Legislative Assembly
Notice of Meeting

Thursday, November 05, 2015
2:00 p.m. - 4:00 p.m.
Kerckhoff State Rooms, Kerckhoff Hall
Members of the Academic Senate

Dear Colleagues,

The first meeting of the Legislative Assembly will take place on Thursday, November 5, 2015, from 2:00-4:00 PM, in the Kerckhoff State Rooms in Kerckhoff Hall. The Legislative Assembly is the one body on campus where all departments and schools are represented, allowing for the broad exchange of ideas and transmission of information. Although each department and school has formal representation to the Assembly, all members of the Academic Senate are welcome to attend.

The agenda for the meeting has been posted online. You may access the agenda by clicking on this sentence.

I look forward to seeing you at the Legislative Assembly.

Sincerely,

Timothy Malloy
Academic Senate Secretary
## Meeting of the Legislative Assembly

**ORDER OF BUSINESS**

*Thurs., November 05, 2015 2:00 p.m. – 4:00 p.m.*

*Kerckhoff State Rooms, Kerckhoff Hall*

| I. | 2:00 – 2:05 | Minutes of June 4, 2015 |
| II. | 2:05 – 2:10 | Welcome & Brief Announcements – *Leobardo F. Estrada, Chair, Academic Senate* |
| III. | | Announcements by the President and the Chancellor – NONE |
| IV. | 2:05 – 2:15 | Other Announcements |
| | 2:15 – 3:00 | • Executive Board Vacancy (*Leobardo Estrada*) |
| | 3:00 – 3:30 | • Budget Update – Financial Position of the Campus (*VC Steve Olsen*) |
| | | • Opus Update (*VC Carole Goldberg*) |
| V. | 3:30 – 3:35 | Consent Calendar – *Leobardo F. Estrada, Chair, Academic Senate* |
| | | • 2015-16 Committee on Committees Slate |
| | | • Departmental Bylaws |
| | | o Department of Music |
| VI. | Special Orders – Consent Calendar |
| | | • Annual Reports |
| | | o Committee on Library and Scholarly Communications 2014-15 |
| | | o Committee on Development 2013-14 |
| | | o Committee on Development 2014-15 |
| | | o Council on Planning and Budget 2014-15 |
| | | o Undergraduate Council 2013-14 |
| | | o Undergraduate Council 2014-15 |
| | | o Graduate Council 2014-15 |
| | | o Committee on Rules & Jurisdiction 2014-15 |
| | | o Committee on Academic Freedom 2014-15 |
| | | o Committee on Undergraduate Admissions and Relations with Schools (2014-15) |
| VII. | Reports of Special Committees – NONE |
| VIII. | Reports of Standing Committees and Faculties – NONE |
| IX. | Petitions of Students – NONE |
| X. | Unfinished Business – NONE |
| XI. | 3:35 – 3:50 | University and Faculty Welfare |
| | | Updates on UC and Campus Issues – *Leobardo F. Estrada, Chair, Academic Senate* |
| XII. | 3:50 – 4:00 | New Business |

*Tim Malloy, Secretary – October 29, 2015*

Agenda items for the Legislative Assembly deemed non-controversial by the Chair, in consultation with the Secretary and the chairs of the committees concerned, may be placed on the Consent Calendar. Approval of all Consent Calendar items requires a single unanimous vote at the Assembly meeting; however, at the request of any Assembly member, any Consent Calendar item must be withdrawn and considered in its regular order on the agenda [from Bylaw 140(a)(2)].
I. MINUTES OF APRIL 9, 2015

A motion was made and seconded without objection to approve the minutes of the April 9, 2015 Legislative Assembly Meeting.

II. WELCOME & BRIEF ANNOUNCEMENTS

Chair Aberbach deferred his announcements to the latter half of the meeting he then invited Senate Secretary Neal Garrett to the lectern.

Secretary Garrett announced that voting for the three positions on the Senate Executive Board would be open during the meeting and for members to complete their ballot according to the instructions provided. The following were the four nominees running for the open positions:
- Francesco Chiappelli – Department of Dentistry
- Malcolm Gordon – Department of Ecology and Evolutionary Biology
- Allen Klinger – Department of Computer Science
- Kathleen Komar – Department of Comparative Literature

Members were given the opportunity to cast their ballot during the meeting which was then collected for counting, the results of which would be announced during the latter half of the agenda.

III. SPECIAL ORDERS – CONSENT CALENDAR

A motion was made and seconded without objection to approve the following items presented on the consent calendar:
- Revisions to Divisional Senate Regulations 510, 514, and 532 – Change to Graduate Regulations
- 2015-16 Committee on Committees Slate
- Revisions to Bylaws for the School of Nursing
- Revisions to Bylaws for the Department of World Arts and Cultures | Dance

IV. REPORTS OF SPECIAL COMMITTEES

N/A
Graduate Council Chair Alex Bui presented the following three appendix V actions:

Near Eastern Languages and Cultures and Islamic Studies IDP
- Discontinue the Islamic Studies IDP
- Transfer the IDP’s degree programs (M.A., C. Phil., Ph.D.) and courses to the Department of Near Eastern Languages and Cultures;
- Discontinue the Islamic Studies M.A. and Public Health M.P.H. concurrent degree program; and
- Rename the “Islamics” subject area in the Department of Near Eastern Languages and Cultures to “Islamic Studies” and combine with the two courses being transferred from the IDP.

A motion was made and seconded without objection to approve the Appendix V Action. A vote was then conducted with all members unanimously supporting the motion to approve the Appendix V action for the Near Eastern Languages and Cultures and Islamic Studies IDP.

Moving Image Archive Studies Interdepartmental Degree Program (MIAS IDP)
- Discontinue the MIAS Interdepartmental Degree Program jointly administered by the School of Theater, Film, and Television and the Graduate School of Education and Information Studies.

A motion was made and seconded without objection to approve the Appendix V Action. A vote was then conducted with all members unanimously supporting the motion to approve the Appendix V action for the Moving Image Archive Studies IDP.

Herb Alpert School of Music and the School of the Arts and Architecture
- Proposal to Establish the Herb Alpert School of Music
- Proposal to Redefine the UCLA School of the Arts and Architecture

Members began the discussion by asking some questions about the origins of the proposal and motivation behind the establishment of the School of Music. Representative Koropecky asked about the specifics of the objections presented by the Department of World Arts & Cultures | Dance. Chair Bui indicated that the objections were more related to concerns about potential changes to the relationship the department has with the performance arts and the Music Department. Representative T. Schwartz asked about specific details regarding the shifts of departments between schools and the basis for formation of the proposals. Chair Bui responded that part of the reason for the decision to form the new school was a result of recommendations from the 8-year program reviews that contained suggestions to combine the three departments (Music, Ethnomusicology, and Musicology) or move them under one umbrella. Representative Schwartz reiterated his request to be informed whether the motivation for the proposal was based on funding and monetary concerns. Dean David Roussève was given the floor to provide insight regarding the proposal and to respond to Schwartz’s questions. He indicated that having three prominent schools, Arts & Architecture, Theater Film & Television, and Music, will create a stronger presence in the fields related to the Arts with representation by three Deans. Chair of the Music Department Neal Stulberg was given the floor to provide his comments regarding the proposal. He commented that when the original endowment was given to the campus, it created an awkward administrative structure that needed correction. He further noted that both bureaucratic efficacy and programmatic vision together warrant the creation of the new school. Representative Schwartz moved for an amendment to the proposal to move the Department of Musicology to the current School of the Arts and Architecture and strike the remainder of the proposal. Parliamentarian Ann Karagozian noted that the amendment would essentially negate the intentions of the original proposal and that if the body feels that the amendment should be considered, they should instead send the proposal back to committee for further consideration and revision. Chair
Aberbach suggested that those who may not favor the proposal vote to reject the proposal rather than consider the amendment. Schwartz withdrew his amendment and made an alternate motion to send the proposal back to committee for reconsideration. The motion was seconded but interrupted by individuals who confirmed that the proposal addressed almost all of the questions being presented at the assembly. Further, it was clarified that a significant amount of work and deliberation was conducted in advance of the presentation of the final proposals, adding that if objections are based on assumptions, then a certain amount of trust should be placed on those who have done the work needed to present the proposal. However, if the objections are based on substantive readings of the material, then those concerns should be addressed and the proposal reconsidered. Parliamentarian Karagozian noted that more specificity is needed for the motion presented by Representative Schwartz in regards to what he would like the committee to consider that they have not already addressed in the materials included with the original proposal. Schwartz asked for disclosure on the deal made by the administration to obtain the funding for the School of Music. The final motion read as follows: Refer the Proposal for the Herb Alpert School of Music and the Appendix V Action regarding the School of the Arts and Architecture back to the Graduate Council for additional information regarding financial reasoning and rationale. A member indicated that the request for additional information is more specific than the general reasoning and rationale as indicated in the motion. Schwartz reiterated that he would like to see specifics regarding the deal made with the donors in relation to the school. Dean Rousséve responded that the original contribution made by the donors specified the formation of the school in name only and that the current decision to formalize the Herb Alpert School of Music as an administrative entity was not part of the original agreement. The decision to establish the formal school was content-based and not financially-based. Representative Schwartz then moved to withdraw his motion. A motion was made and seconded to approve the Proposal to Establish the Herb Alpert School of Music and the Appendix V Action regarding the School of the Arts and Architecture. Members were asked to cast their vote by secret ballot. The final tally of the votes resulted in 49 votes in favor, 11 votes opposed, 1 abstention, and 2 invalid ballots.

Academic Senate Chair Joel Aberbach presented the following proposal from the Senate’s Executive Board:

**Proposed Revisions to Senate Bylaw 155 – Mail or Electronic Ballots on Issues**

Chair Aberbach provided background on the proposal from the Board and summarized the discussions and responses collected from the various committees. The floor was opened for comment from the assembly. Representative Schwartz asked if the Board was aware of any previous instances where Bylaw 155 was used to initiate a divisional vote on a matter decided upon by the Legislative Assembly and further commented that these changes are merely a reaction to the one instance that recently took place in relation to the Diversity Requirement. Grievance Advisory Committee (GAC) Chair James Waschek reported that the GAC believed that the proposal was in response to the vote on the diversity requirement and that the changes would put too high a restriction on those who wish to utilize the bylaw to challenge a vote of the LgA. He further noted that the final votes on the diversity requirement reflected a significant amount of objections to the requirement evidenced that the matter was a campuswide concern and that the ability to challenge the LgA was necessary. College FEC Chair Christina Palmer commented that the proposed revisions to the bylaw are a necessary reaction to its implementation and should not be ignored because it is a reaction to its recent use. She further noted that the revisions should be considered within the context of the campus’ administrative process and that anything that would go beyond that administrative process should require a higher threshold. Representative Board expressed his concerns that because of one recent controversial issue, the assembly should not change the threshold as it is an important safeguard. Chair-Elect Leo Estrada motioned to table the discussion of Bylaw 155. The motion was seconded and members were asked to cast their vote by secret ballot. The final tally of the votes resulted in 35 votes in favor, 17 votes opposed, 2 abstention, and 2 invalid ballots.
VI.  PETITIONS OF STUDENTS

N/A

VII.  UNFINISHED BUSINESS

N/A

VIII. UNIVERSITY AND FACULTY WELFARE  

CHAIR JOEL ABERBACH

Updates on UC and Campus Issues

• There will be no significant changes to the health plans being offered for 2015-16
• The budget agreement between UC President Janet Napolitano and Governor Jerry Brown included a $117,000 cap on the defined benefit pension plan for future employees. A matching contribution will be offered for an employee contribution supplement which will be negotiated with the Senate. Scheduled to go into effect on July 1, 2016.
• Follow-up to the Faculty Salary Equity Studies will take place throughout the coming year.
• There will be a 1.5% across the board salary increase for faculty members and a 1.5% discretionary increase for equity based adjustments.

IX.  ELECTION RESULTS ANNOUNCEMENT  

SECRETARY NEAL GARRETT

Secretary Garrett announced the results of the Executive Board Ballot. Professors Komar and Gordon were elected for two of the open seats on the Executive Board; Professors Chiappelli and Klinger were tied for the third position. An immediate runoff vote was conducted; Professor Allen Klinger was voted into the third Executive Board seat.

X.  NEW BUSINESS  

CHAIR JOEL ABERBACH

None

XI.  OTHER ANNOUNCEMENTS  

CHANCELLOR GENE BLOCK & 

CHAIR JOEL ABERBACH

Chancellor Block began by thanking the Gold Shield Committee Chair Tanis Harris and Vice-Chair Lynn Dines for their efforts and then thanked the entire Committee for their work on the prize. He acknowledged that the prize is meant to recognize and reward UCLA faculty members who have demonstrated extraordinary accomplishments in undergraduate teaching, accomplishments in research or creative activity, and efforts in public service within the University. The Chancellor then announced Professor of Chemistry and Biochemistry, Neil Garg, as the recipient of the 2015 Gold Shield faculty prize.

Chair Aberbach continued the announcement of other award recipients by recognizing the following individuals:

- 2015 Diversity, Equity, and Inclusion Award
  o Faculty Co-Recipients – Paul Barber and Dwayne Simmons
  o Student Recipient – Ivuoma (Ivy) Onyeador
- 2015 Distinguished Teaching Awards
  o Teaching Assistants
- Zhao Li
- Benjamin Court
- Sarah Nance
- Patrick Reilly
- Jeffrey Bye
- Non-Senate Faculty
  - Pavel Wonsowicz
  - Eric Sussman
  - Paige Greene
- Senate Faculty
  - Robert W. Fink
  - Alan Garfinkel
  - Thomas W. Gillespie
  - Tyrone C. Howard
  - Daniel T. Kamei
  - Joanna C. Schwartz
- Faculty Research Lecturers
  - 119th Faculty Research Lecturer – J. Arch Getty
  - 120th Faculty Research Lecturer – Robert Bjork

The meeting was adjourned at 3:55pm.
Committee on Committees: Slate for 2015-16

To the Academic Senate, Los Angeles Division

The Committee on Committees reports revisions to the 2015-16 committee slates and recommends confirmation of

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<th>Term of Service</th>
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Membership | Department | Term of Service
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Stanish, Charles | Anthropology | 1
Timmermans, Stefan | Sociology | 1
Yoo, David | Asian American Studies | 

Committee on Diversity and Equal Opportunity (9 of 9)

Browner, Tara | Ethnomusicology & American Indian Studies | 3
Dell'Angelica, Esteban | Human Genetics | 2
Gomez, Kim | Education | 1
Lopez, Marissa | English | 3
Maly, Rose | Family Medicine | 4
Mitchell-Kernan, Claudia | Anthropology & Psychiatry | 3
Santos, Veronica | Mechanical and Aerospace Engineering | 1
Sternini, Catia | Medicine and Neurobiology | 1
Thornton, Russell - CHAIR | Anthropology | 2

Committee on Emeriti Affairs (6 of 5)

Bergman, Paul | Law | 2
Jacoby, Sanford | Management | 1
Levin, Seymour | Medicine | 2
Mellor, Anne | English | 3
Taylor, Anna - CHAIR | Neurobiology | 4
Weiss, Richard | History | 1

Committee on Faculty Research Lectureship (7 of 7-10)

Banerjee, Utpal | Molecular, Cell and Developmental Biology | 1
Detels, Roger | Epidemiology | 3
Jacob, Margaret | History | 2
Lake, James | Molecular, Cell and Developmental Biology | 3
Ruiz, Teofilo - CHAIR | History & Spanish and Portuguese | 3
Schopen, Gregory | Asian Languages and Cultures | 2
Stone, Katherine | Law | 2

Committee on Faculty Welfare (8 of 8)

Bower, Julie | Psychology | 1
Coller, Hilary | Molecular, Cell and Developmental Biology | 1
Cooney, Kara | Near Eastern Languages and Cultures | 4
De Oliveira, Sotiro | Pediatrics | 1
Lippman, Steven | Management | 2
Mal, Ajit | Mechanical and Aerospace Engineering | 1
Sweeney, Megan - CHAIR | Sociology | 1
Tillou, Areti | Surgery | 2
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2015-16 Standing Committee Slate
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**Council on Research (9 of 10)**

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**Council on Research - Faculty Grants Program Subcommittee (6 of 14)**

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**Graduate Council (20 of 20)**

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Grievance Advisory Committee (4 of 5)

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Undergraduate Council (21 of 21)

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Respectfully submitted,

2015-16 Committee on Committees:
Guillaume Chanfreau, Chemistry and Biochemistry - VICE CHAIR
Mansoureh Eghbali, Anesthesiology
Kym Faull, Psychiatry and Biobehavioral Sciences
Lillian Gelberg, Family Medicine
Antoinette Gomes, Radiological Sciences
Pirouz Kavehpour, Mechanical and Aerospace Engineering - CHAIR
Gregory Leazer, Information Studies
Helga Leitner, Geography
Thomas Minor, Psychology
Joseph Nagy, English
Ichiro Nishimura, Dentistry
Chon Noriega, Film, Television and Digital Media
Christina Palmer, Psychiatry and Biobehavioral Science
Diane Papazian, Physiology
Charalabos Pothoulakis, Medicine
Francisco Ramos-Gomez, Dentistry
Ayanidhar Subrahmanyam, Management
Olga Yokoyama, Applied Linguistics

Submitted October 14, 2015
October 13, 2015

To: Academic Senate Executive Board

From: Linda Bourque, Chair

Re: Department of Music Bylaws

The Committee on Rules and Jurisdiction (“Committee”) submits the Department of Music bylaws, approved by their Faculty and approved by Rules and Jurisdiction.

