the Program’s objectives laudable, one of which is to advance UCLA’s excellence in undergraduate education internationally. On a related note, members underscored the importance of maintaining UCLA’s standards of excellence and agreed that the Program should have a clearly articulated mechanism by which the Program’s academic quality is ensured. The Committee’s discussion also drew attention to the question of how to measure the Program’s academic and financial successes and evaluate their effects. In this regard, members raised the following questions:

- What would be the Program’s tangible and intangible benefits to UCLA? How the Program’s revenues will help UCLA in particular terms? What is the Program’s plan to achieve fruitful
recruits of high performing students to UCLA?

- Is there a strategic plan for tracking alumni in order to gain an understanding of the Program’s long-term influence on students and benefits to UCLA?

Additionally, concern was raised and echoed with regard to the validity of claims or assertions made by the selected high schools in China on websites and promotional materials. Given the greater international reputation of UCLA that is at stake as well as the Program’s potential to become a model for similar international endeavors in the future, the CIE membership believed that these questions and concerns should be addressed as the Program evolves beyond the pilot phase. A joint response with the CCCE sent on July 7, 2011, underscoring that long-term measurable evaluation endpoints that are meaningful to both UCLA and the welfare of the students enrolled in the program should be established.

Policy Issues

The Committee discussed a number of policy issues and opined on a couple of them that are directly relevant to the Committee’s charge, including:

- Report by the Huron Consulting Group, *UCLA Graduate Division Assessment: A Report for the Restructuring Steering Committee*
  - Concern was raised about the potential redundancy that may result from the report’s recommendation to create a Committee on International Student and Scholar Affairs. Given the Committee’s charge as stipulated in the bylaws, members felt that the Committee can and should serve the need to have various international stakeholders integrated in relevant decision-making processes in order to include their perspectives and questioned what benefits would accrue to the creation of yet another committee when there is an existing committee in place.

- Proposed interim policy for visiting graduate students
  - Members felt strongly that prior to implementation of the proposed interim policy, consultation with relevant stakeholders, especially IEO and the Registrar’s Office, should occur to allow their perspectives to be included and to address critical issues surrounding administration and implementation. Given IEO’s instrumental role in the current administration of the international visiting population, members agreed that IEO’s feedback would prove valuable and unanimously supported IEO’s continuous service as an administrative home for international visiting students. The Committee also inquired about how to ensure that domestic visiting students are provided with similar protection that international visiting students would be afforded by the proposed policy.

Respectfully submitted,

Steve P. Lee, Radiation Oncology
Edith Mukudi Omwami, Education
Barry O’Neill, Political Science
Wendie Robbins, Nursing
A. CARLOS QUICOLI, SPANISH AND PORTUGUESE, CHAIR

August 4, 2011
To the Legislative Assembly of UCLA,

At its meeting on September 30, 2011, the Executive Board of the Academic Senate reviewed the Committee on Undergraduate Admissions & Relations with Schools Annual Report, 2010-11. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting.

Sincerely,

Andrew Leuchter
Chair
UCLA Academic Senate
Committee on Undergraduate Admissions and Relations with Schools
2010-2011 Annual Report

To the Legislative Assembly of the Academic Senate, Los Angeles Division:

As set by the Academic Senate, the Committee on Undergraduate Admissions and Relations with Schools (CUARS) determines criteria for undergraduate admission and considers other issues related to admission policies, and contributes to the admission process, both at the freshman and advanced standing levels. The Committee develops and monitors research on admission criteria that can be used to support the university goals and objectives of excellence, access, and diversity. In addition, the Committee monitors campus procedures for recruitment, outreach, and informational services to schools in order to ensure a well-informed and diverse student body. Finally, CUARS maintains liaison with the University Board of Admissions and Relations with Schools (BOARS), the UCLA Office of Undergraduate Admissions and Relations with Schools, the UCLA Enrollment Committee, and reports to and advises the Academic Senate and the Chancellor on matters involving undergraduate admissions and relations with schools. This report summarizes the Committee’s activities and actions during the academic year 2010-2011.

Undergraduate Admissions - Overview

With regard to the holistic review, the following observations were made based on the review trainings which took place on October 11 and November 12, 2010, hosted by UCLA and UC Berkeley, respectively:

- Although there are various issues ranging from how much flexibility can be afforded by each campus to how reading and evaluation can be shared by campuses, it seems that UC campuses are moving in the direction of the holistic review.
- The Committee’s confidence in the holistic review process was renewed given the high level of consistency, demonstrated throughout the norming process and the reading process at both sessions.

The system-wide change towards holistic review, especially given President Yudof’s endorsement and encouragement of a holistic system in undergraduate admissions, was and will be an ongoing discussion for BOARS as well as CUARS. This discussion inevitably concerns a shared review among UC campuses and access to UCLA’s and UC Berkeley’s read scores. In the spirit of collaboration, the Committee recommended the following to serve as a guiding principle for UCLA’s approach to sharing its read scores until a system-wide policy is established:

- During its holistic review process, UCLA shall share its read scores with those UC campuses which use UCLA’s scores in their admissions process; UCLA may share its read scores with all other UC campuses for study purposes at a time deemed appropriate.

Another ongoing discussion revolves around the question of what the increasing number of applicants throughout the UC system implies. As President Yudof warns, the time may be imminent when not all UC-eligible California residents can be guaranteed admission. According to the “Entitled to Review (ETR)” process that will begin in 2012, UC will continue to enroll the top 12.5% of California’s graduating high school seniors. Those who fall in the top 9% of all high school graduates statewide and those who rank in the top 9% of their own high school
graduating class will be guaranteed admission somewhere within the UC system. These two categories are expected to make up about 10% of the state’s high school graduates. In addition, another 2.5% high performing graduates will be selected from the broader ETR pool during each campus’s comprehensive review process. A related issue is whether campuses should admit more non-resident students as a way of increasing funding streams, especially given the nature of UC as a public institution. More specifically, the Committee discussed international admissions with regard to whether there are any financially motivated preferences given to international students. To the Committee’s relief, it was clarified that both domestic non-residents and international applicants are held to standards as high as those for CA residents in accordance with the regulations; those international students who received their education outside the U.S. are reviewed holistically and have heavier weighting of academic achievements as they might not have access to types of extracurricular activities that domestic applicants have. The Committee plans to look into differences in weighting of academic achievements in order to make sure that domestic students with worthy achievements are not put at any disadvantage.

This year’s system-wide application data showed an overall increase in first generation college as well as low high school API applications, which is mirrored at UCLA. Five-year trend data on UCLA admissions indicated that fewer Native American applications had been received. It should be noted that given the size of this population, any variation (including normal fluctuations) appears significant. A drastic increase was shown in Chicano/Latino applications and an overall increase was noted in underrepresented minorities. International and domestic non-resident applications showed a significant increase compared to a modest gain in California resident applications. Also, transfer applications increased substantially. Academic averages continued to go up, contradicting the public perception that UCLA had lowered its academic standards by implementing holistic review. The target enrollments for Fall 2011 were finalized in Winter 2011. The total enrollment target for freshmen was set for 5,250, an increase of about 13% from last year’s total of 4,636. This increase was due to the expected increase in international and domestic non-resident populations and partly to a more aggressive approach to California resident applications. Given the accelerated graduation rate, which resulted from factors such as fee increases and more streamlined program requirements, the targets for California residents were raised roughly by 370 in order to address the risk of declining access to California residents. The yield rate for Fall 2011 admissions was exceptionally and unexpectedly high, with 776 more Statements of Intent to Register received than the target of 5,250. As the 2004-2011 data on target and actual enrollments (Attachment 1) demonstrates, this is rather an aberration. Official Fall 2011 admissions figures will be released in October or November 2011 and will most likely reflect a slight change as a normal part of final enrollment statistics. Actual enrollments are projected to be about 600 above the total enrollment target of 8,533 including transfer students. With regard to growth in applications, the Committee shares the concern that next year’s applications may increase drastically as the 2012 eligibility reform goes into effect, and it plans to follow the admissions process carefully.