Although the Department attempted to revise their bylaws in 2012-13, they never completed the review with Rules and Jurisdiction. Therefore, their most current bylaws in effect prior to this were from 2003. These bylaws are included for purposes of comparison.

Due to the substantial revisions being made by most departments during this campuswide bylaw review, the Committee is not requiring side-by-side presentations of departmental bylaws changes if the changes represent a major revision.

cc: Jason Throop, Committee on Rules & Jurisdiction
    James Crall, Committee on Rules & Jurisdiction
    Linda Mohr, CAO, Academic Senate
October 12, 2015

To: Neal Stulberg, Chair
Department of Music

From: Linda Bourque, Chair
Rules & Jurisdiction

Re: Bylaws from Department of Music

The Committee on Rules and Jurisdiction has reviewed the revised bylaws that you submitted on October 12, 2015, and finds them consistent with the Code of the Academic Senate. The proposed bylaws were approved by the faculty on October 9, 2015, by a vote of 17 yea, 0 nay, with two faculty absent.

We do note that we have learned other things about the Opus system over the summer. It would be wise to specify the extent to which the Department of Music has Joint and Split appointments. The Committee does not know whether that applies to the department, but it would be well to clarify that for the Opus system.

That said, the Committee of Rules and Jurisdiction approves the Department of Music’s Bylaws as submitted.

cc: Alix Von Bosen, Department of Music
Jennifer Judkins, Department of Music
Jason Throop, Committee on Rules & Jurisdiction
James Crall, Committee on Rules & Jurisdiction
Linda Mohr, CAO, Academic Senate
Serge Chenkerian, MSO/Executive Assistant, Academic Senate
Marian Olivas, Committee Analyst, Rules & Jurisdiction
Carolynne Hogg, Committee Analyst, Council on Academic Personnel
I. DEPARTMENTAL GOVERNANCE

A. CHAIR - The Chair is the executive officer of the Department and is appointed by the administration. Any ladder faculty may request a meeting with the Dean to recommend candidates for appointment as Chair to the administration. The Chair will serve on thesis and dissertation committees as time permits; serve on The UCLA Herb Alpert School of Music Academic Council; preside over the Departmental Executive Committee; and participate in the Dean’s Cabinet. In consultation with the faculty, the Chair appoints Divisional Chairs, Area Heads, and the Divisional Graduate Advisors. Merit increases and promotions for the Chair shall be handled according to Section 245 of the Academic Personnel Manual (APM) and Part I, Appendix A, of The Call. Similarly, the responsibilities of Chairs, as specified in the APM, are both taken into account and assumed in these By-Laws.

B. VICE-CHAIRS – The Vice-Chairs assist the Chair in the administration of the Department. The Vice-Chairs are appointed annually by the Chancellor in consultation with the Dean and Department Chair.

C. DIVISIONS - The faculty of the Department will be organized into two Divisions: the Division of Composition and Theory, and the Division of Performance and Music Education. The Chair of each Division will be appointed by the Department Chair, in consultation with the faculty of each Division. The Divisional Chairs' terms of office shall be renewed on a year-to-year basis at the discretion of the Chair. Those eligible to serve shall, at the time of their nomination or at the time of assumption of office, be members of the Academic Senate. Each Division shall appoint a deputy to act in the event of the absence of its Chair.

The responsibilities of the Divisional Chairs shall include:

1. Serving as members of the Executive Committee of the Department and reporting to their respective faculty the business of the Executive Committee meetings in a timely fashion;
2. Implementing policy for and supervising the ongoing activities of their Division; and,
3. Convening meetings of their divisional faculty, and, as required, determining the agenda of such meetings.

Each Division shall:

1. Determine the content of its undergraduate program, subject to full voting faculty approval (“full voting faculty” shall be defined via SB 55 [http://senate.universityofcalifornia.edu/manual/blpart1.html#bl55]. Proposed changes that materially affect the complementary Division shall be negotiated;
2. Supervise and establish policy for its own graduate program, subject to approval of the full voting faculty, including establishing entrance, curricula, and completion requirements (including languages); formulate and administer entrance exams; determine the admission of students; recommend teaching assistantships and other aid as allocated by the Executive Committee; and
3. Recommend to the Scholarship Committee, through the Division Chair, nominees for graduate fellowships, scholarships, teaching assistantships, and applicable awards.

4. Each Division will have a Faculty Graduate Advisor, who will be appointed annually by the Department Chair after consulting with the faculty of each Division. The Faculty Graduate Advisor will work closely with the staff Graduate Advisor in advising students about courses, language, and other requirements for their degrees. In addition, the Faculty Graduate Advisor will meet periodically with students to discuss their progress, both academically and musically, and provide additional professional advice as needed.
D. AREAS – Within the divisions of Performance and Music Education, the faculty will be assigned to one (and in some cases, more than one) of the following Areas: Woodwinds, Brass, Percussion, Keyboards, Strings, Voice, Conducting, Music Education, and Performance Studies. The Department Chair will appoint an Area Head for each Area from among its ladder faculty in consultation with its faculty. If an Area does not have ladder faculty, the Department Chair will appoint an Area Head from among its non-ladder faculty.

The Area Head, in consultation with the faculty in that Area, will propose the assignment of students in studios to the Department Chair for approval each quarter. The Department Chair will have the authority to make changes in studio assignments.

E. THE EXECUTIVE COMMITTEE -- The Department Executive Committee (DEC) will comprise the Chair, the Vice-Chairs, the Chair from the Division of Performance and Music Education, the Chair from the Division of Composition and Theory, and the MSO (who will not be a voting member). The Chair may appoint an additional At-Large Faculty member from the Division of Performance and Music Education. The Executive Committee will meet at the discretion of the Chair in consultation with the Executive Committee members. The quorum for the Executive Committee will be the Chair or one of the Vice-Chairs, the Division of Performance and Music Education Chair or the At-Large Faculty member, and the Division of Composition and Theory Chair.

The responsibilities of the Executive Committee shall be to:

1. Assist the Chair in the long-range planning of the Department, including matters of curriculum, the allocation of FTE, and budget (as specified below);

2. Assist the Chair in determining the allocation of teaching assistantships and monies for graduate student aid, as well as scholarships and fellowships to the programmatic areas (which shall in turn be responsible for recommending awards within their respective areas);

3. Serve, in addition to the full voting faculty, as the unifying agency of the Department and the agency of central accountability. The Executive Committee shall be the Department’s conflict-resolving body.

4. In all of the above matters, the final decision rests with the Chair.

II. STANDING COMMITTEES

A. GRADUATE COMMITTEE IN PERFORMANCE
The Graduate Committee in Performance is a subcommittee of the Division of Performance and Music Education.

1. Membership:
The Faculty Graduate Advisor for Performance will serve as the Committee Chair. The membership shall include the Faculty Graduate Advisor for Performance and at least three faculty members-at-large appointed by the Department Chair, with the Graduate Student Affairs Officer and the Department Chair serving ex officio (non-voting). The Graduate Committee may also choose to include a student’s major teacher in their discussions.

2. Meetings:
The Graduate Committee in Performance will be convened at the request of the Faculty Graduate Advisor or three committee members. The quorum for the committee will be its Chair and two committee members.

3. Duties:
   a. Makes recommendations to the faculty on program requirements,
   b. Creates, administers, and evaluates DMA Qualifying exams,
   c. Has final authority regarding the processing and granting of degrees.

B. GRADUATE COMMITTEE IN COMPOSITION
The Graduate Committee in Composition is a subcommittee of the Division of Composition.

1. Membership:
The full Composition and Theory Division will serve on the Graduate Committee in Composition. The Faculty Graduate Advisor for Composition will serve as the Committee Chair.
2. Meetings:
   The Graduate Committee in Composition will be convened at the request of the Committee Chair or three Committee members. The quorum for the Committee will be the Chair and one other member.

3. Duties:
   a. Makes recommendations to the faculty on program requirements,
   b. Creates, administers, and evaluates the PhD qualifying exams,
   c. Has final authority regarding the processing and granting of degrees,
   d. Makes recommendations to the Chair regarding the distribution of available scholarship funds to incoming and continuing students.

C. SCHOLARSHIP COMMITTEE

1. Membership:
   The Department Chair or one of the Vice-Chairs will serve as Chair of the Scholarship Committee which will consist of the Director of Orchestras, the Director of Bands, The Director of Opera, and other faculty designated by the Chair.

2. Meetings:
   The Scholarship Committee will be convened at the request of the Department Chair. The quorum for the Committee will be the Committee Chair and two other members.

3. Duties:
   a. Makes recommendations to the Chair regarding the distribution of available scholarship funds among the various Areas and to incoming and continuing students,
   b. Consults with faculty to determine the scholarship needs in each studio,
   c. Monitors the academic standing and musical performance of continuing students with scholarships to determine whether or not their scholarship commitments should continue,
   d. Monitors students' community service activity as required by scholarships.

D. SOAA FACULTY EXECUTIVE COMMITTEE REPRESENTATIVES - Each year, two faculty representatives shall be elected by the faculty of the Department to serve on the SOAA Faculty Executive Committee.

III. FACULTY MEETINGS

A. Faculty Meetings will be held monthly during the academic year, normally the first Friday of each month.

B. Agenda items may be submitted by individual faculty, the DEC, or the Department Chair. If no agenda items are submitted 3 days prior to a scheduled meeting date the meeting may be cancelled by the Chair. Only items on the agenda are considered unless there is a unanimous consent by the faculty present at the meeting. All proposals for new programs, curriculum changes, and faculty searches must be distributed to the ladder faculty at least one week prior to the faculty meeting for which these agenda items will be voted upon.

C. The quorum for a faculty meeting will be 50% of all ladder appointments and all faculty who hold joint appointments who are in residence during a quarter in which a meeting is held.

IV. STUDENT PRIVILEGES AND RESPONSIBILITIES

Both undergraduate and graduate students shall each have the privilege of electing, from among their peers who are enrolled full-time, one non-voting representative to each of the three programmatic divisions. The elections for the forthcoming academic year shall take place during May of the preceding Spring Quarter. These student representatives may be invited to attend all regular, divisional and full faculty meetings, being excluded only from meetings (or portions thereof) that involve personnel and student personnel matters. They shall receive copies of all advance agendas and pertinent portions of the minutes of divisional and faculty meetings. Divisions shall provide adequate means for gathering student input to search committees, including, at their discretion, non-voting representation on such committees.
V. VOTING PRIVILEGES

A. MEMBERSHIP IN THE ACADEMIC SENATE

All tenured faculty in a department have the right to vote on all new departmental appointments that confer membership in the Academic Senate. Other appointments and academic personnel actions will be voted on in accordance with the “peel-off” system as outlined in SB 55 [http://senate.universityofcalifornia.edu/manual/blpart1.html#bl55].

Prior to such a vote, all the non-emeritus/i departmental members of the Academic Senate must be afforded an opportunity to make their opinions known to the voters.

B. MATTERS OF GENERAL DEPARTMENTAL CONCERN OTHER THAN PERSONNEL ACTIONS

An “Advisory Vote” (to be reported in a separate tally) is extended to Non-Senate faculty with two or more years of service.

C. VOTING GUIDELINES

Normally, voting on all matters will be confidential and immediately follow discussion of the proposed action.

Should the Chair wish for an issue to be considered for a vote outside of a regular faculty meeting, the Chair may circulate to the full voting faculty written ballots on a question, provided that in addition to “yes” and “no” the optional vote of “wish to call a meeting” is given, and in an instance of two or more “wish to call a meeting” votes the motion shall be placed before a convened quorum and considered by the assembled body.

D. ABSENTEE VOTING

The Chair may use his or her discretion may make available absentee ballots to full voting faculty.
Hi, Linda: The vote was unanimous. There were 17 out of 19 ladder faculty in attendance who voted.

The ladder faculty in attendance were:

Lily Chen-Hafteck  
Vladimir Chernov  
Travis Cross  
Michael Dean  
Inna Faliks  
Juliana Gondek  
Gary Gray  
Gordon Henderson  
Frank Heuser  
Peter Kazaras  
Ian Krouse  
David Lefkowitz  
Movses Pogossian  
Walter Ponce  
Neal Stulberg  
Guillaume Sutre  
Robert Winter  

The two ladder faculty not in attendance were:  
Jens Lindemann  
Antonio Lysy  

Best regards,

Alix Von Bosen  
Assistant to the Chair & Website Manager  
UCLA Department of Music  
2539 Schoenberg Music Bldg.  
Box 951616  
Los Angeles, CA 90095-1616
Hi Alix:

We need a report of the exact vote.

Thanks.

Linda

On Mon, Oct 12, 2015 at 12:30 PM, Von Bosen, Alix <avbosen@arts.ucla.edu> wrote:

Dear Linda and Marian:

Jennifer Judkins and I would like to thank you again for the time you spent with us last spring working through the issues with our department by-laws so that we could come up with a version acceptable to your office and the Academic Senate.

Last Friday, October 9th, a quorum of ladder faculty voted to approve the By-laws as written (unchanged from what we developed in collaboration with you). That version is attached to this email.

Please let us know if there is anything else we need to do to finalize this document. I believe you do not need any updated By-Laws from us now for at least one year?

Thanks again so much for all your help.

Best regards,
Alix Von Bosen  
Assistant to the Chair & Website Manager  
UCLA Department of Music  
2539 Schoenberg Music Bldg.  
Box 951616  
Los Angeles, CA 90095-1616  
(310) 825-1932  
avbosen@arts.ucla.edu

Any mail received after 3:00 pm may not receive a response until the following business day.
I. DEPARTMENTAL GOVERNANCE

CHAIR

The Department shall be headed by a Chair appointed yearly by the Chancellor upon the recommendation of the Dean, subsequent to a faculty nomination, arrived at by confidential vote (as outlined in VOTING POLICIES AND PRIVILEGES), which will be communicated to the Dean. The Chair's term of office shall be renewed on a year-to-year basis at the total discretion of the Chancellor. Those eligible to serve as Chair shall, at the time of their nomination or at the time of assumption of office, be members of the tenured professorial faculty. The Chair shall normally teach one-half of a full time load, or the equivalent, per year; serve on thesis and dissertation committees as time permits; preside over the Departmental Executive Committee; and participate in the Dean's Cabinet. The Chair appoints Division Chairs, Graduate Advisors, and in consultation with the faculty, appoints Area Heads. Merit increases and promotions for the Chair shall be handled according to Section 245 of the Academic Personnel Manual (APM) and Part I, Appendix A, of The Call. Similarly, the responsibilities of Chairs, as specified in the APM, are both taken into account and assumed in these By Laws.

ADMINISTRATIVE VICE-CHAIR

The Administrative Vice-Chair has the responsibility for assisting the Chair of the Department of Music. The Administrative Vice-Chair is appointed yearly by the Chancellor upon the recommendation of the Dean and the Chair.

The responsibilities of the Administrative Vice-Chair shall be to:

1. work closely with the Chair and division faculty in the recruitment and appointment of new faculty,

2. write reports and letters for academic personnel actions,

3. assist with the design and implementation of curricula and degree programs,

4. work closely with the Chair and faculty to develop and implement strategic plans, and

5. assist the Chair in the appointment of ad hoc committees and subcommittees.
DIVISIONS AND DIVISION CHAIRS

For administrative purposes, the Department shall consist of three Divisions: 1) the Division of Composition & Theory, 2) the Division of Performance, and 3) the Division of Music Education.

Each Division shall be headed by a Division Chair appointed yearly by the Chair of the department in consultation with the faculty of the division. The Division Chairs' terms of office shall be renewed on a year-to-year basis at the discretion of the Chair. Those eligible to serve shall, at the time of their nomination or at the time of assumption of office, be members of the Academic Senate. The teaching load of the Division Chairs may be reduced at the discretion of the Chair. Two representatives shall be elected to serve on the SOAA Executive Committee.

The responsibilities of the three Division Chairs shall be to:

1. serve as voting members of the Executive Committee of the Department and report to their respective faculty the business of the meeting in a timely fashion;

2. implement policy for and supervise the ongoing activities of their Division; and

3. convene meetings of their divisional faculty, as required; determine the agenda of such meetings; and see to the prompt distribution of accurate minutes.