The Committee closely monitored the performance of the students admitted by Supplemental Review for the Fall 2007 and Fall 2008 cohorts and is pleased to report that those students are competitive and perform consistently well.

**Review of Admissions Procedures Used by the Professional Schools**

The School of the Arts and Architecture, the Henry Samuei School of Engineering and Applied Science, the School of Nursing, and the School of Theater, Film and Television make their own
admission decisions using criteria relevant to program-specific requirements in addition to holistic review, and students apply to and are admitted by major. Representatives from these schools reported to the Committee by a presentation or a written summary of the admissions process, addressing how holistic review is integrated into the review process. Each school considers the holistic scores from the Office of Undergraduate Admissions and Relations with Schools (UARS) as well as its own criteria and transmits admissions decisions to UARS. Consultation between the School and UARS occurs concerning any decisions that require further information and clarification before admission decisions are announced. The Henry Samueli School of Engineering and Applied Science (HSSEAS) reported a much higher yield rate than predicted. The School has received approximately 800 Statements of Intent to Register, about 23% more than its target enrollments of 650. As noted in the overview, the over-enrollment issue is not unique to the School but endemic to the campus this year. The School expects that a proper level of cohort size can be reached by the junior year of the admits. Overall, the Committee is satisfied that the review processes of these four schools are in the spirit of holistic review. For instance, holistic scores contributed to a balanced assessment of applicants in the HSSEAS’ admission decisions that are partly based on a metric system consisting of two axes representing a numeric formula unique to the HSSEAS.

**CUARS Study of Holistic Review**

In anticipation of a reviewable draft of the Mare study in Winter 2011, a study of UCLA’s holistic review process commissioned to Professor Robert D. Mare, Chair Darnell Hunt, on behalf of the Committee, completed preparatory steps for the review of the study including enlisting Executive Vice Chancellor Scott Waugh’s support for reviewer remuneration and compiling a short list of potential reviewers based on the following three areas of expertise needed for review:

- Statistical modeling
- Measurement with regard to issues involving identifying indicators of merit
- A social scientist who can interpret the study’s findings in light of controversy surrounding college admissions in the contemporary California context

In addition, political consideration in terms of reviewers’ objectivity will be imperative given the nature of the study. With the delay in completion of the study, the Committee is hopeful that the validity of the study will increase as an opportunity to incorporate additional data into the study has been afforded. In light of the implications surrounding the results of the study, it is important that the study is as careful and thorough as possible. The Committee is awaiting a full draft of the study from Professor Mare in September 2011.

**Others**

The other significant items on the Committee’s agenda during 2010-2011 are summarized below.

- **Request from HSSEAS to Continue its Consideration of SAT-II Subject Tests in Engineering Admissions**: The CUARS membership discussed a formal request to endorse the HSSEAS’ plan to continue its consideration of SAT-II subject tests. Since SAT-II subject tests provide critical information about applicants’ specific preparedness and interest for engineering, members found the continued consideration of SAT-II subject tests well-justified. Given that the new UC Freshman Admissions Policy neither requires nor prohibi
use of SAT-II subject tests, the HSSEAS’ practice to strongly encourage applicants to take the SAT-II Mathematics Level 2 subject test (as well as one additional SAT subject test in science that is closely related to the intended major) is consistent with the new policy that will take effect for the Fall 2012 entering class. Therefore, the Committee issued its endorsement, encouraging the HSSEAS to also look for other evidence in the absence of SAT-II test results in order to ensure fairness and equality for those who choose not to take the tests or who are unable to do so.

- **Request from the Graduate School of Education and Information Studies concerning applicants from the UCLA Community School:** Given that the UCLA Community School serves the kind of population that early outreach programs (EAOP) target, the GSEIS asked the Committee to consider if any preference or advantage could be given to the school’s graduates when applying to UCLA. The UCLA Community School, albeit small with a typical graduating senior class size of 70-80, has a strong college-going emphasis. During the admission review process, all EAOP applicants are identified and accordingly acknowledged; the GSEIS’ request is to provide the UCLA Community School’s graduates with such a “plus” automatically. Provided that the school is strategically placed in an area that has been historically neglected and that the proposed plus may thus partly increase UCLA’s accessibility to the type of population that has been overlooked, there was some support for the proposed plus. However, after consulting with UARS and after considering extensively the implications of the requested plus, the Committee decided not to approve the proposal at this time. Members were concerned that if the proposal was granted and the “plus” implemented, it may add to the misconception that applicants from the school are to receive more preferential treatment in UCLA admissions than they would actually receive in the “holistic” process, which considers many factors simultaneously. The Committee was also concerned about how to ensure fairness and equity for graduates from other high schools that serve similar populations, particularly given the advantages that the school’s graduates would be already afforded by UCLA’s involvement.

- **Policy Issues:** The Committee discussed a number of policy issues, generally in connection with system-wide reports or working documents but also those originating at the UCLA divisional level. Among the notable are:
  - **Proposal to Rename Fees as Tuition:** Members reviewed the proposal to rename the education and professional degree fees (but not the student service fee) as “tuition.” Although the proposal was met with some opposition, viewing the adoption of the term “tuition” as an abandonment of UC’s efforts to strive for a tuition-free university where the State fully covers instructional costs, many members were persuaded by the argument that the use of the term “fees” is misleading, as opposed to the term “tuition,” which more accurately describes the actual use of the revenue that supports student instruction. For the sake of transparency to the public, the university, the students, and the legislature, the Committee felt that it is important to identify student instructional costs accurately and thus decided to endorse the proposal.
  - **Proposed Policy for the Revocation of Degrees:** The Committee discussed the proposed procedure for the revocation of awarding a degree. Given the gravity of the possible consequences, the membership was mainly concerned about how to ensure adequate time for appeal and suggested a few revisions.
  - **Funding Streams Proposal:** The Committee reviewed the proposal to change the way funds are allocated across UC campuses. Although members found the proposal meritorious in principle, concern was raised about the potential negative impact of the
proposal on UARS; the Committee was concerned that UARS could potentially be left with fewer resources to consider a growing number of applicants—particularly in light of the jump in the number of applications system-wide expected from the 2012 eligibility reform. Given the complexity and glaring impact of the duties UARS is charged with, the CUARS membership felt strongly that an articulation is warranted of the degree to which application fee revenue redistributed to source campuses will be allocated directly to these campuses’ admission processes. Provided that such an articulation ensures that UARS will be furnished with sufficient resources to maintain the integrity of its holistic review process, the Committee endorsed the proposal.

Respectfully submitted,

José Escarce, Medicine
Tyrone Howard, Education
Stephen Jacobsen, Electrical Engineering
Ailee Moon, Social Welfare
Christopher Stevens, Germanic Languages
Abel Valenzuela, Chicana & Chicano Studies
Meredith Phillips, Public Policy, Vice Chair
DARNELL HUNT, SOCIOLOGY, CHAIR

August 29, 2011
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**NOTES:**

a. Prior to 2009 there were no separate targets for Residents versus Nonresidents/internationals.
b. Fall 2011 enrollment data is actual SIRs (Student Intent to Register) as of June 13. Expect summer melt of about 275 SIRs; therefore eventually would enroll about 9,122 undergraduate students or 599 above targets; of this number, about 200 or 1/3 of the overenrolls are nonresident/International students
c. Nonresidents/International Targets are minimum targets and encouraged to be exceeded as much as possible
To the Legislative Assembly of UCLA,

At its meeting on September 30, 2011, the Executive Board of the Academic Senate reviewed the *Graduate Council Annual Report, 2010-11*. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting.