DIVISIONAL RESPONSIBILITIES

Each of the three Divisions shall:

1. determine the content of its undergraduate program, subject to (a) approval of the full voting faculty and (b) the 24-unit undergraduate specialization limit in a specific area. Proposed changes that materially affect the complementary Division shall be negotiated;

2. supervise and establish policy, subject to the full voting faculty, for its own graduate program, including establishing entrance, curricula and completion requirements (including languages); formulate and administer entrance exams; determine the admission of students and determine any deficiencies to be removed; disburse fellowships, teaching assistantships and other aid as allocated by the Executive Committee; consider for approval Forms: I, thesis and dissertation committees, petitions, and special actions regarding graduate students in its area(s). Proposed changes that materially affect the complementary divisions of the Department shall be negotiated; and

3. recommend to the Executive Committee, through the Division Chair, nominees for graduate fellowships, scholarships, teaching assistantships, and applicable awards.
AREAS AND AREA HEADS

In the Performance Division, there are five areas: brass/percussion, keyboard, string, voice, and winds. Each of these areas has its own area head who reports to the Division Chair.

EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Departmental Chair, Vice Chair, and the three Division Chairs, along with the MSO and Graduate and Undergraduate Advisors in non-voting capacities. The Departmental Chair shall preside. Other faculty may be invited to attend Executive Committee meetings in an advisory capacity. Each Division shall appoint a deputy to act in the event of the absence of its Chair.

The responsibilities of the Executive Committee shall be to:

1. oversee the long-range planning of the Department, including matters of curriculum and the allocation of FTE and budget (as specified below);

2. supervise, and where appropriate act upon, the allocation of teaching assistantships and monies for graduate student aid, scholarships and fellowships to the three programmatic areas, which shall in turn be responsible for the final awarding of these within their respective areas;

3. consider curriculum changes that affect more than a single area and, subsequently, forward recommendations to the full voting faculty of the Department for approval;

4. serve, in addition to the full voting faculty, as the unifying agency of the Department and the agency of central accountability. The Executive Committee shall be the conflict-resolving body.

In all of the above matters, the final decision rests with the Chair.

GRADUATE PERFORMANCE COMMITTEE

The Graduate Performance Committee shall consist of the Departmental Chair, the Faculty Graduate Advisor for Performance, the Chair of Performance, one member-at-large, and the graduate Student Affairs Officer. When discussing a particular student, the student’s major teacher is invited. The Faculty Graduate Advisor for Performance shall preside.

The responsibilities of the Graduate Performance Committee shall be to:

1. oversee all aspects of the MM and DMA degrees,
2. make decisions on admissions,

3. make recommendations to the faculty on program Requirements, and

4. evaluate the DMA qualifying recitals and exam.

FACULTY GRADUATE ADVISORS

The Faculty Graduate Advisor is a professional contact for students with regard to their degree requirements and future in the profession. The Faculty Graduate Advisor works closely with the staff Graduate Advisor in advising students about course, language and other requirements for their degrees. In addition, the faculty advisor meets periodically with students to discuss their progress, both academically and musically, and provides additional professional advice as needed.

PERFORMANCE COUNCIL

The Performance Council shall consist of the Department Chair; the Chair for Performance; the Faculty Graduate Advisor; Area Heads for brass/percussion, keyboard, string, voice, winds, music education, performance practice; the Directors of band, choral studies, music theater, and orchestra; and the MSO and Graduate and Undergraduate Student Affairs Officers in non-voting capacities. The Chair for the Division of Performance shall preside.

The responsibilities of the Performance Council shall be to:

1. administer all aspects of performance related to the performance degrees and requirements,

2. determine the curriculum for graduate and undergraduate performance majors,

3. Evaluate and make decisions regarding admissions and scholarships,

4. Develop and implement requirements for required student recitals, and

5. Consider performance faculty needs and evaluation and make recommendations regarding part-time faculty appointments.

COMPOSERS' COUNCIL

The Composers' Council shall consist of the Division of Composition and Music Theory roster faculty. The Chair for the Division of Composition and Music Theory shall preside.
The responsibilities of the Composers' Council shall be to:

1. Determine the curriculum for composition majors at both the undergraduate and graduate levels,

2. oversee the admissions process to the composition major,

3. adjudicate competitions, scholarships, and fellowships in the division, and

4. make recommendations to the upper administration about part-time faculty appointments.

FACULTY CONCERT COMMITTEE

The Faculty Concert Committee shall consist of three faculty appointed by the Department Chair.

The responsibilities of the Faculty Concert Committee shall be to:

1. solicit faculty performers,

2. select dates, reserve venues, and confirm with performers,

3. consult with publicity staff regarding flyers and other publicity, and

4. make recommendations to the Department Chair.

PERSONNEL ACTIONS

The entire voting faculty of the Department, comprising the tenured senate faculty (including Lecturer SOE) of all three Divisions, shall be responsible for all appointments to the faculty, promotions, merit increases, and renegotiations of salary. Extension of Voting Privileges is outlined below.

BUDGET

The Department Chair is charged by university policy with submitting an annual departmental budget to the Dean. The Chair shall request the areas to submit their annual requests 60 days in advance to the Executive Committee. If deemed necessary by the Chair, Division Chairs and Chair may be asked to provide justification for particular items.
STUDENT PRIVILEGES AND RESPONSIBILITIES

Both undergraduate and graduate students shall each have the privilege of electing, from among their peers who are enrolled full time, one non-voting representative to each of the three programmatic divisions. The elections for the forthcoming academic year shall take place during May of the preceding Spring Quarter. These student representatives may be invited to attend all regular, divisional and full faculty meetings, being excluded only from meetings (or portions thereof) that involve personnel and student personnel matters. They shall receive copies of all advance agendas and pertinent portions of the minutes of divisional and faculty meetings. Divisions shall provide adequate means for gathering student input to search committees, including, at their discretion, non-voting representation on such committees.

II. VOTING POLICIES AND PRIVILEGES

EXTENSION OF VOTING PRIVILEGES

The Academic Senate faculty voted by mail on the following extensions of voting privilege in April 1995, and the results were reported to the faculty at the June 2, 1995 meeting. All other voting conforms to the minimum constituency stated in Senate By Law 55.

1. APPOINTMENT

   a. To the following series: Professor, Studio Professor, Adjunct Professor, Visiting Professor, Acting Professor, Professor in Residence, voting privilege was extended to SOE Faculty, Assistant Professors and Studio Professors.

   b. To Senior Lecturer SOE, Lecturer SOE, voting privilege was extended to Assistant Professors and Studio Professors.

2. APPRAISAL

   a. Of Assistant Professor, Assistant Professor in Residence, voting privilege was extended to SOE Faculty, Assistant Professors and Studio Professors.

3. PROMOTION

   a. To Professor or Professor in Residence (from any series), voting privilege was extended to Associate Professors and SOE Faculty.
b. To Associate Professor or Associate Professor in Residence, voting privilege was extended to SOE Faculty. Assistant Professors and Studio Professors may participate in discussion but may not vote.

c. To Senior Lecturer SOE, voting privilege was extended to Associate Professors and Lecturers SOE.

d. To Lecturer SOE, it was voted that Assistant Professors and Studio Professors may participate in discussion but may not vote.

4. RENEWAL OF APPOINTMENT

a. To Acting Professor Series, Assistant Professor, Studio Professor, voting privilege was extended to SOE Faculty, Assistant Professors and Studio Professors.

5. NON-RENEWAL OF APPOINTMENT

a. Of Assistant Professors, of Adjunct Professor, Studio Professor and Professor in Residence Series, voting privilege was extended to SOE Faculty, Assistant Professors and Studio Professors.

6. MERIT INCREASE

a. Within the following series: Professor, Studio Professor, Adjunct Professor, Visiting Professor, Acting Professor, Professor in Residence, voting privilege was extended to SOE Faculty, Assistant Professors and Studio Professors.

b. Within Senior Lecturer SOE and Lecturer SOE Series, voting privilege was extended to Assistant Professors and Studio Professors.

7. VOTING RIGHTS ON PERSONNEL MATTERS FOR REAPPOINTED (RECALLED) EMERITI

a. Voting privilege on personnel actions was extended to Reappointed Emeriti during their period of recall.

b. Voting rights on all other departmental matters are regained while recalled to service.

8. MATTERS OF GENERAL DEPARTMENTAL CONCERN OTHER THAN PERSONNEL ACTIONS
a. an "Advisory Vote" (to be reported in a separate tally) was extended to Non-Senate faculty with two or more years of service.

ABSENTEE VOTING

Normally, voting on all matters will be confidential and immediately follow discussion of the proposed action.

In non-personnel matters of a routine nature, the Chair may circulate to the full voting faculty written ballots on a question, provided that in addition to "yes" and "no" the optional vote of "wish to call a meeting" is given, and in an instance of two or more "wish to call meeting" votes the motion shall be placed before a convened quorum and considered by the assembled body.

RULES OF ORDER

Department, committee, and sub-committee meetings shall be conducted in accordance with those rules of order adopted by the Academic Senate (The Standard Code of Parliamentary Procedure by Alice Sturgis).

PARLIAMENTARIAN

A parliamentarian may be appointed to serve in an advisory capacity by and at the discretion of the Department Chair.

Amended 12/13/01
Approved 6/2/02
Amended and approved 6/6/03
To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The Committee on Library and Scholarly Communication (COLASC) is the Academic Senate’s primary pathway for communication with the UCLA Administration with respect to the Library and scholarly communication. The Committee takes, as its principal obligation, to reflect and articulate the views of UCLA faculty members concerning the role of the University Library in the acquisition, storage, and provision of scholarly materials. The Committee represents the Division and the faculty in all matters of library policy and advises the Library administration accordingly. COLASC works to forcefully, clearly, and collegially represent faculty interests and concerns in these areas in the spirit of shared governance.

Major topics addressed by COLASC during the 2014-15 academic year included:

Open Access Policy
COLASC discussed the Open Access policy for non-Senate members and expressed concern over the policy statement regarding the university having a right over faculty members producing work outside the university and suggested clarifying the differences between copyright and licensing for a dissertation.

The members of COLASC acknowledged the importance of extending the policy to non-Senate faculty members and recognized that these policies empower faculty as it gives them control to share or to opt out. Some members were uncertain on how the policy affects students as far as them owning their copyright or not. Finally, members expressed unease over the policy statement concerning the university having a right over work produced by faculty members outside the university.

Dissertation and Embargo Process
The Committee welcomed Robin Garrell, Vice Provost and Dean of Graduate Education, April de Stefano, Director, Graduate Division Academic Services, Alex Bui, Graduate Council Chair, Sharon Farb, Associate University Librarian, to one of its meetings to discuss the dissertation process and participate in the deliberation about policies that the committee members find controversial.

Committee members agree with the dissertation having to be deposited and made public as this has been its nature and tradition. In the past, students would submit their dissertation and it would be made available in the library. What members found is a problem is the form of the dissemination which involves ProQuest or other systems that allow people to download or make the apparatus fully searchable.
COLASC worked to encourage Graduate Council and the Dean to develop a policy whereby a graduate student can have the option to embargo the dissemination of their dissertation in downloadable form for up to six years, while at the same time making a digitized version that can be read online available through the California Digital Library or the University Library. Members argued that the belief that “one size fits all” does not work for all disciplines. The principle of Open Access is invaluable for dissertations but the format of dissemination needs to be addressed.

**Foreign Visiting Scholars**

UCLA adopted a new policy for foreign visiting scholars as a result of visa requirement changes. This led the committee to study the new visa requirements for visiting scholars and explore alternatives.

Whereas in the past it was possible to host scholars informally, there are new regulations in place which demand a J-1 visa, thus complicating the opportunity to freely invite foreign scholars informally for short periods of time.

Members voiced apprehension over the new policies as it alters customary actions when inviting foreign scholars. Members suggested the letter should propose a new term to be adopted. COLASC sent a letter to the Vice Chancellor of Academic Personnel to address this issue and scheduled an ad hoc meeting with administrators from the Dashew Center and the Academic Personnel Office to discuss this new policy and explore options to grant library access to foreign scholars.

**Library’s Strategic Plan**

The Library began working to develop a strategic plan after key people retired or left the Library. After new people joined the UCLA Library, a consulting company, *brightspot* (www.brightspotstrategy.com), was hired to help develop a long-term plan. The goal is to identify the library’s highest priorities and support needed with the current work structure. The strategic plan development, which started in May 2015, will be a six-month process in which *brightspot* will visit the campus four times. COLASC met with the consultants on May 4, 2015 to reflect on the role and future of the Library at UCLA.

**Rosenfeld Management Library**

The Committee continued the conversation with the Anderson Graduate School of Management’s Dean, Senior Associate Dean and Rosenfeld Librarian to discuss the progress of the accelerator space project.
Members raised several concerns related to the utilization of the space exclusively as an incubator or as a possible study space and the accessibility of non-Anderson students to the space. Second, they were worried about the considerable quantity of books that had been removed from the first floor of the library, which are in the tens of thousands. Third, members brought up the issues raised over a year ago to AGSM administration, since there is a perception that the private sector is unloading costs on the public sector. There is a valid concern over AGSM offloading books and other legitimate costs onto a space-deprived Library. Fourth, the draft governance document developed by AGSM does not have faculty representation outside of AGSM, which raised the question of self vs. shared governance.

Members suggested that the draft governance document should be revised and improved on before starting the program. Members felt that there were many unanswered questions and were disconcerted by how much progress had been made, without their knowledge, since the last meeting in December 2013, which prompted the Committee to reach out to the Executive Vice Chancellor/Provost to discuss this project.

**Space at the Library**

Members agreed that it is important to raise awareness of this pressing issue as the library is running out of space. In consultation with Librarian Steel, COLASC drafted and sent a letter to the Executive Vice Chancellor and Provost dated April 3, 2015, addressing the space crisis at the libraries. The main points addressed in the letter are: the relationship between the libraries and undergraduate education, the lack of space for research and special collections, the potential expansion of SRLF.

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**University Committee on Library and Scholarly Communication Activity**

In 2014-15, the University Committee on Library and Scholarly Communication held three meetings, which were attended by John Colicelli, David Sabean and Jean-François Blanchette.

The major issues discussed were as follows:

- California Open Education Resources Council: Development of more affordable textbooks and teaching resources has state and foundation funding, uses peer review boards. There are currently 5 available textbooks and the goal is 50.
- Open Access: from partial rollout (UCI, UCLA, UCSF) to all campuses (announcement coming) Publication “harvester” to begin operating 9/2015
- California Digital Library: Difficulties with journal negotiations.
- Author’s Alliance: “authors who write to be read” helps authors release their copyrighted material withheld by publishers.
Two new publication projects for UC Press: I) COLLABRA (www.collabraoa.org), which is a mission-driven Open Access journal that shares not only the research but also the value created by the academic community. II) LUMINOS, (www.luminosoa.org), described as University of California Press’ new Open Access publishing program for monographs.

University Librarians: there will be a new fair use document for the university addressing copyright issues and matters such as writing code.

Expansion of Northern Regional Library Facility (NRLF) in UC Berkeley.

Report on journal costs: there is currently a project between the University of California, Ohio State and Harvard looking into how Elsevier is pricing journals.

**Briefings from the University Librarian**

Librarian Virginia Steel reported on the Library’s news and initiatives throughout the year.

- **Budget:** This year the library has received a 3 percent increase in the EVC’s Budget. However, the library is dealing with considerable staff turn-over and retirements of field experts. It has become difficult to recruit library staff because Librarians are not eligible for certain incentives and benefits that faculty receive upon hiring such as MOP loans.

- **Affordable Course Materials:** (http://www.library.ucla.edu/about/collections/collection-development-initiatives/affordable-course-materials-initiative) This pilot initiative encourages instructors to use low-cost or free alternatives to expensive course materials; these can include open-access scholarly resources, Library-licensed and owned resources, and learning objects and texts that faculty create themselves. The purpose of this initiative is to encourage availability of low cost or no cost course materials for students. The project received funding from the Executive Vice Chancellor and the California Digital Library (CDL), and $30,000 was offered to faculty. Twenty-seven applications from faculty from twenty-six different departments were received and helped a total of 1500 students who were able to save $161,000 in textbooks. The purpose of this initiative is to raise awareness on the cost of textbooks, where the library is actively exploring options to help students save money.

- **Space:** The Library is looking to add seating space in Powell Library. It is necessary to analyze facilities, seating, restrooms, etc. The Library is working with Capital Planning and exploring options on how to maximize use of the current space, such as the option of entering the Library through the south side. Undergraduate students are requesting a café in Powell. There are currently 600 seats in Powell, and students are raising awareness of this issue in social media.

Respectfully submitted,
Jean-François Blanchette, Information Studies
Joseph Bristow, English
John Colicelli, Biological Chemistry
Alan Garfinkel, Medicine/Cardiology
Tobias Higbie, History
Cheryl Keyes, Ethnomusicology
Arlene Russell, Chemistry and Biochemistry
Eric Sobel, Human Genetics
David W. Sablean, History, CHAIR
To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The university Committee on Development is advisory to the administration primarily through the Vice Chancellor of External Affairs. The committee is charged with surveying and evaluating any development activities by the division and its agencies; advocating direct support for human capital; recommending development policies to the Vice Chancellor and others in the administration; and in cooperation with the administration and the Executive Board, organizing the active participation of Senate members in development projects.