Sincerely,

Andrew Leuchter  
Chair  
UCLA Academic Senate
To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The Graduate Council is a faculty committee of the Academic Senate consisting of twenty appointed members with delegated authority over graduate programs on the UCLA campus. The Dean of the Graduate Division serves as an *ex officio* member. Some of its administrative responsibilities, such as the approval of minor program changes, proposals for courses, and the appointment of thesis and dissertation committees, and Committees to Administer Interdepartmental Degree Programs, are delegated to the Graduate Division. These delegated activities are reviewed each year before the delegation is renewed.

Much of the preliminary work for the Graduate Council is considered in three standing subcommittees of the Council: the Administrative Committee, the Committee on Degree Programs, and Fellowships and Assistantships Committee. Professor Steven Nelson served as the Chair of Graduate Council; Professor Karen Gylys served as Vice Chair.

**Administrative Committee**

Consisting of the Chair, Vice Chair, Graduate Division Dean, and Chairs of the standing subcommittees, the Administrative Committee is responsible for vetting the draft reports of Academic Senate program reviews before they are presented to the full Council and is empowered to act for the Council when appropriate. This committee often meets jointly with the Administrative Committee of the Undergraduate Council. In AY 2010-11 the Graduate Council’s Administrative Committee met on ten occasions to discuss draft program review reports.

**Committee on Degree Programs**

The Committee on Degree Programs (CDP), co-chaired by Professors Evelyn Blumenberg and Lowell Gallagher in AY 2010-11, reviews proposals to establish new degrees, comments on proposals for new academic units, and reviews Appendix V actions related to graduate degree programs, requests for major changes in graduate degree program requirements, admissions and enrollment policies, exceptions for membership on master’s and doctoral committees, and graduate education policy matters in general. The CDP met on four occasions during the year.

*Special Topics:*

Jointly-supervised Ph.D.’s: the CDP reviewed a request from a Department to permit a UCLA student to receive joint supervision of a dissertation by a faculty member at another institution, the product of which would result in the issuance of a Ph.D. degree from both institutions. The CDP had reviewed a similar request in AY 2009-10. Various issues and concerns were raised by the CDP about the Council’s authority to approve such a request, and whether, in principle, it could support the issuance of two doctoral degrees for one piece of scholarly work. The CDP acknowledged the exciting opportunities that such an arrangement presents to the student, but was also reluctant to broker a contract with a foreign institution to award a second doctoral degree without proper guidance from the UC administration. The CDP reported its consensus to
the Executive Vice Chancellor and requested further analysis of the issue from the Coordinating Committee on Graduate Affairs.

**Graduate Program Proposals:**

The following proposals were considered by both the Committee and the Council:

**Degree Programs**
- Proposal from Departments of Environmental Health Sciences and Urban Planning for a Concurrent Degree Program – Master of Public Health (M.P.H.) and Master in Urban and Regional Planning (M.U.R.P.) – approved January 28, 2011
- Proposal from the Department of Earth and Space Sciences for a M.S./Ph.D. Program in Planetary Sciences – pending further review in 2011-12

**Interdisciplinary Certificates for Matriculated Graduate Students**
- Graduate Certificate in Digital Humanities – Department of Germanic Languages (and Scandinavian Section) – approved November 19, 2010
- Easton Technology Graduate Certificate – Anderson Graduate School of Management – approved November 19, 2010

**Departmental Names Changes**
- Proposal from the Department of World Arts and Cultures to change its name to World Arts and Cultures/Dance – approved October 8, 2010

**Appendix V Actions: Transfer, Consolidation, Disestablishment, Discontinuance, and Suspension of Academic Programs and Units**
- Discontinuance and Establishment: Conversion of the Master of Arts in Ecology and Evolutionary Biology to a Master of Science in Ecology and Evolutionary Biology – approved by LgA on June 2, 2011.
- Imposed a Temporary Suspension of Admissions on the Department of Applied Linguistics Graduate and Undergraduate Programs
- Initiated the discontinuance of the school-wide Masters in Public Health for Health Professionals Program and the establishment of departmental MPH-HP programs in the Departments of Health Services and Community Health Sciences

The following Appendix V actions were assigned to the Graduate Council by Senate Chair Karagozian and are pending further review and approval in AY 2011-12:

- Designated Lead Committee for the proposal to transfer the Interdepartmental Degree Program in Environmental Science and Engineering from the School of Public Health to the Institute of the Environment and Sustainability
• Designated the Lead Committee for the proposal to transfer the Interdepartmental Degree Program in Biomedical Engineering to the Department of Bioengineering
• Designated the Lead Committee for the proposal to consolidate six departments in the Division of Humanities into an “Academy” of Modern Languages
• Designated the Lead Committee for the proposal to disestablish the Department of Applied Linguistics

Fellowships and Assistantships Committee

The Fellowships and Assistantships Committee (FAC), chaired by Professor Catia Sternini in AY 2010-11, is empowered to act for the Council on fellowship and assistantship matters. The Committee met twice during the AY 2010-11.

One of the principal tasks of the committee was to plan the 2011 Graduate Student Support Conference, which is scheduled for November 3, 2011. The conference will highlight existing UCLA services that enhance the graduate student experience on our campus. As such, the conference aims to familiarize participants with the tools available to both faculty and staff that can help them better serve their graduate student populations and continue to maintain the level of excellence in graduate education that is a hallmark of UCLA. Presenters will include representatives of the Graduate Students Association, Graduate Student Resource Center, Counseling and Psychological Services, Recreation, Graduate Division, Career Center, the Alumni Association and External Affairs’ Development Office.

Additionally, select members of the FAC, in addition to the three associate deans and two fellowship consultants in the Graduate Division, were involved in the review and rating of applicants for the Graduate Research Mentorship and Graduate Summer Research Mentorship programs. Additionally two FAC members assisted with the review of Dissertation Year Fellowship applications.

Academic Senate Program Reviews

One of the Graduate Council’s primary tasks is to review the quality of all graduate degree programs with the exception of the J.D., LL.S., S.J.D., M.D., and D.D.S. degrees. Program reviews normally occur at eight-year intervals, and the review schedule is staggered to allow for a manageable number of reviews per year. In AY 2010-11 the Graduate Council led seven reviews and participated in another two reviews that were led by the Undergraduate Council.

The following reviews were conducted this year:

External reviews

• ACCESS Admissions Program
• Department of Atmospheric and Oceanic Sciences
• Interdepartmental Program in Biomedical Physics
• Department of Film, Television and Digital Media
• Department of Health Services
• Department of Mathematics
Progress Reviews

The following programs were reviewed in previous years and submitted progress updates, or met with the Council Chair(s), in AY 2010-11 in response to recommendations made by the Graduate Council (and Undergraduate Council, where applicable) in the Academic Senate Program Review Report. Nineteen meetings were held with department/program chairs and cognizant deans to assess their responses to the Academic Senate’s program reviews.

- Interdepartmental Program in American Indian Studies
- Department of Applied Linguistics
- Department of Art *
- Department of Asian Languages and Cultures *
- Department of Asian American Studies
- Department of Biological Chemistry *
- Interdepartmental Program in Biomedical Engineering and Department of Bioengineering
- Department of Chemistry and Biochemistry *
- Interdepartmental Program in East Asian Studies *
- Department of Economics
- Department of English *
- Department of Environmental Health Sciences
- Department of French and Francophone Studies *
- Department of Germanic Languages (and Scandinavian Section) *
- Department of History *
- Department of Human Genetics *
- Interdepartmental Program in Islamic Studies
- Masters in Public Health for Health Professionals Program in the School of Public Health
- Department of Mechanical and Aerospace Engineering *
- Interdepartmental Program in Molecular Toxicology *
- Department of Near Eastern Languages and Cultures
- Department of Political Science *
- Department of Social Welfare *
- Department of Statistics *
- Department of World Arts and Cultures *

* Review closed by the Graduate Council (and Undergraduate Council, where applicable) in AY 2010-11.
Policy Issues

The Graduate Council discussed and opined on a number of policy issues, generally in connection with systemwide reports and/or working documents but also those originating at the UCLA divisional level, including:

- Council on Planning and Budget Proposed Role in the Academic Senate Program Review Process
- Renaming Fees as Tuition Proposal from the University of California
- Anderson Graduate School of Management Proposal for Financial Self-Sufficiency
- Proposed Revisions to UC Policy on Self-Supporting Graduate Degree Programs
- Proposed Revisions to the Policy on Revocation of Degrees from the UCLA Dean of Students
- Funding Streams Proposal from the University of California
- Huron Report on the Graduate Division from the Executive Vice Chancellor
- Proposed Revisions to Divisional Bylaw 65.2: “Graduate Council”
- Proposed Ad Hoc Committee on Undergraduate Learning Assessment
- Proposed Interim Policy on Visiting Graduate Students
- Report of the TOP Exam by the Office of Instructional Development
- Proposed Revisions to the Graduate Council’s Delegation of Authority
- Powell Report – Academic Council Special Committee on a Plan for the University of California

Ad Hoc Committees and Workgroups

Workgroup on Self-Supporting Programs: In Spring 2011, the Graduate Council convened a workgroup to assess the protocol for the review of self-supporting programs, both at the new degree proposal stage and as part of the Academic Senate’s eight-year program review process. The workgroup was convened in response to the Coordinating Committee on Graduate Affair’s recent discussions about self-supporting programs and their development of system-wide guidelines for the review of new self-supporting degree proposals. The workgroup reviewed the CCGA guidelines as well as the Report of the UCLA Joint Senate-Administration Task Force regarding Non-traditional Programs, including Self-supporting Degree Programs and Certificates, as commissioned by the Executive Vice Chancellor in the AY 2009-10. The workgroup met through the Summer 2011 and expects to recommend divisional guidelines to the Graduate Council in Fall 2011.

Undergraduate Learning Assessment Committee: In Spring 2011, the Graduate Council voted to approve the formation of an ad hoc subcommittee, the Undergraduate Learning Assessment Committee (ULAC), whose primary purpose will be to look at the current Academic Senate program review process as it relates to the recent incorporation of assessing undergraduate learning outcomes, as well as to evaluate the effectiveness of the recently-formed Center on Educational Assessment in carrying out its charge of providing centralized services and resources to departments for evaluating the educational effectiveness of their undergraduate programs. The subcommittee, consisting of three members from the Undergraduate Council, three members from the Graduate Council, one member from the Committee on Teaching, and
relevant administrators, will convene its first meeting in the Fall 2011. The Graduate Council maintained the importance of its involvement on the subcommittee given the potential impact of learning outcome assessments on the program review process and the likelihood of WASC expecting institutions to define learning outcomes at the graduate level.

Closing remarks

While managing a very impressive workload, the Graduate Council also experienced significant leadership changes with the resignation of Claudia Mitchell-Kernan as the Dean of the Graduate Division in December 2010, the appointment of Interim Dean of the Graduate Division Michael Goldstein from January 2011 to June 2011, and the appointment of the new Dean of the Graduate Division Robin Garrell on July 1, 2011. The Graduate Council would like to acknowledge Dr. Mitchell-Kernan’s nineteen-year tenure as Dean of the Graduate Division and her invaluable contributions to the Graduate Council during that time. The Graduate Council would also like to express its appreciation to Dr. Goldstein for his leadership during the Winter and Spring Quarters 2011.

Respectfully submitted:

Evelyn Blumenberg, Urban Planning
Robert F. Brown, Mathematics
Stuart Brown, Physics and Astronomy
Guillaume Chanfreau, Chemistry and Biochemistry
Robert Cooper, Education
Diane Favro, Architecture & Urban Design
Robert G. Frank, Jr., Neurobiology and Medical History
Lowell Gallagher, English
Karen Gyllys, Nursing
Pirouz Kavehpour, Mechanical and Aerospace Engineering
Ian Krouse, Music
Stephen Mamber, Film, Television and Digital Media
Thomas Minor, Psychology
Sarah Morris, Classics
Ichiro Nishimura, Dentistry
Chon Noriega, Film, Television and Digital Media
Mariko Sakakibara, Anderson Graduate School of Management
Catia Stermini, Medicine-Gastroenterology and Neurobiology
Claudia Mitchell-Kernan, Dean (until 12/31/10), Graduate Division (ex officio)
Michael Goldstein, Interim Dean (from 1/1/11 through 6/30/11), Graduate Division (ex officio)

STEVEN D. NELSON, ART HISTORY, CHAIR
To the Legislative Assembly of UCLA,

At its meeting on September 30, 2011, the Executive Board of the Academic Senate reviewed the *Undergraduate Council Annual Report, 2010-11*. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting.

Sincerely,

Andrew Leuchter  
Chair  
UCLA Academic Senate
To the Academic Senate, Los Angeles Division:

The Undergraduate Council establishes policy for undergraduate education at UCLA and recommends to the Legislative Assembly undergraduate programs leading to new degrees. The Council supervises and regulates all undergraduate courses and programs of instruction and preparatory education, while periodically reviewing and evaluating all undergraduate programs of study and all programs of preparatory education, often in conjunction with the Graduate Council. In addition, the Council represents the faculty on issues of undergraduate admissions, general education, honors and awards, and campus academic and intellectual life. Five subcommittees assist the Undergraduate Council in carrying out its mission and responsibilities as outlined in the Senate bylaws: the Administrative Committee, the Committee on Admissions, the Committee on Curriculum, the Committee on Honors, Awards and Prizes, and the Committee on Student Welfare. This report summarizes the activities of each subcommittee as well as those of the Council as a whole during the 2010-2011 Academic Year.

Administrative Committee

The Administrative Committee consists of the Chair and the Vice Chair of the Undergraduate Council, the Chair and Co-Chairs of the standing subcommittees, and the Vice Provost for Undergraduate Education. The main charge of the Administrative Committee is to preview and vet the draft reports of program reviews prior to their presentation to the full Council. This Committee collaborates with the Administrative Committee of the Graduate Council whenever appropriate and necessary.

Committee on Admissions

The Committee on Admissions serves as the Council’s liaison to the Committee on Undergraduate Admission and Relations with Schools (CUARS) and collaborates with CUARS to determine standards and criteria for undergraduate admission policies as well as monitor campus procedures for recruitment, outreach, and informational services to schools.

This year’s system-wide application data showed an overall increase in first generation college as well as low high school API applications, which is mirrored at UCLA. A drastic increase was shown in Chicano/Latino applications and an overall increase was noted in underrepresented minorities. International and domestic non-resident applications showed a significant increase compared to a modest gain in California resident applications. Also, transfer applications increased substantially. Academic averages continued to go up, contradicting the public perception that UCLA had lowered its academic standards by implementing holistic review. The total enrollment target for Fall 2011 was set for 5,250, an increase of about 13% from last year’s total of 4,636. This increase was due to the expected increase in international and domestic non-resident populations and partly to a more aggressive approach to California resident enrollment. Given the accelerated graduation rate, which resulted from factors such as fee increases and more streamlined program requirements, the targets for California residents were raised roughly by 370 in order to address the risk of declining access to California residents. The yield rate for
Fall 2011 admissions was unexpectedly and aberrantly high, with 864 more Statements of Intent to Register received than the target. Official Fall 2011 admissions figures will be released in October or November 2011 and will most likely reflect a slight change as a normal part of final enrollment statistics. Actual enrollments are projected to be about 600 above the target. The Committee expects the composition of Fall 2011 admits to continue to reflect the diversity and complexities of today’s society.