Summary
In the past year the Committee on Development has created several ideas to increase development efforts on campus and gain faculty’s commitment to advancing the future of the university. In addition, the Committee received briefings on a variety of development areas.

Briefings focused on:

**UCLA Sparks**
Vice Chancellor Turteltaub was pleased to announce the launch of an innovative giving initiative called UCLA Spark. One of the first of its kind for a large university, UCLA Spark is an online crowdfunding platform that provides fundraising support for innovative projects led by faculty and student groups. Beta-tested successfully in August 2013, the projects chosen for launch represent early adopters to this unique fundraising tool. UCLA Spark encourages early access to cutting edge research and other activities that promote UCLA’s goals to advance education, research and service. Through social media, UCLA SPARK connects donors with faculty and students campus-wide, introducing them to the broad scope of research and programmatic activities on campus.

**The UCLA Grand Challenges**
Vice Chancellor Turteltaub announced that UCLA will develop a comprehensive plan to achieve self-sufficiency in energy and water in the Los Angeles region by 2050. The plan, which will be ready in 2019, will include:

- Identification and development of new technologies or efficiencies for the region to cost-effectively obtain 100% energy from renewable sources and 100% water from local sources.
- Strategies to preserve local habitats and species at risk due to the effects of climate change and urbanization.
- Methods to address current practices, baseline usage, building inventory, cultural behaviors and norms.
- Promotion of more equitable outcomes for communities and populations to help offset the burden now disproportionately placed on disadvantaged communities.
- Timelines, milestones, and required actions to transition Los Angeles to new energy, water and transportation systems; improved buildings; an updated regulatory framework; and informed practices reflecting a transformed urban fabric.
• A communications plan to build and strengthen partnerships with the stakeholders of Los Angeles to create shared commitments to implement required changes.

The UCLA Centennial Campaign
The centennial campaign launched in May 2014 with a fundraising goal of $4.2 billion by the year 2020. The $4.2 billion campaign seeks to raise:

• $500 million each for undergraduate student scholarships, graduate student fellowships and faculty support, including hundreds of new endowed professorships
• $1.65 billion to expand and add research programs
• $800 million for capital projects, among them a reimagined stage, screen and studio complex for the School of Theater, Film and Television; a teaching and learning center that will modernize and consolidate facilities supporting the David Geffen School of Medicine; a new building in the Henry Samueli School of Engineering and Applied Science featuring custom-built labs for research in green energy, personalized health care, sustainability and clean water; and new training facilities for student-athletes
• $250 million in unrestricted support, which will provide the flexibility to seize unforeseen opportunities

Committee activity focused on developing a:

Faculty Development Workshop
The Committee on Development is interested in promoting greater faculty awareness about participation in fund-raising activities on campus. Accordingly, COD is planning to hold a two-hour interactive information session in the fall quarter of 2014 to provide interested faculty with concrete exposure to what development work entails. The proposed program will include a one-hour panel discussion involving faculty, development officers, and donors that explores the ‘anatomy’ of two successful cultivations; it will be followed by break-out sessions in which faculty interact with UCLA donors and have the opportunity to model a cultivation pitch of their own and receive feedback, or listen to those of others.

Respectfully submitted,

Ali Behdad, English
Benjamin Karney, Psychology
Jean-Luc Margot, Earth & Space Sciences
David Myers, History
Elizabeth Neufeld, Biological Chemistry
Christopher Saigal, Urology
Jennifer Mnookin, Law, Chair
September, 2014
COMMITTEE ON DEVELOPMENT 2014-2015 ANNUAL REPORT

To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The university Committee on Development (COD) is advisory to the administration primarily through the Vice Chancellor of External Affairs. The committee is charged with surveying and evaluating any development activities by the division and its agencies; advocating direct support for human capital; recommending development policies to the Vice Chancellor and others in the administration; and in cooperation with the administration and the Executive Board, organizing the active participation of Senate members in development projects.

Summary

In the past year the Committee on Development has implemented ideas to increase development efforts on campus and gain faculty’s commitment to advancing the future of the university. In addition, the Committee received briefings on a variety of development areas.

Briefings focused on:

The UCLA Centennial Campaign

The centennial campaign launched in May 2014 with a fundraising goal of $4.2 billion by the year 2020. The $4.2 billion campaign seeks to raise:

- $500 million each for undergraduate student scholarships, graduate student fellowships and faculty support, including hundreds of new endowed professorships
- $1.65 billion to expand and add research programs
- $800 million for capital projects, among them a reimagined stage, screen and studio complex for the School of Theater, Film and Television; a teaching and learning center that will modernize and consolidate facilities supporting the David Geffen School of Medicine; a new building in the Henry Samueli School of Engineering and Applied Science featuring custom-built labs for research in green energy, personalized health care, sustainability and clean water; and new training facilities for student-athletes
- $250 million in unrestricted support, which will provide the flexibility to seize unforeseen opportunities
- The total raised up to May 12, 2015 was $1.76 billion.
- The total raised in 2015 up until May was $369 million.
- Key Campaigns launched in 2015 were: School of Dentistry, the Anderson Graduate School of Management and the Henry Samueli School of Engineering and Applied Science.
Committee activity focused on:

Faculty Development Workshop: “Anatomy of a Major Gift”

The Committee on Development spent much of its energy planning a major development education event for faculty. The Committee recognized that faculty are interested in development and learning more about it, but often do not feel that they have a way ‘in’ to the process or all the sources of information they might like. The Committee on Development felt strongly that it wanted to design an event to encourage faculty across campus to learn more about the development process and get involved. The Committee recognized that intellectual vision cannot be realized without a strong commitment to institutional development, and that UCLA faculty are among the very best and most effective agents in representing the university with potential donors.

In close partnership with external affairs, COD therefore planned and held its first-ever faculty development workshop: a two-hour interactive information session to provide interested faculty with concrete exposure to what development work entails. The goal of the event was to promote greater faculty awareness about and participation in fund-raising activities on campus, and to do so in an engaging hands-on way that would also provide engagement for alumni and donors as well. The workshop took place on November 5, 2014. The first hour consisted of a panel discussion involving faculty, development officers, and donors, to explore the ‘anatomy’ of two successful cultivations. This panel was followed by break-out sessions in which faculty interacted with UCLA donors and had the opportunity to model a cultivation pitch of their own and receive feedback, or listen to those of others. Each table in this second portion consisted of 1 development officer, 1 UCLA donor, and approximately 8 faculty members from across campus.

The event was attended by 100 faculty members from 30 different departments across campus and helped faculty start to have different conversations with the development officers in their own departments. In addition, in at least a few instances, faculty had continuing interactions with the donors at their table after the event was over.

COD received a great deal of positive feedback from attendees, both from faculty members and from donors. The committee will work to develop a similar event, building on this success, in the Winter or Spring 2016 quarters. We are also pleased to report that some development offices around campus are also using this event as a model for their own engagements.

Respectfully submitted,

Ali Behdad, English
Barbara Boyle, Film, Television & Digital Media
Andrea Hevener, Medicine
To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The Council on Planning and Budget (CPB) is the Academic Senate’s primary pathway for communication with the UCLA Administration with respect to planning and budget issues. CPB works to forcefully, clearly, and collegially represent the faculty interests and concerns in these areas in the spirit of shared governance. CPB held thirteen regular meetings.

Major issues considered by the 2014-2015 CPB were:

Herb Alpert School of Music Proposal
Self-Supporting Degree Programs policy
Task Force Report on After the Moreno Report
Doctoral Student Support Proposals and Recommendations
Interdepartmental Degree Programs

CPB considered several campus-wide and UC-wide proposals and provided feedback on the following issues:

**Herb Alpert School of Music Proposal**

The Council on Planning and Budget considered: 1) the proposal to form a formal School of Music, bringing together the departments of music, ethnomusicology, and musicology, and 2) redefine the School of Arts and Architecture.

While supportive of the proposal, several CPB members commented that the new school might limit the definition of music. Additional questions and comments from members included concern over the potential harm of departments or faculty members as a result of the proposal. The faculty voted to support the proposal.

**Self-Supporting Degree Programs**

Vice Chancellor Carole Goldberg co-chaired the taskforce with former CPB chair Neal Garrett. Goldberg presented a brief overview of the report.

CPB members had three main concerns: First, does the idea of a ‘safe harbor’ remove the Academic Senate of its purview to review and approve these programs? CPB strongly emphasized that that should not be the case. Second, is there campus support for an SSDP support unit? Finally, what resources will be directed to assist the SSDPs and from whom? Should those who benefit from SSDPs pay a tax to the campus for that purpose?
Members expressed objection to the term “safe harbor”. They added that general guidelines are needed in order to ease the process of developing proposals, but the idea of a “safe harbor” should not be considered.

CPB members recommended the following:

- Replace the “safe harbor” term with guidelines for SSDP proposals and reiterate that all proposed programs will have to undergo standard academic review.
- The 20% limit on faculty members’ outside activities needs to be emphasized and greater transparency in how profits are utilized.
- Review the financial aid policy. Allow flexibility depending on the clientele for the programs by recognizing that some programs may want to keep tuition low, even if it means that less financial aid is available.
- If a support unit to assist faculty is created to help with SSDP proposals, it should be supported by SSDP funds and not campus funds.
- As SSDPs benefit from the UCLA name and in other ways, perhaps there could be merit in taxing them for general campus purposes.

**Task Force Report on “After the Moreno Report”**

The Task Force focused its attention on the adequacy of Senate procedures for dealing with acts of bias or discrimination against faculty and identifying ways in which the Senate could contribute to improving the climate for diversity at UCLA.

It was noted that it is difficult to change attitudes at a department level and that UCLA is a department-driven campus. As a result, there should be measurable outcomes for all departments. Some CPB members suggested a rewards and penalties system to hold departments accountable.

Members indicated there is a need to analyze what can be done on a structural level to change attitudes: analyze what can be done structurally to change attitudes; departments should be held accountable for training people on search committees.

Senate committees charged with hearing issues alleging discrimination should systematically keep records of the issues brought to them, the process undertaken to resolve the issue, the nature of the resolutions, and any other necessary record keeping. Members who serve on these committees should receive some training. Other possibilities may include a faculty member of the Law School to serve as advisor to the committees. Several members voiced concern that there is often no punitive outcome for the offender, but others noted that this is a knotty issue with important due process ramifications. Also, there was some report of a lack of trust in the reporting agency. The analogy with the requirement for sexual harassment training was noted.
While some faculty felt that the online sexual harassment training was either not taken seriously or was not an effective training mechanism, the fact that it is required keeps the issue in the forefront as an important issue and often some new elements are learned. Some members suggested on-line training may be appropriate. Attention to the roles of microaggressions and implicit bias might be incorporated, if so.

Finally, the Council discussed the importance of examining aggregate data gathered by the relevant committees to determine where we stand with respect to improvement in addressing complaints of discrimination and to monitor the adequacy of the reporting processes used.

**Doctoral Student Support Proposals and Recommendations**

An OP committee proposed eliminating non-resident tuition for international PhD students after the first year. Other proposed options included reimbursing research grants that cover such costs, or leaving the status quo in place. Several members suggested that this may not be the time to reduce fees for international graduate students since UC is in the middle of a politically contentious discussion about raising tuition on all students.

There are disparities between departments as some cannot afford not to charge tuition due to a lack of funds to support students. There are also differences between campuses; some UC campuses are unable to successfully recruit foreign students. There are existing discrepancies between departments, as some do not possess necessary funds to stop charging tuition. The departments benefit from reduced fees since it is the department that has to pay for the graduate students.

**Interdepartmental Degree Programs Recurring Issues**

After concluding the presentations on the different programs as a part of the Program Review process, the CPB was concerned by the discouraging information reviewed on the current state of several IDPs, such as African Studies and American Indian Studies, and wanted to share this with the Undergraduate Educations and Graduate Division Deans. A letter was sent from the Council to Undergraduate Education Dean and Provost, Patricia Turner, and Graduate Division Dean and Provost, Robin Garrell, describing the ongoing problems. The Council invited both Deans to a meeting to discuss their vision of the role of IDPs in UCLA and to reflect on their future.

The following was alluded to in the letter: the ongoing resource problems with the IDPs are troubling; they frequently lack adequate support funds, including student financial support; chairs often face heavy burdens of time-consuming negotiating for courses offerings and gaining secure faculty commitments; budget uncertainties from year to year; shortage of stable faculty involvement, who feel devalued in personnel actions by serving in an IDP; and inability to do
long-range planning for the intellectual development of the IDP. Remarks on the inefficacy of
the course buy-out model which makes the IDPs too expensive, as well as lack of space for IDP
faculty and students to interact, and allusion to the frequently confusing administrative authority,
were included.

The letter also addressed the work carried out by CPB members as well as the recurring issues
present in Interdepartmental Degree Programs (IDPs) from the resource and budget perspective,
as a part of the Academic Senate Program Review process.

One conclusion that arose from the meeting was that IDPs may need to incorporate their
discontinuance parameters during the creation process. IDPs usually make sense intellectually
initially but sometimes this changes over time; perhaps these were good programs when created,
but no longer have the same relevance. Some of these IDPs have political symbolism which
makes it difficult to decide to discontinue them even when student interest and faculty resources
do not warrant continuation. Sometimes the lack of administrative support is the weakest
component of the IDP.

No clear alternatives to current practices surfaced in these discussions, but CPB should continue
to be sensitive to the resource challenges faced by the Interdepartmental Degree Programs.

**Academic Senate Program Reviews**

CPB members devote significant time to participation in Eight Year Reviews, in coordination
with the Undergraduate and Graduate Councils. We have maintained the structure of Program
Review Committee to select specific programs up for evaluation for financial review, based on
importance, interest and at the bequest of the UgC and GC. We were fortunate this year to have
the opportunity to collaborate with Graduate and Undergraduate Councils, and received great
support for our efforts from UgC Chair James Gober and GC Chair Alex Bui. CPB is very
grateful for this close relationship and seeks to continue this path. Programs evaluated by CPB
in 2014-15 were:

- African Studies IDP
- American Indian Studies IDP
- Archeology IDP
- Community Health Sciences
- Computer Science
- Ecology and Evolutionary Biology
- Electrical Engineering
- General Education: Scientific Inquiry
- Global Studies IDP
- History
- Italian
o Materials Science and Engineering  
o Political Science  
o Public Policy

Official Correspondence

CPB also commented on the following in 2014-15:
  o Asian Languages and Cultures MA proposal  
o Biomedical Physics name change  
o Appendix V actions: Economics and Earth Planetary and Space Sciences  
o Doctoral Student Support  
o Entrepreneurship Minor Proposal  
o Equity for Access to Facilities and Services pilot program  
o Masters of Social Science proposal  
o MS and PhD in Environment and Sustainability proposal  
o Online Mediated Instruction Guidance document  
o Open Access policy for non-Senate members  
o Proposed revisions to Divisional Bylaw 155  
o Herb Alpert School of Music proposal  
o Sexual Harassment policy revision  
o Self-Supporting Degree Programs  
o Teaching Professor Series proposal

University Committee on Planning and Budget Activity

In 2014-15, the University Committee on Planning and Budget held 11 meetings; all meetings were attended by James V. Luck, David O. Sears or Francesco Chiappelli. UCPB worked on some recurring themes, notably total remuneration, negotiated salary program, rebenching and enrollment management for UC.

The major issues discussed were:
  o Letter on Shared Governance from UC President, Janet Napolitano.  
o Total Remuneration: there was a split vote 8 ½ out of 13, recommending UC increase 5.6% annually for 5 years to close the gap with the ‘Comp 8’ average.  
o “Compelling” SSGDPs (Self-Supporting Graduate Degree Programs). These programs should not be held at a different standard than state supported programs.  
o A report was presented to help understand costs of higher education and cost of instruction, and administration, at both the UC and CSU systems. The purpose of the report was to examine why tuition has tripled over the past 20 years. It reveals that institutional expenditures have not increased significantly. In fact, the university is
spending half per student than it was spending in 1980. Inflation-adjusted faculty salaries relative to other comparable institutions have decreased over the years, administration costs are flat with the exception of student services costs, which have gone up. The budget is a zero based budget analysis, but not really zero based as the governor is supportive of research and patents.

- There is an increase in the incoming African American undergraduate student population in the summer program at the university. As a result, a similar program for American Indian and Hispanic students will likely be put in place for next summer. This is a program where some departments at UC involve high school students in their research, as a “hands on” research program.

- The Negotiated Salary Trial Program (NSTP) was approved in 2013 on three campuses: Irvine, Los Angeles and San Diego. The program has the following goals: faculty retention, recruitment, collect information on the program, and make a decision on the program after a four-year review. Feedback has been mixed.

- Rebenching: still in process. UCLA has the largest budget and the highest number of students. Under the proposed scenario, UCSB would be gaining the most with a 43.8% increase, while UCLA would be losing the most.

- Enrollment Management: overview of the proposed growth for the university over the next five years. The proposed growth is 1% while the Legislature is proposing 2-5%. UCLA’s growth will be particularly small compared to other campuses. UC Merced and UC Riverside are planning the greatest campus expansions.