Committee on Curriculum

The Committee on Curriculum, by delegation from the Undergraduate Council, holds course approval authority. The Committee also reviews curricular proposals for majors, minors, concentrations, and other undergraduate initiatives and make recommendations to the full Council for action. Committed to innovation and continuity in undergraduate education, the Committee collaborates with Faculty Executive Committees, the Office of Instructional Development, the Office of the Vice Provost for Undergraduate Education, and other relevant entities. The Committee concluded yet another productive year, continuing to play a vital role in ensuring the quality of undergraduate education.

The following list of proposals that were reviewed by the Committee and approved by the Council provides a brief picture of the Committee’s accomplishments during the 2010-2011 Academic Year.

Capstone Certification:

- Department of Germanic Languages: German B.A.
- Department of Psychology: Cognitive Science B.S.
- Department of Spanish and Portuguese: Spanish B.A.
- Computational and Systems Biology IDP: Computational and Systems Biology B.S.
- International Development Studies IDP: International Development Studies B.A.
- Study of Religion IDP: Study of Religion B.A.

General Education Credit:

- Anthropology 98T Anthroprk of Chinese Medicine
- Applied Linguistics 98T Language Life Cycles
- Art History 98T At Home in Renaissance Italy
- Asian 98T Introduction to Postcolonial Southeast Asian Literatures: National Identity and Minority Discourse
- Chinese 50W Chinese Civilization
- Classics 98T Lost in Translation: Barbarians and Barbarian Speech in Greek Literature
- Comparative Literature 98T Refantasizing Mediterranean: Place Narrative, Traveling Adventure, and Gender Performance
- Earth and Space Sciences 98T Earth without Moon
- Ecology and Evolutionary Biology 98T Current Debates in Evolution
- English 98T Magazines of Modernism
- Film, Television and Digital Media 98T Videogames: History, Theory and Criticism
• Hebrew 113 Contemporary Israeli Short Stories/Novellas and Films
• Life Sciences 2 Cells, Tissues, and Organs
• Linguistics 3 American Sign Language: Structure and Culture
• Molecular, Cell, and Developmental Biology 98T Utility of Embryonic Stem Cells: Scientific Exploration from Laboratory to Clinic
• Music History 98T I Want My MTV
• Philosophy 98T Philosophy of Addiction
• Psychology M98T Developmental Disabilities: Syndromes, Impact, and Treatment
• Russian 90B Russian Civilization in the Twentieth Century
• Society and Genetics 5 Integrative Approaches to Human Biology and Society
• Sociology 98T Race, Drugs, and Social Control: Mass Incarceration in America
• Women’s Studies 98T Gender, Human Trafficking, and Social Justice

Curricular Revisions:
• Department of Communication Studies
  – Communication Studies B.A.
• Department of Earth and Space Sciences
  – Earth and Environmental Science B.A.
  – Geology B.S.
  – Geology/Engineering B.S.
  – Geology/Paleobiology B.S.
• Department of Economics
  – Economics B.A.
  – Business Economics B.A.
• Department of English
  – English B.A.
  – American Literature and Culture B.A
  – English Minor
• Department of Ethnomusicology
  – Ethnomusicology B.A.
• Department of Integrative Biology and Physiology
  – Physiological Science B.A.
• Department of Microbiology, Immunology and Molecular Genetics
  – Microbiology, Immunology and Molecular Genetics B.S.
• Department of Music
  – Music B.A.
• Department of Musicology
  – Music History B.A.
• Department of Near Eastern Languages and Cultures
  – Iranian Studies B.A.
  – Jewish Studies B.A.
• Department of Political Science
  – Political Science B.A.
• Department of Spanish and Portuguese
  – Portuguese B.A.
  – Portuguese Minor
• Department of Women’s Studies
  – Women’s Studies B.A.
  – Women’s Studies Minor
• Anderson School of Management
  – Accounting Minor
  – Political Science Minor (Temporary Suspension of Admissions)
• Institute of the Environment and Sustainability
  – Environmental Science B.S.
• Life Sciences Core Curriculum
• Science Teacher Education Program

Programmatic Changes:

• Department of Political Science
  – Political Science Minor (Temporary Suspension of Admissions)
• School of Nursing
  – Postlicensure B.S in Nursing ( Temporary Suspension of Admissions)

New Programs:

• Digital Humanities Minor (Free-Standing Minor)
• Music Industry Minor (Free-Standing Minor)
• Center for Society and Genetics
  – Human Biology and Society B.A.
  – Human Biology and Society B.S.

Policies:

• Revisions to Academic Senate Regulation A320
• Revisions to College Capstone Major Approval Process

Additionally, the Committee initiated two proposals concerning capstone certification and further changes to Academic Senate Regulation A320.

**Committee on Honors, Awards and Prizes**

Responsible for the development of awards policy to further the aims of undergraduate education, the Committee on Honors, Awards and Prizes is dedicated to recognizing and rewarding undergraduate academic excellence. The main task of the Committee is to select the incoming class of freshmen and transfer Regents Scholars.

For Fall 2011, 116 students, consisting of 82 freshmen and 34 transfer students, have accepted Regents Scholarships. While the acceptance rate among freshmen showed a slight increase from
that of Fall 2010, i.e., 25% versus 24%, the transfer acceptance rate declined by 8% from the previous year, when the rate was exceptionally high at 79%. Among UCLA’s notable competitors this year were Stanford, MIT, USC, and Ivy League schools as well as UC Berkeley and UC San Diego. Many of applicants who declined offer of UCLA’s Regents Scholarship chose one of these schools instead.

Due to increased budgetary difficulties, no receptions for prospective Regent Scholars and their parents were hosted. The Committee continued to explore other means of recognizing the excellence of applicants who are nominated but not selected as Regents Scholars. As these students are in the top 1.5% of UCLA applicants, the Committee feels strongly that they, too, deserve recognition, potentially along with special privileges, which would allow UCLA to send a more positive message, rather than a rejection letter, as part of recruitment effort.

**Committee on Student Welfare**

In collaboration with leadership in the Division of Student Affairs, the Office of the Dean of Students, and the Office for Students with Disabilities and Student Health, the Committee develops strategies and policies to improve and enrich student intellectual and academic life, and foster a sense of academic community at UCLA. The focus is on undergraduate life outside the classroom and on developing connections between course work and extracurricular activity as well as between life on campus and in the community.

**Academic Senate Program Reviews**

As the principal mission of the Undergraduate Council is to maintain and strengthen the quality of UCLA’s undergraduate education, the Council periodically reviews the quality of all undergraduate curricula, normally at eight-year intervals.