- Total Remuneration: 1.5% will go to the campuses to distribute as they see fit. Also, faculty will get 1.5% across the board.

- Meeting with Governor’s representatives: There are challenges in faculty recruitment and retention. UC Care and UC Health System: on budget this year. Only lost 500 out 22000 subscribers and anticipate further growth in the system. Considering making it internally funded. Looking to reduce the administrative cost from 15% to 5%. There would be a systemwide cost reduction.

We appreciate the willing and open approach to sharing information of Vice Chancellor and Chief Financial Officer Steve Olsen, Associate Vice Chancellor Glyn Davies, and the Office of Academic Planning and Budget.

Respectfully submitted,

Reza Ahmadi, Management
Carol Bakhos, Near Eastern Languages and Cultures
Nick Brecha, Neurobiology
Francesco Chiappelli, Dentistry
Jeff Eldredge, Mechanical and Aerospace Engineering
Alfreda Iglehart, Social Welfare
Timothy Lane, Obstetrics and Gynecology
Alan Laub, Electrical Engineering/Mathematics
Thomas Mason, Chemistry and Biochemistry/Physics
Walter Metzner, Integrative Biology and Physiology
Sarah Morris, Classics
Ross Shideler, Comparative Literature and Scandinavian Section
Monica L. Smith, Anthropology
Megan Sweeney, Sociology
James Luck, Orthopaedic Surgery, Vice-Chair
David O. Sears, Psychology and Political Science, CHAIR
To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The Undergraduate Council (UgC) establishes policy for undergraduate education at UCLA and recommends to the Legislative Assembly new undergraduate degree programs. Additionally, the Council supervises and regulates undergraduate courses and programs of instruction and preparatory education, while periodically reviewing and evaluating undergraduate programs of study and programs of preparatory education, and often partnering with the Graduate Council in doing so.

UgC represents the faculty on issues of undergraduate admissions, general education, honors and awards, and campus academic and intellectual life. Five subcommittees support the Council in effectively achieving its mission and responsibilities as outlined in the Senate bylaws: the Administrative Committee, the Committee on Admissions, the Committee on Curriculum, the Committee on Honors, Awards and Prizes, and the Committee on Student Welfare. This report summarizes the activities of UgC and each of its subcommittees throughout the 2013-2014 Academic Year.

Subcommittee Work

**Administrative Committee**
The Administrative Committee includes the Chair and the Vice Chair of UgC, the Chairs and Co-Chairs of the standing UgC subcommittees, and the Vice Provost for Undergraduate Education. The primary charge of the Administrative Committee is to preview and vet draft reports of program reviews prior to the reports being presented to the full Council. This Committee collaborates with the Administrative Committee of the Graduate Council when appropriate and necessary.

**Committee on Admissions**
The Committee on Admissions serves as the Council’s liaison to the Committee on Undergraduate Admission and Relations with Schools (CUARS) and collaborates with CUARS to determine standards and criteria for undergraduate admission policies, as well as monitors campus procedures for recruitment, outreach, and informational services to schools.

All 2014 admissions and enrollment data can be found in the 2013-14 CUARS Annual Report.

**Committee on Curriculum**
The Committee on Curriculum, by delegation from UgC, reviews curricular proposals for majors, minors, capstone certifications, concentrations, and other undergraduate initiatives and make recommendations to the full Council for action. Committed to innovation and continuity in undergraduate education, the Committee collaborates with Faculty Executive Committees, the
Office of Instructional Development, the Office of the Vice Provost for Undergraduate Education, and other relevant entities. The Committee concluded another productive year, continuing to play a vital role in ensuring the quality of undergraduate education.

The following list of proposals were reviewed by the Committee and approved by the full council. This list provides a brief picture of the Committee on Curriculum’s accomplishments during the 2013-2014 Academic Year.

General Education Credit:

Winter 2014

- Afro-American Studies 6: Black Intellectual Thought
- Architecture and Urban Design 98T: The Drawing at Work: Theories of Design and Drawing
- Asian 98T: Decoding Capitals in Asia
- Bioinformatics 98T: The Computer is the New Microscope: Bioinformatics and the Interpretation of DNA Sequence Data
- Ecology & Evolutionary Biology 98T: Flexible Phenotypes and Adaptive Evolution
- English 98TA: (Close) Reading Like a Writer
- English 98TB: Eating the Other: Cannibalism and the Politics of Representation
- Film & Television 98TA: Race and Gender in Sports Films
- Film & Television 98TB: American Genre Films and Domestic Trauma
- French 98T: Performing the Nation: Literature and Nationalism in Postcolonial Senegal
- Gender Studies 98T: Interrogating Microcredit: Poverty Reduction and Gender in South and Southeast Asia
- Geography 98T: Does the 21st Century Belong to China? Geographical Perspectives on Chinese Inequality, Growth and Regional Development
- History 98T: Crusaders, Merchants, Pilgrims and Explorers: Travelers and Traveling in the Late Medieval World, 1000-1450 CE
- Korean/Study of Religion M60: Introduction to Korean Religions
- Molecular, Cell & Developmental Biology 90: Human Stem Cells in Medicine
- Philosophy 21: Skepticism and Rationality
- Psychology 98T: Psychology of Time, Emotion, and Memory
- Scandinavian 40W: Heroic Journey in Northern Myth, Legend, and Epic
- Sociology 98T: Inequalities in Families: Analyzing Differences Within and Between Families in the U.S.
- Undergraduate Law/Political Science M98TA: Forced Migration and Refugee Law: 21st Century Challenges to a 20th Century Framework
- Undergraduate Law/Philosophy M98TB: The International Criminal Court and the Legitimacy of Global Governance
- World Arts and Cultures 98TA: Folklore and Film: Ideologies of Race, Gender, and Class
- World Arts and Cultures 98TB: Dancing Diaspora: African American Identity in Dance, Performance, and Literature
Spring 2014
• Art History 58: Architecture in the Modern World
• Ecology and Evolutionary Biology 25: Living Ocean
• English/Environment M30: Introduction to the Environmental Humanities
• English/Environment M30SL: Introduction to the Environmental Humanities
• Honors Collegium 43W: Science, Rhetoric, and Social Influence
• Honors Collegium 63W: Nabokov and the Reading Mind
• Honors Collegium 78: Science and Religion from Copernicus to Darwinism
• Life Sciences 15L: Life: Concepts and Issues Laboratory
• Music History 35: Introduction to Opera
• Music History 71: Listening
• Physics 11: Revolutions in Physics
• Public Policy 10A: Introduction to Public Policy
• Southeast Asian 70: Modern Southeast Asian Literature

Fall 2014
• Chinese 80: Chinese Cinema: Pictures, Prisms, Products, Projections
• GE Cluster 73 ABCW: Mind of Matter: The History, Science and Philosophy of the Brain
• History 5: Holocaust: History and Memory
• Information Studies 10: Information and Power
• International and Area Studies 50: Introduction to Latin America
• Music History 9: American Popular Song

Curricular Revisions:

College of Letters and Science
• Civic Engagement Minor
• International and Area Studies
• Physics and Astronomy
• Slavic Languages and Literatures

Henry Samueli School of Engineering and Applied Science

Programmatic Changes:

College of Letters and Science

School of Nursing
• Senate Regulation Revisions

School of Theater, Film, and Television
• Pilot Summer Undergraduate Theater Laboratory
New Programs:

College of Letters and Science
- International and Area Studies (new minor in East Asian Studies)

Committee on Honors, Awards and Prizes
The Committee on Honors, Awards and Prizes is dedicated to recognizing and rewarding undergraduate academic excellence, and is responsible for the development of awards policy to further the aims of undergraduate education. The main task of the Committee is to select the incoming class of freshmen and transfer Regents Scholars.

For Fall 2013, 173 students, consisting of 105 freshmen and 68 transfer students, have accepted Regents Scholarships. The acceptance rate among freshmen decreased slightly from 31% in Fall 2012 to 29% in Fall 2013. The transfer acceptance rate continued to decline to 21% compared to 65% and 71% in 2012 and 2011, respectively.

Committee on Student Welfare
In collaboration with leadership in the Division of Student Affairs, the Office of the Dean of Students, and the Office for Students with Disabilities and Student Health, the Committee develops strategies and policies to improve and enrich student intellectual and academic life, and foster a sense of academic community at UCLA. The focus is on undergraduate life outside of the classroom, developing connections between course work and extracurricular activities and between life on campus and in the community.

Academic Senate Program Reviews

As the principal mission of UgC is to maintain and strengthen the quality of UCLA’s undergraduate education, the Council periodically reviews the quality of undergraduate curricula, normally at eight-year intervals.

This academic year, UgC conducted ten program reviews, and each was a joint review with the Graduate Council. The following review reports were approved and distributed to the relevant departments, deans, and administrators:

- Anderson Graduate School of Management
- Department of Classics
- Department of Ethnomusicology
- Department of Integrative Biology and Physiology
- Department of Microbiology, Immunology, and Molecular Genetics
- Department of Musicology
- Department of Sociology
- Department of Urban Planning
- Institute of Society and Genetics
- Office of Instructional Development

The Council also discussed and approved a number of progress review reports:
- American Indian Studies Interdepartmental Degree Program
- Department of Art History
- Department of Psychology
- Department of Information Studies

Policy and Other Issues

UgC also discussed and opined on a number of other policy issues concerning undergraduate education, including both system-wide and Los Angeles divisional documents:

- Online Course Approval Policy
- Proposed Diversity Requirement for Undergraduates in the College of Letters and Science
- Pilot 3+2 Program with Peking University in China
- Appendix V Proposal to Disestablish Department of Applied Linguistics
- Report of the 2013 Special Programs Task Force
- Departmentalization of African American Studies IDP
- Revisions to Student Conduct Code

Respectfully Submitted,

David Aboody, Management
Priyanga Amarasekare, Ecology and Evolutionary Biology
Peter Cowe, Near Eastern Languages and Cultures
Eric Gans, French and Francophone Studies
Thomas Gillespie, Geography
David Glanzman, Integrative Biology and Physiology
James Gober, Chemistry and Biochemistry
Katherine King, Comparative Literature/Classics
Barbara Knowlton, Psychology
Elisabeth Le Guin, Musicology
Sally Maliski, Nursing
Kathleen McGarry, Economics
Edith Mukudi Omwami, Education
Igor Pak, Mathematics
Lionel Popkin, World Arts and Cultures/Dance
Caroline Streeter, English
Ertugrul Taciroglu, Civil and Environmental Engineering
Mariko Tamanoi, Anthropology
Elissa Tognozzi, Italian
Jason Woo, Electrical Engineering, Vice Chair
LEO ESTRADA, URBAN PLANNING, CHAIR

September 16, 2015
Undergraduate Council
2014-2015 Annual Report

To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The Undergraduate Council (UgC) establishes policy for undergraduate education at UCLA and recommends to the Legislative Assembly new undergraduate degree programs. Additionally, the Council supervises and regulates undergraduate courses and programs of instruction and preparatory education, while periodically reviewing and evaluating undergraduate programs of study and programs of preparatory education, and often partnering with the Graduate Council in doing so.

UgC represents the faculty on issues of undergraduate admissions, general education, honors and awards, and campus academic and intellectual life. Five subcommittees support the Council in effectively achieving its mission and responsibilities as outlined in the Senate bylaws: the Administrative Committee, the Committee on Admissions, the Committee on Curriculum, the Committee on Honors, Awards and Prizes, and the Committee on Student Welfare. This report summarizes the activities of UgC and each of its subcommittees throughout the 2014-2015 Academic Year.

UgC delegates a number of curricular and policy decisions to the Academic Deans and the Faculty Executive Committees (FECs) of the College of Letters and Science, the School of the Arts and Architecture, the School of Nursing, the School of Theater, Film, and Television, and the Henry Samueli School of Engineering and Applied Science. UgC maintains a Delegations Guide, which is reviewed at least every three years. The council’s Guide to Undergraduate Course and Program Approval, which includes the Delegations Guide (as Part II), was revised in Spring 2014 and approved by UgC on October 10, 2014.¹

Subcommittee Work

Administrative Committee
The Administrative Committee includes the Chair and the Vice Chair of UgC, the Chairs and Co-Chairs of the standing UgC subcommittees, and the Vice Provost for Undergraduate Education. The primary charge of the Administrative Committee is to preview and vet draft reports of program reviews prior to the reports being presented to the full Council. This Committee collaborates with the Administrative Committee of the Graduate Council when appropriate and necessary. The committee met six times in collaboration with the Administrative Committee of the Graduate Council and one time on its own.

¹ The Guide to Undergraduate Course and Program Approval can be found online at http://www.senate.ucla.edu/committees/ugc/documents/CourseApprovalGuideSPRING2014.pdf. It is also available in hard copy in the Academic Senate Office (3125 Murphy Hall).
Committee on Admissions

The Committee on Admissions was designed to serve as the Council’s liaison to the Committee on Undergraduate Admission and Relations with Schools (CUARS) and collaborate with CUARS to determine standards and criteria for undergraduate admission policies, as well as monitor campus procedures for recruitment, outreach, and informational services to schools. This committee has not been active for at least the last two academic years, and did not meet at all during 2014-15. There is a de facto delegation of authority over the admissions process to CUARS. All 2015 admissions and enrollment data can be found in the 2014-15 CUARS Annual Report.

Committee on Curriculum

The Committee on Curriculum, by delegation from UgC, reviews curricular proposals for majors, minors, capstone certifications, concentrations, and other undergraduate initiatives and make recommendations to the full Council for action. This committee also serves as the reviewing body for free-standing minors. Committed to innovation and continuity in undergraduate education, the Committee collaborates with FECs, College Academic Advising, the Registrar’s Office, the Office of the Vice Provost for Undergraduate Education, and other relevant entities.

The Curriculum Committee met only five times during the 2014-15 academic year. The following list of proposals were reviewed by the Committee and approved by the full council. This list provides a brief picture of the Committee on Curriculum’s accomplishments during the 2014-2015 Academic Year.

Curricular Revisions:

All curricular revisions from the 2014-15 academic year fell under “Delegated Actions” (Final authority rested with the relevant FEC)

Capstone Certification:

- Art History B.A. as a capstone program (Curriculum Committee: October 31, 2014; UgC memo: November 14, 2014)
- Gender Studies B.A. as a capstone major (Curriculum Committee: October 31, 2014; UgC memo: November 14, 2014)

New Programs:

College of Letters and Science and Anderson Graduate School of Management
- New free-standing Minor in Entrepreneurship (Curriculum Committee: reviewed by co-Chair Taciroglu; UgC: October 24, 2015; approval memo: October 27, 2015)
College of Letters and Science

- Discontinuation of Specialization in Computer for Economics (\textit{UgC: November 21, 2014; approval memo: November 25, 2015})
- Transfer of Indigenous Languages of the Americas (ILA) subject area from Department of Linguistics to Department of Spanish and Portuguese (\textit{UgC: February 6, 2015; approval memo: February 9, 2015})
- Continued Suspension of Political Science Minor (\textit{UgC: March 6, 2015; approval memo: March 13, 2015})
- New free-standing Minor in Global Health (\textit{Curriculum Committee: April 17, 2015; UgC: April 24, 2015; approval memo: April 27, 2015})
- New Minor in Literature and the Environment (English Department) (\textit{Curriculum Committee: May 15, 2015; UgC: May 22, 2015; approval memo: May 26, 2015})
- New Minor in Ancient Near East and Egyptology (Near Eastern Languages and Cultures Department) (\textit{Curriculum Committee: May 29, 2015; UgC: June 5, 2015; approval memo: June 5, 2015})

School of the Arts and Architecture

- New Subject Area for Visual and Performing Arts Education (VAPAE) (\textit{UgC: March 20, 2015; approval memo: March 23, 2015})

Free-Standing Minor Review

- Minor in Biomedical Research (Review meeting: May 29, 2015, report approved by UgC: June 3, 2015)
- Minor in Civic Engagement (Review meeting: May 26, 2015, report approved by UgC: June 3, 2015)

Policy Issues

The committee considered the following policy items but, for each, recommended that the full council discuss and ultimately decide the proper course of action:

- Update to UCLA Undergraduate Fully Online Course Policy – requirements for online courses offered prior to Fall 2014 (\textit{Curriculum Committee: December 5, 2014})
- Russian Flagship Capstone Year Abroad (\textit{Curriculum Committee: December 5, 2014})
- Theater Summer Laboratory (\textit{Curriculum Committee: December 5, 2014})

\textbf{Committee on Honors, Awards and Prizes}

The Committee on Honors, Awards and Prizes is dedicated to recognizing and rewarding undergraduate academic excellence, and is responsible for the development of awards policy to further the aims of undergraduate education. The main task of the Committee is to select the incoming class of freshmen and transfer Regents Scholars.
For Fall 2015, 1011 incoming freshmen and 479 incoming transfer students were invited to apply. For freshmen, 405 students (40%) applied, 365 of those (90%) were offered, and 124 of those that were offered accepted (34%). This acceptance rate represents an increase over Fall 2014 (30%) and is the highest in the last ten years. For transfers, 165 (34%) applied, 51 of those (31%) were offered, and 48 of those that were offered accepted (94%). This acceptance rate for transfer students is a significant increase over Fall 2014 (74%).