This year, the Undergraduate Council conducted eleven reviews, including five joint reviews with the Graduate Council, and approved their review reports:

- Department of Aerospace Studies
- Department of Atmospheric and Oceanic Sciences
- Department of Film, Television and Digital Media
- Department of Mathematics
- Department of Military Science
- Department of Music
- Department of Naval Science
- Study of Religion IDP
- General Education Curriculum: Arts and Humanities
- Honors Programs
- Summer Sessions and Special Programs

Additionally, the Council vetted and approved the following review reports from the 2009-2010 Academic Senate Review:
The Council also discussed and approved a number of progress review reports:

- Department of Applied Linguistics
- Department of Art
- Department of Asian American Studies
- Department of Asian Languages and Cultures
- Department of Chemistry and Biochemistry
- Department of Communication Studies
- Department of Economics
- Department of English
- Department of French and Francophone Studies
- Department of Germanic Languages and Scandinavian Section
- Department of History
- Department of Mechanical and Aerospace Engineering
- Department of Near Eastern Languages and Cultures
- Department of Political Science
- Department of Statistics
- Department of World Arts and Cultures
- American Indian Studies IDP
- East Asian Studies IDP
- General Education Curriculum: *Society and Culture*
- Writing Programs

**Policy Issues**

The Undergraduate Council discussed and opined on a number of policy issues, mostly concerning undergraduate education, including both systemwide and Los Angeles divisional documents:

- Proposal to Rename Fees as Tuition
- Anderson Graduate School of Management Proposal for Financial Self-Sufficiency
- Policy on Self-Supporting Graduate Professional Degree Programs
- Proposed UCLA Procedure for the Revocation of Awarding a Degree
- Funding Streams Proposal
- Report by the Huron Consulting Group, *UCLA Graduate Division Assessment: A Report for the Restructuring Steering Committee*
- Proposed Interim Policy for Visiting Graduate Students
- UC Online Education Project Plan
- Powell Report: Academic Council Special Committee on a Plan for the University of California Final Report and Recommendations on Shaping the Future of UC in the Face of Declining State Support
Others

The other significant items on the Council’s agenda during 2010-2011 are summarized below:

- Academic Senate Regulation A320
- Academic Program Five-Year Perspectives
- Appendix V Proposal to Reconstitute the Biomedical Engineering IDP into the Department of Bioengineering
- Capstone Major Criteria and Capstone Certification Review
- Learning Assessment and UCLA’s three-phase plan for integrating learning outcomes and assessment into the self-review report
- Programmatic Changes to the Human Complex Systems Minor (Temporary Suspension of Admissions)
- Support for Undergraduate Learning Assessment Task Force Report and Formation of the Undergraduate Learning Assessment Committee

Respectfully Submitted,

Hal Ackerman, Film, Television and Digital Media
Aaron Blaisdell, Psychology
John Caldwell, Film, Television and Digital Media
Ellen Carpenter, Psychiatry and Biobehavioral Sciences
Troy Carter, Physics and Astronomy
Michael Cooperson, Near Eastern Languages and Cultures
Leobardo Estrada, Urban Planning
Vijay Gupta, Mechanical and Aerospace Engineering
Moira Inkelas, Health Services
Vasilios Manousiouthakis, Chemical and Biomolecular Engineering
Muriel McClendon, History
John McCumber, Germanic Languages
Janet O’Shea, World Arts and Cultures
Arlene Russell, Chemistry and Biochemistry
Russell Schuh, Linguistics
Elaine Tobin, Molecular, Cell and Developmental Biology
Brett Trueman, Management
Ronald Vroon, Slavic Languages and Literatures
Min Zhou, Sociology
Richard Weiss, Chemistry and Biochemistry, Vice Chair

JOSEPH B. WATSON, PSYCHIATRY AND BIOBEHAVIORAL SCIENCES, CHAIR

August 16, 2011
To the Legislative Assembly of UCLA,

At its meeting on September 30, 2011, the Executive Board of the Academic Senate reviewed the proposed revisions to *UCLA Academic Senate Bylaw 80.2*. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting. The proposal will go into effect immediately upon ratification by the Legislative Assembly.

Sincerely,

Andrew Leuchter  
Chair  
UCLA Academic Senate
June 9, 2011

To: Rebecca Jean Emigh, Chair
Committee on Diversity and Equal Opportunity (CODEO)

From: Christopher Colwell, Chair
Committee on Rules and Jurisdiction (CR&J)

Re: Proposed Changes to Divisional Bylaw 80.2, CODEO

The Committee on Rules and Jurisdiction (CR&J) received the proposed revisions to Divisional Bylaw 80.2, “Committee on Diversity and Equal Opportunity” (CODEO). CR&J reviewed and approved the proposed revisions, as they were found to be congruent with the bylaws and regulations of the Academic Senate.

As these proposed bylaw changes will also require formal review and approval from the Executive Board and Legislative Assembly, the proposed changes will proceed to be reviewed by the Executive Board. Barring any comments and/or objections from the Executive Board, the proposed changes will be forwarded to the Legislative Assembly for its formal review. CR&J will surely keep you apprised of the status of these forthcoming reviews.

Should you have any questions or concerns, you may contact John Leary at (310) 206-2469 or email at jleary@senate.ucla.edu.

Cc: Ann Karagozian, Chair, Academic Senate
Jaime Balboa, Chief Administrative Officer, Academic Senate
Dorothy Ayer, Executive Assistant, Academic Senate
Brandie Henderson, Policy Analyst, Committee on Diversity and Equal Opportunity
John Leary, Sr. Policy Analyst, Committee on Rules and Jurisdiction
June 9, 2011

To: Christopher Colwell
Rules and Jurisdiction, Chair

From: Rebecca Jean Emigh
Committee on Diversity and Equal Opportunity, Chair

Re: Proposed revision to Senate Bylaw 80.2

At its June 8, 2011 meeting the Committee on Diversity and Equal Opportunity unanimously voted to endorse the proposed bylaw revisions (please see attached). As you know, before this can be placed on the agenda for the Legislative Assembly for final approval, it first must be approved by the Committee on Rules and Jurisdiction. I am therefore submitting it to you for CR&J’s review.

Cc: John Leary, Sr. Policy Analyst of the Committee on Rules and Jurisdiction
Brandie Henderson, Policy Analyst, Academic Senate
(Check one)  ☒Bylaw   ☐Appendix   ☐Regulation

Sponsoring Committee:  80.2 Committee on Diversity and Equal Opportunity

Comments:
Other

The title for the Faculty Diversity position has changed from Associate Vice Chancellor to Vice Provost and it should be reflected in the bylaws. The Fair and Open Academic Environment Award has been renamed to the Diversity, Equity and Inclusion award, this should also be reflected in the bylaws. The Associate Dean of Academic Diversity in the School of Medicine has been a standing guest since assuming the role, her position serves as a great representative for the School of Medicine.

Proposed Remedies:

☐ Amend Language   ☒ Modify practices

Statement of Justification:

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<tr>
<th>CURRENT BYLAW</th>
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<tr>
<td>(A) Membership. The committee consists of nine members, the</td>
<td>(A) Membership. The committee consists of nine voting members, the Associate</td>
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<td>Associate Vice Chancellor of Faculty Diversity as a non</td>
<td>Vice Provost of Faculty Diversity and Faculty Development, and the Associate</td>
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<td>voting ex officio member, two Undergraduate and two Graduate</td>
<td>Dean of Academic Diversity in the School of Medicine as a non voting ex</td>
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<td>Student Representative in accordance with bylaw 45. [Am 01</td>
<td>officio members, two Undergraduate and two Graduate Student Representative</td>
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<td>Nov 07, 9 June 08]</td>
<td>in accordance with bylaw 45.</td>
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<td>(B) Duties. The committee (1) advises the Chancellor and makes</td>
<td>(B) Duties. The committee (1) NO CHANGES</td>
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<td>recommendations to the Division concerning policies and</td>
<td>(2) NO CHANGES</td>
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<td>programs to advance, and to identify excellence in improving</td>
<td>(3) NO CHANGES</td>
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<td>faculty diversity, including particularly the recruitment,</td>
<td>(4) NO CHANGES</td>
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<td>advancement and retention of women and underrepresented</td>
<td>(5) periodically administers the UCLA Fair and Open Academic Environment</td>
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<td>minorities in academic positions; [Am 31 Jan 95]</td>
<td>Diversity, Equity, and...</td>
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<td>(2) advises the Chancellor on proposals</td>
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<td>(3)</td>
<td>reports periodically to the Division data on recruitment, advancement, and retention of faculty from underrepresented groups and recommends any changes of policy or practice that it deems necessary; [En 31 Jan 95; Am 1 Nov 07]</td>
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<td>(4)</td>
<td>in consultation with the Committee on Academic Freedom, reports periodically on the overall status of the campus as a fair and open academic environment that conforms to the letter and spirit of the University of California anti-discrimination statement; [En 31 Jan 95]</td>
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<td>(5)</td>
<td>periodically administers the UCLA Fair and Open Academic Environment Award. [En 1 Nov 07]</td>
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<td>(6)</td>
<td>maintains liaison with relevant administrative committees and councils, and with University committees concerned with issues of affirmative action and diversity; and [En 31 Jan 95]</td>
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<td>(7)</td>
<td>reports annually to the Division on the Committee's actions and recommendations. [En 31 Jan 95]</td>
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<td>(6)</td>
<td>NO CHANGES</td>
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<td>(7)</td>
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Route for Corrections:

1. Sponsoring Committee  Date discussed
   ______________________________________________________
   ______________________________________________________

2. Rules & Jurisdiction  Date discussed
   ______________________________________________________
   ______________________________________________________

3. Executive Board  Date discussed
   ______________________________________________________
   ______________________________________________________

4. Legislative Assembly  Date discussed
To the Legislative Assembly of UCLA,

At its meeting on September 30, 2011, the Executive Board of the Academic Senate reviewed the proposed changes to Academic Senate Regulation A-347. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting. The proposal will go into effect immediately upon ratification by the Legislative Assembly.

Sincerely,

Andrew Leuchter
Chair
UCLA Academic Senate
August 2, 2011

To: Joseph Watson, Chair
    Undergraduate Council

From: Christopher Colwell, Chair
      Committee on Rules and Jurisdiction

Re: Proposed Changes to Academic Senate Regulation A-347

The Committee on Rules and Jurisdiction (CR&J) received the proposed changes to Academic Senate Regulation A-347 and approved the changes, as they were found to be congruent with the bylaws and regulations of the Academic Senate.

The proposed bylaw changes are being forwarded to the Executive Board for review at their meeting scheduled for September 29, 2011. Barring any objections, the proposed changes will be forwarded to the Legislative Assembly for final review on October 27, 2011.

Should you have any questions or concerns, you may contact John Leary at (310) 206-2469 or email at jleary@senate.ucla.edu.

Cc: Ann Karagozian, Chair, Academic Senate
    Jaime Balboa, CAO, Academic Senate
    Linda Mohr, Assistant CAO, Academic Senate
    Jisoo Kim, Principal Policy Analyst, Undergraduate Council
    John Leary, Senior Policy Analyst, Committee on Rules & Jurisdiction
Proposed Revision and Rationale:
In order to ensure that the curriculum of a minor is sufficiently distinct from that of an existing major or minor, this proposal requests that the following provision be added to Senate Regulation A-347, inserted as (C):

*A minimum of 20 units applied toward the minor requirements must be in addition to units applied toward major requirements or another minor.*

<table>
<thead>
<tr>
<th>Current Language</th>
<th>Proposed Language</th>
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<tr>
<td>A-347. Any department or interdepartmental degree program (IDP) in the College or Schools may institute an undergraduate minor in its subject area according to the following stipulations.</td>
<td>A-347. Any department or interdepartmental degree program (IDP) in the College or Schools may institute an undergraduate minor in its subject area according to the following stipulations.</td>
</tr>
<tr>
<td>(A) Criteria for admission to the minor will be established and controlled by the department or IDP offering in the minor.</td>
<td>No change.</td>
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<tr>
<td>(B) The minor will have a requirement of no fewer than seven courses or 28 quarter units, and no more than nine courses of 36 quarter units. For seven or eight course minors, at least five courses must be upper division and for nine minors, six must be upper division. Requirements for the minor must be published in the General Catalog by the department or IDP offering the minor. [Am 23 May 95]</td>
<td>No change.</td>
</tr>
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<td>(C) Only programs, which are impacted, may establish minimum grade point averages for entry to the minor. The minimum grade point average must be the same as those for the major in the department or IDP. In the absence of a major, the program must present justification for its minimum GPA. [Am 23 May 95]</td>
<td>Precisely (C). No other change.</td>
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<td>(D) Precisely (C). No other change.</td>
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48
| (D) Proposal to establish minors, including the course requirement and admission criteria must be approved by the faculty of the School or College of which it will be offered and by the Committee on Undergraduate Courses and Curricula prior to any action on the part of the department or IDP to admit students to the minor. Satisfactory completion of a minor will be reflected on the transcript and diploma. | (E) Previously (D). No other change. |
March 10, 2010

Christopher S. Colwell
Chair, Committee on Rules & Jurisdiction

Dear Professor Colwell,

At its meeting on January 29, 2010, the Undergraduate Council voted unanimously to approve revisions to Academic Senate Regulation A-347, which governs undergraduate minors. [Faculty: 17 in favor, 0 opposed, and 0 abstentions; Students: 3 in favor, 0 opposed, and 1 abstention]. The revision adds the following, inserted as (C):

A minimum of 20 units applied toward the minor requirement must be in addition to units applied toward the major or other minor requirements in another department or program.

The proposed changes are enclosed for the Committee on Rule and Jurisdiction’s approval to allow the revised regulation to be brought forward on the April 29, 2010, Legislative Assembly meeting agenda.

Additionally, this proposal is being forwarded to Academic Senate Chair, Robin Garrell, for the Executive Board’s review to include in the Legislative Assembly Notice, pending R&J’s approval.

If you have any further questions, please contact Linda Mohr at extension 62470.

Sincerely,

Joseph B. Watson
Chair, Undergraduate Council

cc: Robin Garrell, Chair, Academic Senate
    Jaime Balboa, CAO, Academic Senate
    Linda Mohr, Assistant CAO, Academic Senate
    John Leary, Policy Analyst, Rules & Jurisdiction
    Judith Lacertosa, Policy Analyst, Undergraduate Council
    Dottie Ayer, Academic Senate
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<tr>
<td>(C) Only programs, which are impacted, may establish minimum grade point averages for entry to the minor. The minimum grade point average must be the same as those for the major in the department or IDP. In the absence of a major, the program must present justification for its minimum GPA.</td>
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<td>(D) Proposal to establish minors, including the course requirement and admission criteria must be approved by the Faculty of the School or College of which it will be offered and by the Committee on Undergraduate Courses and Curricula prior to any action on the part of the department or IDP to admit students to the minor. Satisfactory completion of a minor will be reflected on the transcript and diploma.</td>
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<td>(C) A minimum of 20 units applied toward the minor requirements must be in addition to units applied toward major or minor requirements in another department or program.</td>
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<td>(D) Previously (C). No change.</td>
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<td>(E) Previously (D). No change.</td>
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To the Legislative Assembly of UCLA,

At its meeting on October 13, 2011, the Executive Board of the Academic Senate reviewed the updated Committee on Committees Slate. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting.