Committee on Student Welfare
In collaboration with leadership in the Division of Student Affairs, the Office of the Dean of Students, and the Office for Students with Disabilities and Student Health, the Committee develops strategies and policies to improve and enrich student intellectual and academic life, and foster a sense of academic community at UCLA. The focus is on undergraduate life outside of the classroom, developing connections between course work and extracurricular activities and between life on campus and in the community.

The committee met twice in 2014-15, charged by UgC Chair Gober to explore ways to incorporate more undergraduate student data into the Program Review Process. After reviewing the various data already available from campus, the committee recommended (and UgC agreed) that the 2015-16 program reviews should incorporate data from the biennial systemwide University of California Undergraduate Experience Survey (UCUES) in addition to the UCLA Senior Survey data already used in the process.

Additionally, the committee considered a request from an Undergraduate Students Association Council (USAC) representative that UCLA Counseling and Psychological Services (CAPS) phone number and resource list be included on every academic syllabus. The committee agreed with the spirit of the recommendation but found the proposed inclusion of the information on course syllabi to be unrealistic. Instead, the committee recommended that this information be kept up-to-date on CCLE and MyUCLA websites for students.

General Education Governance Committee
Consisting of ten members (eight of whom are external to UgC), the General Education Governance Committee (GEGC) defines the values and purposes of general education (GE) at UCLA, provides clear guidelines and procedures for the development of GE courses and their assignment to specific foundational areas of knowledge, reviews proposals and recommends to UgC courses for GE credit, and conducts periodic self-reviews and evaluations of UCLA’s GE foundation areas and programs of instruction.

On November 12, 2014, UgC Chair Gober notified the chairs of the five FECs with Undergraduate purview that the council was proposing a streamlined review and approval process for General Education courses. In the past, GEGC recommendations were vetted by the relevant FEC chair and then the co-chairs of the Curriculum Committee. Under the new process, GEGC recommendations would come straight to UgC (without any vetting by the FECs) and be placed on the consent calendar at the next council meeting. FEC chairs would be notified of GE approvals via carbon copy on UgC’s approval memos. None of the FECs objected to this new
process. Below is a summary of courses approved for GE credit by the GEGC and the UgC in 2014-15:

**Winter 2015**

**Architecture and Urban Design 98T** - *Software Culture and Augmented Design: Architecture, Media and the Computer*
- Foundations of the Arts and Humanities: Visual and Performance Arts Analysis and Practice

**Art History 98T** - *What was an Artist? Art and Authorship from 1945 to Today*
- Foundations of the Arts and Humanities: Visual and Performance Arts Analysis and Practice;
- Foundations of Society & Culture: Social Analysis

**Chemistry 98TB** - *Chemistry in the Home: An In-Depth Look at How Science Shapes Our Lives*
- Foundations of Scientific Inquiry: Physical Science

**Chinese 50 Chinese Civilization**
- Foundations of the Arts and Humanities: Literary and Cultural Analysis;
- Foundations of the Arts and Humanities: Philosophic and Linguistic Analysis;
- Foundations of Society and Culture: Historical Analysis

**Comparative Literature 98T** - *Invisible Cities: Urban Landscapes in Caribbean Literatures*
- Foundations of the Arts and Humanities: Literary and Cultural Analysis

**Education/Scandinavian M98T** - *All the World’s a Classroom: Education in Scandinavian Literature*
- Foundations of the Arts and Humanities: Literary and Cultural Analysis

**English 98T** - *Talking in Print: From Jane Austen to Twitter*
- Foundations of the Arts and Humanities: Literary and Cultural Analysis

**History 98T** - *Hoarders, Buried Alive in the Archive: History, Memory, and Archiving in Modern Times*
- Foundations of Society and Culture: Historical Analysis

**Music History 13** - *Punk: Music History, Sub/Culture*
- Foundations of the Arts and Humanities: Visual and Performance Arts Analysis and Practice

**Music History 98T** - *Popular Music Analysis through Performance and Alternative Methods*
• Foundations of the Arts and Humanities: Visual and Performance Arts Analysis and Practice

Political Science 98T - Civil War: Dynamics, Resolution, and Recovery
• Foundations of Society & Culture: Social Analysis

Slavic 5 - Introduction to Eurasia
• Foundations of the Arts and Humanities: Literary and Cultural Analysis;
• Foundations of Society and Culture: Historical Analysis

Undergraduate Law 98T - Traversing the Landscape of Human Trafficking
• Foundations of Society and Culture: Social Analysis

Spring 2015

Anthropology 98T - Literacy, Technology, & Globalization
• Foundations of the Arts and Humanities: Philosophic and Linguistic Analysis;
• Foundations of Society and Culture: Social Analysis

Chemistry 98TA - Public Perceptions of Science and Technology
• Foundations of Scientific Inquiry: Physical Science;
• Foundations of Scientific Inquiry: Life Science

Civic Engagement 50SL - Engaging Los Angeles
• Foundations of Society and Culture: Social Analysis

• Foundations of Scientific Inquiry: Life Science with Lab/Demo
• Foundations of Scientific Inquiry: Life Science

Ethnomusicology 98T - Ethnomusicology of the Closet
• Foundations of the Arts and Humanities: Visual and Performance Arts Analysis and Practice

Film & Television 98T - Reality TV: Producing Culture and Identity
• Foundations of the Arts and Humanities:
• Visual and Performance Arts Analysis and Practice

Political Science 60 - Diversity and Disagreement
• Foundations of Society and Culture: Social Analysis*

*A approved with the stipulation that the Political Science department report back to the GE Governance Committee on the progress of the course in two years.

Sociology 98T - Sociology of the Arts
• Foundations of Society and Culture: Social Analysis

**Spanish 98T - Found in Translation: North/South Poetic Friendships and the American Idiom**

• Foundations of the Arts and Humanities: Literary & Cultural Analysis

**Statistics 98T - Data Visualization**

• Foundations of Scientific Inquiry: Physical Science

**World Arts & Cultures/Dance 98TA - Writing the Language of Movement: Dance Notation in Theory and Practice**

• Foundations of the Arts and Humanities: Visual and Performance Arts Analysis and Practice

**World Arts and Cultures/Dance 98TB - Infrastructure and the Performing Arts: Practices, Policies, Politics**

• Foundations of the Arts and Humanities: Visual and Performance Arts Analysis and Practice;
• Foundations of Society and Culture: Social Analysis

**Fall 2015**

**History 12A – Inequality: The Age of Mass Imprisonment**

• Foundations of Society and Culture: Historical Analysis;
• Foundations of Society and Culture: Social Analysis

**Sociology 40 – American Racism: A Psychosocial Analysis**

• Foundations of Society and Culture: Historical Analysis;
• Foundations of Society and Culture: Social Analysis

**Ad hoc Diversity Requirement Committee**

On January 6, 2015, UgC Chair Gober constituted an *ad hoc* Diversity Requirement Committee. Consisting of eight members (six external to UgC), this committee reviews course proposals and determines whether they meet the criteria of the College diversity requirement, provides feedback to interested faculty about how to adapt courses to fit the criteria of the College diversity requirement, recommends courses that meet the College diversity requirement to the UgC for final approval, and should recommend to UgC a permanent method of oversight for the College diversity requirement.

This committee met four times in the 2014-15 academic year, and below is a summary of courses approved for College diversity credit by UgC in 2014-15:

• **African American Studies M5 - Social Organization of Black Communities**
• **African American Studies M124 - Comparative Racialization and Indigeneity**
• **African American Studies M159P - Constructing Race**
• African American Studies M173 - Nonviolence and Social Movements
• American Indian Studies C145 - Contemporary Indigenous Nations
• American Indian Studies M162 - Language Endangerment and Linguistic Revitalization
• American Indian Studies C178 - California Experiences in Native Cultural Resource Management
• Ancient Near East 10W - Jerusalem: Holy City
• Ancient Near East 15 - Women and Power in the Ancient World
• Anthropology C144 - Native American Languages and Cultures
• Anthropology 149A - Language and Identity
• Anthropology M159P - Constructing Race
• Anthropology M162 - Language Endangerment and Linguistic Revitalization
• Anthropology 167 - Urban Anthropology
• Art M184 - Chicana Art and Artists
• Art M185 - Whose Monument Where: Course on Public Art
• Art M186A - Beyond the Mexican Mural: Beginning Muralism and Community Development
• Arts Education M102 - Introduction to Arts Education for Multiple Publics: Theory and Practice
• Asian American Studies 50 - Asian American Women
• Asian American Studies M124 - Comparative Racialization and Indigeneity
• Asian American Studies M169 - Constructing Race
• Chicana and Chicano Studies M175 - Chicana Art and Artists
• Chicana and Chicano Studies M185 - Whose Monument Where: Course on Public Art
• Chicana/Chicano Studies M173 - Nonviolence and Social Movements
• Chicana/o Studies 131 - Barrio Popular Culture
• Chicana/o Studies CM182 - Understanding Whiteness in American History and Culture
• Classics 60 -Fantastic Journey: Antiquity and Beyond
• Classics 150B - Female in Roman Literature and Culture
• Communication Studies 110 - Gender & Communication
• Communication Studies 136 - Media Portrayals of Gays and Lesbians
• Communication Studies M149 - Media: Gender, Race, Class, and Sexuality
• Comparative Literature 2CW - Survey of Literature: Age of Enlightenment to 20th Century
• Comparative Literature CM170 - Alternate Traditions: In Search of Female Voices in Contemporary Literature
• Dance 45 - Introduction to Dance Studies
• Dance 101 - Theories of Dance
• Disability Studies 101W - Perspectives on Disability Studies
• Education M104 - Introduction to Arts Education: Theory and Practice
• Education M108 - Sociology of Education
• Education 122 - Perspectives on the American College
• Education 147 - Lesbian, Gay, Bisexual, and Transgender Issues in Education and Law
• Education 147 - LGBT Issues in Education
• Education C160 - Theory and Practice of Intergroup Dialogue: Building Facilitation Skills
• **Education (SUMMER) 187 - Bullying and Law**
• **English M115SL - Community-Based Studies of Popular Literature**
• **English 163C - Jane Austen and Her Peers**
• **Environment M167 - Environmental Justice through Multiple Lenses**
• **French 41 - French Cinema and Culture**
• **French 112 - Medieval Foundations of European Civilization (GE)**
• **French 171 - Medieval Flix**
• **Gender Studies 10 - Introduction to Gender Studies**
• **Gender Studies 102 - Power**
• **Gender Studies 103 - Knowledge**
• **Gender Studies 104 - Bodies**
• **Gender Studies 108S - Violence Against Women**
• **Gender Studies M114 - Introduction to Lesbian, Gay, Bisexual, and Transgender Studies**
• **Gender Studies 122 - Masculinities**
• **Gender Studies 123 - Gender, Race, and Class in Latin American Literature and Film, 1850 to 1950**
• **Gender Studies 129 - Women and Gender in Caribbean**
• **Gender Studies 142 - Race, Gender, and Punishment**
• **Gender Studies 145 - African American Women's History**
• **Gender Studies M149 - Media: Gender, Race, Class, and Sexuality**
• **Gender Studies CM170 - Alternate Traditions: In Search of Female Voices in Contemporary Literature**
• **Gender Studies M174 - Sociology of Family**
• **General Education Clusters 20A - Interracial Dynamics in American Culture and Society**
• **General Education Clusters 20B - Interracial Dynamics in American Culture and Society**
• **General Education Clusters 60A - America in the Sixties: Politics, Society, and Culture, 1954 to 1974**
• **General Education Clusters 60B - America in the Sixties: Politics, Society, and Culture, 1954 to 1974**
• **General Education Clusters 72A - Sex from Biology to Gendered Society**
• **General Education Clusters 72B - Sex from Biology to Gendered Society**
• **Geography 151 - Cities and Social Differences**
• **History 5 - Holocaust: History and Memory**
• **History 8A - Colonial Latin America**
• **History 11B - History of China: 1000-1950**
• **History 102A - Iran and Persianate World**
• **History 105V - Survey of Middle East, 1700 to Present**
• **History 153 - American West**
• **History 172C - Modern Japanese History, 1850 to 1945**
• **Honors Collegium 105 - Racial and Ethnic Disparities in Healthcare**
• **Honors Collegium M157 - International Relations of the Middle East**
• **Labor & Workplace Studies M173 - Nonviolence and Social Movements**
• **Labor and Workplace Studies M149 - Media: Gender, Race, Class, and Sexuality**
• LGBT Studies M114 - Introduction to Lesbian, Gay, Bisexual, and Transgender Studies
• LGBT Studies - Superheroes and Diversity: Batman Paradigm
• MCDB 50 - Stem Cell Biology, Politics, and Ethics: Teasing Apart Issues
• MCDB 60 - Biomedical Ethics
• Music History 60 - American Musical
• Music History 61 - Music in Los Angeles
• Music History 64 - Motown and Soul: African American Popular Music of 1960s
• Music History M136 - Music and Gender
• Music History M137 - Lesbian, Gay, Bisexual, Transgender, and Queer Perspectives in Pop Music
• Political Science 60 - Diversity and Disagreement: How to Succeed in Politics Without Really Trying
• Political Science 132A/B - International Relations of the Middle East
• Political Science 132A - International Relations of the Middle East
• Psychology 133G - Culture and Human Development
• Religion M50 - Origins of Judaism, Christianity, and Islam
• Slavic 90 - Introduction to Slavic Civilization
• Society and Genetics 105B - Problems of Identity at Biology/Society Interface
• Sociology M148 - Sociology of Mental Illness
• Sociology M162 - Sociology of Gender
• Sociology M174 - Sociology of Family
• Sociology M175 - Sociology of Education
• Sociology M5 - Social Organization of Black Communities
• Spanish M172SL - Latinos, Linguistics, and Literacy
• Urban Planning 141 - Planning with Minority Communities
• World Arts & Cultures M126 - Whose Monument Where: Course on Public Art
• World Arts & Cultures M128 - Chicana Art and Artists

Academic Senate Program Reviews

As the principal mission of UgC is to maintain and strengthen the quality of UCLA’s undergraduate education, the Council periodically reviews the quality of undergraduate curricula, normally at eight-year intervals. This academic year, UgC conducted eleven program reviews, including eight joint reviews with the Graduate Council, two undergraduate-only reviews, and one internal review. As previously mentioned, the Curriculum Committee conducted two free-standing minor reviews.

External Reviews

• American Indian Studies Interdepartmental Degree Program (Site Visit: February 19-20, 2015)
• Department of Computer Science (Site Visit: December 4-5, 2014)
• Department of Ecology and Evolutionary Biology (Site Visit: March 2-3, 2015)
• Department of Electrical Engineering (Site Visit: March 16-17, 2015)
• Department of History (Site Visit: February 5-6, 2015)
• Department of Italian (*Site Visit: January 22-23, 2015*)
• Department of Materials Science and Engineering (*Site Visit: January 26-27, 2015*)
• Department of Political Science (*Site Visit: January 12-13, 2015*)
• General Education Curriculum: Foundations of Scientific Inquiry (*Site Visit: December 17, 2014*)
• Global Studies Interdepartmental Degree Program (*Site Visit: March 12-13, 2015*)

**Internal Reviews**

• Department of Chemical and Biomolecular Engineering (*Site Visit: November 24, 2014*)

**Free-Standing Minor Reviews**

• Minor in Biomedical Research (*Review Meeting: May 29, 2015*)
• Minor in Civic Engagement (*Review Meeting: May 26, 2015*)

**Progress Reports**

• Academic Advancement Program (*closed May, 22, 2015*)
• Anderson School of Management (*discussed June 5, 2015*)
• Department of Civil and Environmental Engineering (*closed November 21, 2014*)
• Department of Philosophy (*closed May 22, 2015*)
• Department of Slavic, East European and Eurasian Languages and Cultures (*closed October 10, 2014*)
• Department of Spanish and Portuguese (*closed January 9, 2015*)
• International Development Studies Interdepartmental Degree Program (*closed October 24, 2014*)
• Study of Religion Interdepartmental Degree Program (*closed October 10, 2014*)
• University Extension (*closed May 8, 2015*)

**CODEO Involvement in the Program Review Process**

On March 23, 2015 Chair Lopez of the Committee on Diversity and Equal Opportunity (CODEO) wrote to UgC and the Graduate Council asking that CODEO have a defined role in the Program Review Process. This letter was followed by a detailed proposal for CODEO’s involvement (June 2, 2015). The council discussed the proposal and on June 5, 2015 voted to approve a two-year pilot that will solicit an issues statement from CODEO for each department/program under review in 2015-16 and 2016-17.
Policy Issues

The council discussed and opined on a number of policy issues concerning undergraduate education, including both system-wide and Los Angeles divisional documents:

- Undergraduate Diversity Requirement in the College of Letters and Sciences (UgC: November 7, 2014)
- UCLA Undergraduate Fully Online Course Approval Policy – update to policy to address fully online courses offered in Fall 2014 and before (UgC: December 12, 2014, memo to FECs: December 16, 2014)
- Department of Civil and Environmental Engineering 3+1+1 Program with Hohai University (China) (UgC: December 12, 2014; approval memo for four-year pilot: December 16, 2014)
- Department of Theater Summer Laboratory (UgC: December 12, 2014; memo continuing two-year pilot: December 16, 2014)
- UCLA courses for Russian Flagship Program capstone year abroad (UgC: January 9, 2015; January 23, 2015; February 6, 2015; approval memo: April 27, 2015)
- Appendix V Proposal: Department of Economics - Disestablishment of Economics/International Area Studies B.A. (UgC: March 6, 2015, approval memo: March 10, 2015)
- Appendix V Proposal: Redefinition of the School of the Arts and Architecture and creation of the Herb Alpert School of Music (UgC: October 24, 2014 and March 20, 2015, memos: November 21, 2014 and April 9, 2015)
- WASC: Report and Recommendation from Core Competencies Workgroup (UgC: March 20, 2015; memo: April 6, 2015)
- Proposed Revisions to Divisional Bylaw 155 (UgC: March 6, 2015 and May 8, 2015; memos: March 26, 2015 and May 18, 2015)

Other Items

Throughout the year, the council was asked to consider and opine on various other proposals and documents:

- UCLA Self-Supporting Degree Program Taskforce (UgC: November 7, 2014; response: November 21, 2014)
- After the Moreno Report Task Force Report (UgC: November 7, 2014; response: November 26, 2014)
- UCLA Registrar’s Student Preferred First Name Policy (UgC: November 21, 2014; response: December 1, 2014)
• Committee on Instruction and Technology (CIT) Draft Faculty Guidance for Online/Mediated Instruction at UCLA (UgC: January 23, 2015; response: January 27, 2015)
• Proposal to Establish a “Teaching Professor Series” (UgC: February 6, 2015; response: February 20, 2015)
• Proposed Revised Presidential Policy on Sexual Harassment and Sexual Violence (UgC: March 20, 2015; response: April 9, 2015)
• Proposed Revision to Senate Bylaw 182, University Committee on International Education (UgC: April 24, 2015; response: April 27, 2015)
• Draft Guidelines for Pilot Program to Accept Equity for Access to University Facilities or Services (UgC: April 24, 2015; response: April 28, 2015)

Respectfully Submitted,

David Aboody, Management
Michael Alfaro, Ecology and Evolutionary Biology
Christine Chism, English
Peter Cowe, Near Eastern Languages and Cultures
Robin Derby, History
Thomas Gillespie, Geography
Diana Huffaker, Electrical Engineering
Abby Kavner, Earth, Planetary and Space Sciences
Katherine King, Comparative Literature & Classics
Barbara Knowlton, Psychology
Sally Maliski, Nursing
Edith Mukudi Omwami, Education
Christoph Niemann, Physics and Astronomy
Igor Pak, Mathematics
David Phillips, History
Lionel Popkin, World Arts and Cultures/Dance
Ertugrul Taciroglu, Civil and Environmental Engineering
Mariko Tamanoi, Anthropology
Elissa Tognozzi, Italian
Robert Winter, Music
JIM GOBER, Chemistry and Biochemistry, Chair

September 16, 2015
To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The Graduate Council is a faculty committee of the Academic Senate consisting of twenty appointed members with delegated authority over graduate programs on the UCLA campus. The Dean of the Graduate Division serves as an *ex officio* member without a vote. Four graduate student representatives are appointed by the Graduate Student Association. Professor Alex A.T. Bui served as the Chair of Graduate Council; Professor Ioanna Kakoulli served as Vice Chair. The Council met on sixteen occasions during the year.

Much of the preliminary work for the Graduate Council is considered in three standing subcommittees of the Council: the Administrative Committee, the Committee on Degree Programs, and the Fellowships and Assistantships Committee. Additionally, the Graduate Council appoints a representative from amongst its membership to the Committees on Instruction & Technology and Continuing & Community Education; Alison Bailey and Robert Chi represented the Council on these committees respectively.

Some of the Graduate Council’s administrative responsibilities, such as the approval of minor program changes, proposals for courses, and the appointment of thesis and dissertation committees, are delegated to the Dean of the Graduate Division. These delegated activities are reviewed each year before the delegation is renewed.

*Administrative Committee*

Consisting of the Chair, Vice Chair, Graduate Division Dean, Chairs of the standing subcommittees, and one designated member, the Administrative Committee is responsible for vetting the draft reports of Academic Senate program reviews before they are presented to the full Council. It is also empowered to act for the Council when appropriate. This committee often meets jointly with the Administrative Committee of the Undergraduate Council. In AY 2014-15 the Graduate Council’s Administrative Committee met on seven occasions to discuss draft program review reports. Members of the Administrative Committee included Alex A.T. Bui, Ioanna Kakoulli, Susan Cochran, Lieven Vandenbergh, Ronald Vroon and Priyanga Amarasekare.

*Committee on Degree Programs*

The Committee on Degree Programs (CDP), co-chaired by Professors Lieven Vandenbergh and Susan Cochran in Fall 2014 and Winter 2015, and by Professor Lieven Vandanbergh in Spring 2015, reviews proposals to establish new degrees, comments on proposals for new academic units, and reviews Appendix V actions related to graduate degree programs, requests for major changes in graduate degree program requirements, admissions and enrollment policies, exceptions for membership on master’s and doctoral committees, and graduate education policy matters in general. The CDP met on three occasions during the year. Members included Tony Bernardo, Olivia Bloechl, Robert Clubb, Christopher Colwell, Katrina Dipple, Victoria Vesna, and Roger Waldinger. Associate Dean Joseph Watson, Director of Academic Services April de
Stefano, and Associate Registrar Claire McCluskey were regular invited guests and provided valuable insights during the committee’s deliberations.

Graduate Program Proposals

The following proposals were considered by the Committee on Degree Programs:

New Degree Programs

- Proposal from the Division of Social Sciences for a MA in Social Sciences Interdepartmental Degree Program *(proposal discussed December 1, 2014)*
- Proposal from the Departments of Urban Planning and Community Health Sciences for a concurrent MURP/MPH degree program *(proposal discussed March 3, 2015)*
- Proposal to Discontinue the Master of Arts in Theater *(proposal discussed March 3, 2015; ultimately withdrawn)*
- Proposal to discontinue the Moving Image Archive Studies Interdepartmental Degree Program *(proposal discussed March 3, 2015)*
- Proposal to discontinue the Islamic Studies Interdepartmental Degree Program and Transfer the MA and PhD in Islamic Studies to the Department of Near Eastern Languages and Cultures *(proposal discussed March 3, 2015)*
- Proposal from the Program in Indo-European Studies to establish a Master of Arts degree *(proposal discussed March 3, 2015)*
- Proposal from the Institute of the Environment and Sustainability to establish a Master of Science and Doctor of Philosophy in Environment and Sustainability *(proposal discussed on March 3 and May 4, 2015)*

Interdisciplinary Certificates for Matriculated Graduate Students

- Graduate Certificate in Food Studies *(proposal discussed May 4, 2015)*

Delegated Actions

- Four requests for exception to permit non-Senate faculty to serve on master’s and/or doctoral committees from the Departments of World Arts and Cultures/Dance, Community Health Sciences, and Bioengineering *(requests considered on March 3 and May 4, 2015)*
- Nine requests for substantive 2015-16 program requirement changes from the Departments of Information Studies, Film, Television and Digital Media, Geography, Music, Public Policy, Management and Philosophy and the IDP’s in Bioinformatics and the Conservation of Archaeological and Ethnographic Materials *(requests considered on May 4, 2015)*

Fellowships and Assistantships Committee

The Fellowships and Assistantships Committee (FAC), chaired by Professor Ronald Vroon in AY 2014-15, is empowered to act for the Council on fellowship and assistantship matters. FAC members included: Priyanga Amarasekare, Michael Carey, Jessica Cattelino, Patricia Cheng,
Ioanna Kakoulli, Arne Lunde, Wendie Robbins, and Alex Bui (ex officio); Associate Dean Carlos Grijalva attends as a regular guest.

One of the principal tasks of the committee is to plan the Graduate Student Support Conference, which did not take place in the 2014-15 academic year. However, a meeting was held on May 5, 2015, to discuss plans for the 2015-16 conference, which resulted in the decision to profile academic and welfare resources for graduate students for two audiences: graduate student affairs officers and faculty mentors. The conference is expected to be held in Fall 2016.

Additionally, several members of the FAC were involved in the review and rating of applicants for the Graduate Research Mentorship, Graduate Summer Research Mentorship, and Dissertation-Year Fellowship programs.

**Academic Senate Program Reviews**

One of the Graduate Council’s primary tasks is to review the quality of all graduate degree programs, with the exception of the J.D., L.L.M., M.D., and D.D.S. degrees. Program reviews normally occur at eight-year intervals, and the review schedule is staggered to allow for a manageable number of reviews per year. The Graduate and Undergraduate Councils hosted a joint session on October 3, 2014, to apprise members of the review process and expectations.

In AY 2014-15 the Graduate Council led eight reviews and participated in another five reviews that were led by the Undergraduate Council. The following reviews were conducted in AY 2014-15:

*External reviews*

- Department of Computer Science *(Site Visit: December 4-5, 2014)*
- Department of Political Science *(Site Visit: January 12-13, 2015)*
- Department of Community Health Sciences *(Site Visit: January 15-16, 2015)*
- Department of Italian *(Site Visit: January 22-23, 2015)*
- Department of Materials Science and Engineering *(Site Visit: January 26-27, 2015)*
- Department of History *(Site Visit: February 5-6, 2015)*
- Department of Public Policy *(Site Visit: February 12-13, 2015)*
- American Indian Studies Interdepartmental Degree Program *(Site Visit: February 19-20, 2015)*
- Archaeology Interdepartmental Degree Program *(Site Visit: February 23-24, 2015)*
- Department of Ecology and Evolutionary Biology *(Site Visit: March 2-3, 2015)*
- Department of Electrical Engineering *(Site Visit: March 16-17, 2015)*
- African Studies Interdepartmental Degree Program *(Site Visit: March 30-31, 2015)*

*Internal Reviews*

- Department of Chemical and Biomolecular Engineering *(Site Visit: November 24, 2014)*

*Progress Reviews*
The following programs were reviewed in previous years and submitted progress updates or met with the Council Chair(s), in AY 2014-15 in response to recommendations made by the Graduate Council (and Undergraduate Council, where applicable) in the Academic Senate program review report. The following program reviews were closed:

- Department of Slavic, East European and Eurasian Languages and Cultures (closed October 17, 2014)
- Department of Civil and Environmental Engineering (closed November 14, 2014)
- Department of Spanish and Portuguese (closed January 16, 2015)
- University Extension (closed May 15, 2015)
- Department of Philosophy (closed May 29, 2015)
- Academic Advancement Program (closed May 29, 2015)
- Department of Neurobiology (closed May 29, 2015)
- Department of Urban Planning (closed June 5, 2015)

*Interim Reports*

The following programs submitted interim reports to the Graduate Council in response to recommendations made by the Graduate Council in the Academic Senate review report. The reviews themselves have not been closed:

- Anderson School of Management (discussed June 5, 2015)

*Proposals*

The Graduate Council considered the following proposals for new degree programs, new departments/schools, program and department name changes, and interdisciplinary certificates for matriculated graduate students:

- Pre-proposal for the establishment of the UCLA Herb Albert School of Music and Reconstitution of the School of Arts and Architecture; presented by Vice Provost Emerita Judith Smith (pre-proposal discussed October 17, 2014)
- Update from the Anderson Graduate School of Management about the Global Executive MBA Program for the Americas (discussed October 17, 2014)
- Proposal from the Department of Statistics for a Master of Applied Statistics, presented by department chair Rick Schoenberg (proposal discussed October 31, December 5, and March 13)
- Proposal from the School of Nursing for the Retroactive Conversion of the Doctor of Nursing Science to a Doctor of Philosophy, and the retroactive awarding of the PhD to DNS recipients; discussions with Interim Dean Linda Sama and Registrar Frank Wada (proposal discussed November 14, and December 5, 2014)
- Proposal from the Department of Asian Languages and Cultures for a Master of Arts in Teaching Asian Languages; presented by Professors Sung-Ock Sohn and Hongyin Tao (proposal discussed December 5, 2014)
• Proposal from the Henry Samueli School of Engineering and Applied Science to create designated degrees within the Master of Science in Engineering Online Program (MSOL); presented by Associate Dean Jenn Ming Yang (proposal discussed January 16, 2015)
• Proposal from the College of Letters and Science Division of Social Sciences for a Master of Social Science; presented by Associate Dean Juliet Williams (proposal discussed February 27, 2015)
• Proposal from the Anderson graduate School of management for a summer start date in the Full-time MBA Program, presented by Senior Associate Dean Mark Garmaise (discussed February 27, 2015)
• Proposal from the Departments of Urban Planning and Community Health Sciences for a concurrent MURP/MPH degree program (proposal discussed March 13, 2015)
• Proposal to discontinue the Islamic Studies Interdepartmental Degree Program and Transfer the MA and PhD in Islamic Studies to the Department of Near Eastern Languages and Cultures (proposal discussed April 3, 2015)
• Status report on the efficacy of the FEMBA Flex Program (discussed April 3, 2015)
• Proposal for the establishment of the UCLA Herb Albert School of Music and Reconstitution of the School of Arts and Architecture (proposal discussed April 17, 2015)
• Update on the status of the GEMBA for the Americas Program (discussed April 17, 2015)
• Proposal to discontinue the Moving Image Archive Studies Interdepartmental Degree Program (proposal discussed May 1, 2015)
• Proposal for an interdisciplinary certificate for matriculated graduate students in Food Studies (proposal discussed May 29, 2015)
• Proposal from the Institute of the Environment and Sustainability to establish a Master of Science and Doctor of Philosophy in Environment and Sustainability (proposal discussed on March 3 and May 4, 2015)

Policy Issues

The Graduate Council discussed and opined on a number of policy issues, generally in connection with system-wide reports and/or working documents, but also issues originating at the UCLA divisional level, including:

• Delegation of Authority and Annual List of Deans Actions (presented October 17, 2014)
• Report of the After the Moreno Report Task Force (discussed October 31, and November 14, 2015)
• Proposed Amendments to Senate Regulation 682, the interval between the filing of advancement to candidacy for a master’s degree (discussed October 31, 2014)
• Report of the Joint Academic Senate-Administration Task Force on UCLA Self-Supporting Degree Programs; presented by Professor John Carriero (discussed October 31, 2014)
• UC Senate Proposals and Recommendations for Doctoral Student Support (discussed November 14, 2014)
• UC Senate Proposed New UC Policy on Open Access (discussed November 14, 2014)
• Proposed revisions to the 375 Course Description (discussed December 5, 2014)
• Student Preferred First Name Process; presented by Registrar Frank Wada (discussed December 5, 2014)
• Committee on Instruction and Technology’s Draft Online/Mediated Instruction Guidance Document (discussed December 5, 2014)
• Teaching Assistant Training: Policy and Pedagogical Approaches (discussed January 16 and 30, 2015)
• Assessment of Graduate Certificate programs (discussed January 16, 2015)
• Proposal to Establish “Teaching Professor” title for Lecturers in the Security of Employment Series (discussed January 30, 2015)
• Cost-Sharing for Individual Extramural Graduate Fellowships (discussed February 27, 2015)
• Henry Samueli School of Engineering and Applied Science Proposal to Permit Teaching Assistants to Lead Graduate Course Discussion Sections; presented by Associate Dean Rick Wesel (discussed on February 27, 2015)
• UC Senate Proposed Revisions to Presidential Policy on Sexual Harassment and Sexual Violence (discussed March 13, 2015)
• UC Policy on Copyright and Fair Use (discussed April 3, 2015)
• Undergraduate Student Association Council’s Proposal to include CAPS Information on Syllabi (discussed April 3, 2015)
• UC Senate Proposed Guidelines to Accept Equity for Access to University Facilities and Services (discussed April 3, 2015)
• Proposed Policy on the Approval of Graduate Online Courses (discussed April 3, 2015)
• UC Senate Proposed Amendment to Senate Bylaw 182 “University Committee on International Education” (discussed April 17, 2015)
• Proposed Revisions to UCLA Policy on Filing Fees (discussed April 17, May 15 and 29, and June 5, 2015)
• Proposed Revisions to Divisional Bylaw 155 “Mail Ballots on Issues” (discussed May 1, 2015)
• Proposed Revisions to Divisional Regulation 510 “Thesis or Comprehensive Examination Plan” (discussed May 1, 2015)
• Report of the Doctoral Committee Constitution Workgroup (discussed May 29 and June 5, 2015)
• Approval Process for Online Graduate Courses (discussed June 5, 2015)
• Departmental Scholars Proposal; presented by Senior Dean Joseph Rudnick (discussed June 12, 2015)
• Policies and Recommendation for Improving time-to-Degree/Annual Progress Review Meetings (discussed June 12, 2015)

Discussions and Presentations

In addition to considering various proposals, program reviews and policy issues, the Graduate Council heard from a number of campus constituents in AY 2014-15. The functions of these presentations ranged from providing overviews of campus services and initiatives to requesting exceptions to policy. The Council welcomes these interactions, which broaden the membership’s knowledge of the graduate experience at UCLA.
• Overview of the College Diversity Initiative, presented by Professor Christina Palmer, Chair of the College FEC (discussed October 17, 2014)
• Update on the UCLA Graduate Programs in Biosciences Initiative, presented by Professor Greg Payne, Associate Dean for Graduate Education in the Life Sciences (discussed January 16, 2015)
• Discussion about the Potential for Expansion of Graduate Enrollments at UCLA (discussed January 30, 2015)
• Discussion with Executive Vice Chancellor and Provost Scott Waugh about the Potential for Expansion of Graduate Enrollments at UCLA (discussed April 17, 2015)
• Announcement of the Faculty Award for Excellence in Graduate Mentoring presented by the UCLA Graduate Student Association (presented April 17, 2015)
• Overview of the Association of American Universities Data Exchange (AAUDE) survey, presented by Assistant Vice Provost of Graduate Education Sam Bersola (discussed May 15, 2015)
• Overview of the Report of the Graduate Professional Development Workgroup, presented by Workgroup Chair Professor Felix Schweizer (discussed June 12, 2015)
• Discussion about the Academic Senate’s Committee on Diversity and Equal Opportunity’s (CODEO) involvement in the 8-year program review (presented June 12, 2015)

Closing remarks

Academic Year 2014-15 was a challenging yet productive year for the Graduate Council. Every member played a role in executing the many assigned tasks and reviews, and did so in a collaborative and collegial way. Chair Bui wishes to acknowledge all appointed members, as well as student representatives Ryan Cho, Ivy Onyeador, Talia Stoll and Lauren Van Arsdall; Dean Robin L. Garrell, Associate Deans Carlos Grijalva and Joseph Watson, Director of Academic Services April de Stefano; and the Council’s Analyst Kyle Cunningham, for all of their contributions this year. The year culminated in a working brunch hosted by Chair Bui and Dean Garrell in celebration of all of the demanding work managed by the Graduate Council in 2014-15.