Sincerely,

Andrew Leuchter
Chair
UCLA Academic Senate
Committee on Committees: Slate for 2011-12

To the Academic Senate, Los Angeles Division

The Committee on Committees reports the following updates to the 2011-12 committee slates and recommends confirmation of the following:

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<tr>
<th>Membership</th>
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**Committee on Development (7 of 7)**

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**Committee on Diversity and Equal Opportunity (9 of 9)**

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**Committee on Faculty Research Lectureship (7 of 7)**

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**Committee on Faculty Welfare (8 of 8)**

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**Graduate Council (20 of 20)**
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**Committee on Intercollegiate Athletics (5 of 5)**

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**Committee on International Education (5 of 5)**

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**Committee on Library and Scholarly Communication (9 of 9)**

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### Committee on Privilege and Tenure (7 of 7)

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### Council on Research (10 of 10)

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### Committee on Rules and Jurisdiction (3 of 3)

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Committee on Undergraduate Admissions & Relations with Schools (8 of 8)
Bruinsma, Robijn Physics and Astronomy 1
Escarce, Jose General Internal Medicine 2
Galvan, Adriana Psychology 1
Gurval, Robert Classics 1
Howard, Tyrone - CHAIR Education 3
Moon, Ailee Social Welfare 3
Valenzuela, Abel Chicana and Chicano Studies 3
Wiley, Dorothy Nursing 1

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Ackerman, Hal Film, Television and Digital Media 2
Amarasekare, Priyanga Ecology and Evolutionary Biology 1
Bikhchandani, Sushil Management 1
Blaisdell, Aaron Psychology 2
Caldwell, John Film, Television and Digital Media 3
Carpenter, Ellen Psychiatry and Biobehavioral Sciences 2
Carter, Troy - VICE CHAIR Physics & Astronomy 3
Cooperson, Michael Near Eastern Languages and Cultures 2
Estrada, Leobardo Urban Planning 2
Glanzman, David Integrative Biology & Physiology 1
LeGuin, Elizabeth Musicology 1
Manousiouthakis, Vasilios Chemical and Biomolecular Engineering 2
McCumber, John Germanic Languages 2
Ozler, Sule Economics 1
Schuh, Russell Linguistics 3
Streeter, Caroline English 1
Vroon, Ronald Slavic Languages & Literature 3
Weiss, Richard L. - CHAIR Chemistry & Biochemistry 3
Woo, Jason Electrical Engineering 1
Zhou, Min Sociology 3

Respectfully submitted,
2011-12 Committee on Committees:
Alex A.T. Bui, Radiological Sciences
Nicholas Cacalano, Radiation Oncology
Yoram Cohen, Chemical and Biomolecular Engineering
Robin Fisher, Psychiatry and Biobehavioral Sciences
Craig Fox, Management/Psychology, Chair
Alan Garfinkel, Integrative Biology & Physiology
Lillian Gelberg, Family Medicine
Deborah Glik, Community Health Sciences
James Gober, Chemistry & Biochemistry
Timothy Malloy, Law
Istvan Mody, Neurology
Joyce Newman Giger, Nursing
Jeffrey Prager, Sociology
Janice Reiff, History
Hans Schollhammer, Management
Felix Schweizer, Neurobiology
Nelson SooHoo, Orthopaedic Surgery
Willeke Wendrich, Near Eastern Languages and Cultures, Vice Chair
To the Legislative Assembly of UCLA,

At its meeting on September 30, 2011, the Executive Board of the Academic Senate reviewed the Undergraduate Degree University Registrar Report. The Board unanimously approved calendaring this item for the October 27, 2011 Legislative Assembly meeting.

Sincerely,

Andrew Leuchter
Chair
UCLA Academic Senate
To: The Academic Senate
Los Angeles Division

RE: Undergraduate Degrees

During the academic year 2010-2011, 7462 candidates received the Bachelor's degree (A.B. or B.S. or B.A.S.). For 43 of the candidates, the Senior-residence rule was suspended. The range of units was from 1 to 35 units.

Copies of the September, 2010, through June, 2011, lists of candidates for degrees (both graduate and undergraduate) may be obtained from the Office of the Registrar.

Respectfully submitted,

Kathleen Copenhaver
Interim University Registrar
Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   - U.C. Extension: 5 students with a range of 1 to 18 units
   - U.C. Irvine: 2 students with 10 units each
   - U.C. Taiwan: 1 student with 21 units
   - Other Institutions: 4 students with a range of 6 to 19 units

II. **Other Irregularities:**
   NONE.

---

Henry Samueli School of Engineering and Applied Science
September 10, 2010
(51 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE

II. **Other Irregularities:**
   NONE
School of the Arts and Architecture  
September 10, 2010  
(29 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE
   
II. **Other Irregularities:**
    NONE

School of Theater, Film and Television  
September 10, 2010  
(9 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE
   
II. **Other Irregularities:**
    NONE

School of Nursing  
September 10, 2010  
(0 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE
   
II. **Other Irregularities:**
    NONE
Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   - U.C. Extension: 1 student with 4 units
   - U.C. Singapore: 1 student with 3 units
   - Other Institutions: 3 students with a range of 2 to 8 units

II. **Other Irregularities:**
    NONE

---

Henry Samueli School of Engineering and Applied Science
December 10, 2010
(143 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
    NONE

II. **Other Irregularities:**
    NONE
School of the Arts and Architecture
December 10, 2010
(25 Candidates)

Suspension of the Regulations of the Academic Senate:

I. ** Exceptions on the Senior Residence:**
   NONE

II. ** Other Irregularities:**
   NONE

School of Theater, Film and Television
December 10, 2010
(6 Candidates)

Suspension of the Regulations of the Academic Senate:

I. ** Exceptions on the Senior Residence:**
   NONE

II. ** Other Irregularities:**
   NONE

School of Nursing
December 10, 2010
(9 Candidates)

Suspension of the Regulations of the Academic Senate:

I. ** Exceptions on the Senior Residence:**
   NONE

II. ** Other Irregularities**
   NONE
Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   - U.C. Belgrade: 1 student with 13.5 units
   - U.C. Extension: 3 students with a range of 3 to 30 units
   - U.C. Granada: 1 student with 10 units
   - U.C. Italy: 1 student with 8 units
   - U.C. Santa Cruz: 1 student with 10 units
   - Other Institutions: 3 students with a range of 5 to 8 units

II. **Other Irregularities:**
   NONE

---

Henry Samueli School of Engineering and Applied Science
March 18, 2011
(92 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE

II. **Other Irregularities:**
   NONE
School of the Arts and Architecture  
March 18, 2011  
(21 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**  
   NONE

II. **Other Irregularities:**  
    NONE

School of Theater, Film and Television  
March 18, 2011  
(2 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**  
   NONE

II. **Other Irregularities:**  
    NONE

School of Nursing  
March 18, 2011  
(0 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**  
   NONE

II. **Other Irregularities:**  
    NONE
Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   - U.C. Barcelona: 1 student with 8 units
   - U.C. Extension: 8 students with a range of 1.5 to 35 units
   - U.C. Suffolk: 1 student with 2 units
   - Other Institutions: 6 students with a range of 3.5 to 8.5 units

II. **Other Irregularities:**
    NONE

---

Henry Samueli School of Engineering and Applied Science
June 10, 2011
(462 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE

II. **Other Irregularities:**
    NONE
School of the Arts and Architecture
June 10, 2011
(168 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE

II. **Other Irregularities:**
   NONE

School of Theater, Film and Television
June 10, 2011
(69 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE

II. **Other Irregularities:**
   NONE

School of Nursing
June 10, 2011
(49 Candidates)

Suspension of the Regulations of the Academic Senate:

I. **Exceptions on the Senior Residence:**
   NONE

II. **Other Irregularities:**
   NONE
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Legislative Assembly Meeting Dates for 2011-2012:

All meetings will be held from
2:00 p.m.— 4:00 p.m.
Charles E. Young Grand Salon, Kerckhoff Hall

October 27, 2011
February 2, 2012
April 12, 2012
June 7, 2012