Respectfully submitted:

Priyanga Amarasekare, Ecology and Evolutionary Biology
Alison Bailey, Education
Antonio Bernardo, Management
Olivia Bloechl, Musicology
Michael Carey, Biological Chemistry
Jessica Cattelino, Anthropology
Patricia Cheng, Psychology
Robert Chi, Asian Languages & Cultures
Robert Clubb, Chemistry & Biochemistry
Susan Cochran, Epidemiology and Statistics
Christopher Colwell, Psychiatry & Biobehavioral Sciences
Katrina Dipple, Human Genetics
Ioanna Kakoulli, Materials Science & Engineering, VICE CHAIR
Arne Lunde, Scandinavian Section
Wendie Robbins, Nursing and Environmental Health Sciences
Lieven Vandenberghe, Electrical Engineering and Mathematics
Victoria Vesna, Design | Media Arts
Ronald Vroon, Slavic, East European and Eurasian Languages and Cultures
Roger Waldinger, Sociology
Alex A.T. Bui, Radiological Sciences, CHAIR
Committee on Rules and Jurisdiction 2014-15 Annual Report

To The Academic Senate, Los Angeles Division:

During the 2014-15 academic year the Committee on Rules and Jurisdiction (CR&J) received and responded to requests for approval, review, clarification, or interpretation related to the Code of the Academic Senate. A summary of the major actions follows. The full text of all actions and relevant correspondence is on file in the Academic Senate Office.

The Committee on Rules and Jurisdiction:

Provided consultation on the following:

1. Pre-proposal phase of the proposed School of Music and reconfigured School of the Arts and Architecture (SOAA). The Committee reviewed questions in October and November, issuing an information memo 11/10/14. The Committee again reviewed questions in January and February, issuing an information memo on 1/8/15.
2. Regulation 458(C)(6), College of Letters and Sciences Diversity Requirement.
   a. Preliminary review of the regulation and approved the wording (memo 9/12/14).
   b. Review of the electronic ballot for consistency with SB 95 (memo 11/7/14).

Reviewed and approved the following Appendix V actions:

1. Discontinuance of the Moving Image Archive Studies (MIAS) IDP (approval memo 5/14/15; LgA approval 6/4/15)
2. Discontinuance of the Islamic Studies Interdepartmental and Concurrent degree programs (approval memo 5/8/15; LgA approval 6/4/15)
3. Proposal to create the Herb Alpert School of Music and restructure the SOAA (approval memo 5/14/15; LgA approval 6/4/15)

Reviewed and approved the wording of following Regulations:

1. Regulation 458(C)(6), College of Letters and Sciences Diversity Requirement. Final approval of wording, 11/7/14 (LgA approval, 11/20/14)
2. Proposed Regulation for a Master of Social Science (approval memo 4/4/15; LgA approval 6/4/15)
4. Requirements for Master’s Degree (approval memo 5/15/15; LgA approval 6/4/15):
   • 510. (altered culminating requirements)
   • 514. (deleted language examination requirement)
   • 532. (reflect electronic filing of dissertations)

Reviewed and approved the following Divisional Bylaws:

1. Bylaw 65.1 (Undergraduate Council) with Appendix XIII (information memo, 10/23/14; approval memo, 3/31/15; withdrawn by UgC 5/20/15).
2. Bylaw 65.5 (CUARS); (approval memo 1/27/15; LgA approval 2/5/15)
3. Bylaw 80.2 (CODEO bylaws). (approval memo 2/25/15; LgA approval 4/9/15)
4. Bylaw 155. The Committee provided research of the history of the bylaw and approved the wording of the bylaw revision (approval memo 5/28/15; Tabled at LgA, 6/4/15).
Reviewed and approved the following Departmental and IDP Bylaws:

1. Asian American Studies (approved by 13-14 CR&J; LgA approval 11/20/14)
2. Orthopedic Surgery (approved by 13-14 CR&J, 7/17/14; LgA approval 11/20/14)
3. American Indian Studies (IDP) (approved by 13-14 CR&J, 7/17/14; LgA approval 11/20/14)
4. Radiological Sciences (approval memo 10/23/14; LgA approval 11/20/14)
5. Integrative Biology and Physiology (approval memo 10/23/14; LgA approval 11/20/14)
6. Near Eastern Languages and Cultures (approval memo 10/23/14; LgA approval 11/20/14)
7. History (approval memo 11/10/14; LgA approval 11/20/14)
8. School of Nursing, minor changes. (approval memo 5/23/15; LgA approval 6/4/15)
9. World Arts Culture/Dance (review memo 5/14/15; approval 5/27/15; LgA approval 6/4/15)

In preparation for the launch of Opus, an electronic information of record for academic appointees, the Committee, led by Chair Linda Bourque, worked with the Vice Chancellor of Academic Personnel and the Academic Personnel Office to thoroughly review all 88 departmental bylaws for clarity and conformity with Senate Bylaw 55. This review included:

- Review of departmental responses to an Opus survey
- Collection of most current bylaws under which departments were operating
- Comparison of the Opus survey to departmental bylaws
- Statistical analysis of noncomformities across departments
- Individual summaries and reviews for each department

From June-August 2015, the Committee advised the following departments regarding their bylaws:

- Computer Science (changes submitted May 2014, review on hold).
- Ecology and Evolutionary Biology (changes submitted 10/13/14; review memo 5/14/2015)
- African American Studies (review memo, 6/20/15)
- Music Department (review memo, 6/9/15)
- Theater Department (changes submitted 3/3/15; review memo 5/15/15; review meeting 6/16/15)
- Surgery Department (changes submitted 6/22/15; review meeting 8/13/15)

Committee on Rules and Jurisdiction:
Linda Bourque, Chair
James Crall
Jason Throop
The Committee met four times during the 2014-2015 academic year and deliberated about several academic freedom issues during those meetings as well as engaging in the occasional committee email discussion.

The Committee discussed, without taking any formal action on, a number of issues concerning academic freedom protection for Senate faculty. For example, the Committee considered the programmatic activities of such units as the Center for Near Eastern Studies (CNES), whose speaker series and other programmatic activities have been subjected to criticism from groups both within and outside the University. The Committee took no formal action on the issue, but agreed informally that future Committees might consider the question of the extent to which basic principles of academic freedom should apply to programmatic activities sponsored by academic departments, programs, and units at the University. In addition, the Committee briefly discussed the academic freedom issues raised by the Confucius Institute at UCLA, which (like similar institutes at universities throughout the United States) has generated some concern because of its funding by the Chinese government and the possibility that the Chinese government might exercise excessive control over the staffing and curriculum of the Institute. Because there were no specific complaints presented to the Committee concerning the Confucius Institute at UCLA, the Committee did not take any formal action.

The Committee also briefly discussed the issue of harassment, by animal rights activists, of Senate members who conduct animal research, which has been a recurrent subject of inquiry in recent years. As there were no new specific incidents of harassment brought to the Committee’s attention, the Committee did not pursue the matter further. Chair Spillenger reported that the question of such harassment was also discussed by the system-wide University Committee on Academic Freedom (UCAF), which expressed interest in ongoing developments at UCLA. Both the Committee and UCAF concluded that it was best at this point not to give further publicity to the issue, which might only inspire further acts of harassment.

Partly because of this concern about the ways in which persons and groups outside the campus can employ the tools of the disciplinary process as a means of harassment of members of the University community, the Committee advanced a suggestion to the Executive Board of the Senate that the Board consider removing the phrase in the UCLA Appendix XII that allows an “individual outside the University community” to bring a charge against a Senate member. This phrase does not appear in the by-laws governing disciplinary action at other UC campuses.

The Committee also reviewed several other issues that Chair Spillenger reported had been discussed at the yearly UCAF meetings, including the references to civility and academic freedom in the annual welcome messages of the Chancellors at the various UC campuses; the academic freedom issues that have been raised at other universities concerning faculty and their use of social media, and the “Open Access Policy” for non-Senate members.

The Committee on Academic Freedom, upon request from the Academic Senate, issued responses to several proposals.
“After the Moreno Report” Task Force Report. In the Fall of 2014, a task force created by the Academic Senate issued a follow-up report to the “Moreno Report” on campus climate at UCLA that had been issued the previous year. In its report, the “After the Moreno Report” task force made a number of recommendations directed, among other things, toward the creation of a “comfortable” learning environment for students at UCLA. In its December 14, 2014 letter to the Senate Chair in response to these recommendations, the Committee, while in general supporting the goals outlined by the task force in its report, commented that “good pedagogic practice in the liberal arts tradition should disclaim the goal of creating a ‘comfortable’ learning environment, because sometimes an insistence on student ‘comfort’ will be inconsistent with the spirit of inquiry and exposure and openness to opposing views that should animate both teaching and research at a world-class university such as UCLA.” The task force also stated in its report that the Committee on Academic Freedom “must occupy a central role in considering whether proposals suggested here or developed subsequently will operate within the context of academic freedom that is also a foundation of the university and fundamental to faculty rights”; in its letter to the Senate Chair, the Committee welcomed the role contemplated for it but suggested that that role be more specifically described.

Test Bank proposal, UCLA Alumni Scholars Club. The UCLA Alumni Scholars Club proposed the creation of a “test bank” – a pool of exam questions previously administered by faculty in specific courses – for the benefit of its members, and sought the Committee’s view on whether such a test bank raised academic freedom concerns. The Committee reviewed the proposal and concluded that the “test and notes bank” does not raise academic freedom concerns. The Committee did recommend that other concerns be considered, including “issues of transparency, equality of access to learning materials, the risk of academic dishonesty, and the rights of faculty in disposition of their exams and other teaching materials.” (February 23, 2015 letter to Senate Chair)

UC Policy on Copyright and Fair Use [Systemwide] The Committee found the proposed guidelines reasonable and without significant academic freedom concerns. (April 16, 2015 letter to Senate Chair).

Revised Presidential Policy on Sexual Harassment and Sexual Violence [Systemwide] The Committee specifically considered draft Policy’s following provision and concluded that it is an appropriate means for the protection of academic freedom in this context: “[W]henever the relevant activity is legitimately related to the course content, teaching methods, scholarship, or public commentary of an individual faculty member or the educational, political, artistic, or literary expression of students in classrooms and public forums,” the Presidential Policy on Sexual Harassment and Sexual Violence will not be interpreted to disapprove such activity (April 16, 2015 letter to Senate Chair)

Guidelines for Accepting Equity for Access to University Facilities or Services. [Systemwide] The Committee found the guidelines to be consistent with other conflict of interest policies on campus. While academic freedom was not mentioned in the proposal, the Committee did feel that a commitment to the protection of academic freedom should be implicit in any agreement made by the university. (April 30, 2015 letter to Senate Chair)

Counseling and Psychological Services. [Campus] The UCLA Undergraduate Students Association Council (USAC) asked for Senate comments on a proposal to the Academic Senate that the phone number and access information for University Counseling and Psychological Services [CAPS] be made visible on the syllabus for every class.
The Committee did not necessarily see any academic freedom issues with this proposal. However, while the Committee agreed that more visibility for CAPS was a good goal, requiring that the information be published on all syllabi raised enough concerns it did not seem to be the best solution. Would the notice be a requirement for professors? Would professors be required to discuss/mention the notice? Would professors have the proper training to discuss it if so? (May 5, 2015 letter to Senate Chair)

**Bylaw 155.** The Senate Executive Board asked Senate Committees to consider revisions to UCLA Bylaw 155. The principal revision was one that would raise the threshold for petitioning a divisional vote from one-third of the membership of Legislative Assembly (currently equal to 55) to four (4) percent of UCLA’s Senate membership. In general the Committee was supportive of the proposed revisions. One member of the Committee expressed concern about the 4% threshold being a larger hurdle for schools within the University with a smaller number of Faculty members. (May 5, 2015 letter to Senate Chair)

Respectfully submitted,

Clyde Spillenger, Chair
Jack Feldman
Hilary Godwin
Jill Klessig
Jody Kreiman
Melissa Spencer
Richard Yarborough
Jennifer Berdan, GSA representative
Helene Riess, GSA representative
Natalie Charney, USAC representative
Jacob Finn, USAC representative

Committee on Academic Freedom, 2014-15
To the Legislative Assembly of the Academic Senate, Los Angeles Division:

The Committee on Undergraduate Admissions and Relations with Schools (CUARS) determines criteria for undergraduate admission, considers issues and policies related to admissions, and makes valuable contributions to the admissions process, both at the freshman and advanced standing (transfer) levels. The Committee maintains liaison with the University Board of Admissions and Relations with Schools (BOARS), UCLA Undergraduate Admission, and the UCLA Enrollment Committee, and reports to and advises the Academic Senate and the Chancellor on matters involving undergraduate admissions and relations with schools.

CUARS develops and monitors research on admissions criteria used to support the University’s goals and objectives of excellence, access, and diversity. Additionally, the Committee monitors campus procedures for recruitment, outreach, and informational services to schools in order to ensure a well-informed and diverse student body. This report summarizes the Committee’s activities and actions during the 2014-2015 academic year.

Undergraduate Admission - Overview1

For fall 2015 admissions, UCLA received a total of 92,728 freshman applications and 20,075 transfer applications. The number of applications continues to increase across the board, freshman and transfer, California resident, domestic nonresident, and international. The UCLA Undergraduate Admission staff continued its excellent work, hitting their enrollment targets almost exactly.

Moreover, of the Fall 2015 freshman class, 1,348 come from low-income families and 1,634 are first-generation college students. The admission rates for underrepresented minorities increased slightly from 2014-15, though the enrollment rates held mostly steady. Indeed, the diversity of the class reflects the holistic selection criteria used throughout the admissions process.

Overall and comparison data is best presented in table form, and can be found on the next pages:

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1 All data on pages 1-5 of this report are current as of October 2015. Final enrollment data for Fall 2015 will be available in November 2015.
Table 1. Freshman Applications Statistics Fall 2013 – Fall 2015

<table>
<thead>
<tr>
<th>Freshman Applications</th>
<th>Fall 2013</th>
<th>Fall 2014</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Targets</td>
<td>4,050 / 1,425</td>
<td>4,100 / 1,600</td>
<td>4,110 / 1,605</td>
</tr>
<tr>
<td>Applications</td>
<td>80,522</td>
<td>100%</td>
<td>86,548</td>
</tr>
<tr>
<td>CA Resident</td>
<td>55,070</td>
<td>68.4%</td>
<td>55,954</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>12,574</td>
<td>15.6%</td>
<td>15,775</td>
</tr>
<tr>
<td>International</td>
<td>12,878</td>
<td>16.0%</td>
<td>14,819</td>
</tr>
<tr>
<td>Admits</td>
<td>16,448</td>
<td>100%</td>
<td>16,059</td>
</tr>
<tr>
<td>CA Resident</td>
<td>9,740</td>
<td>59.2%</td>
<td>9,370</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>4,122</td>
<td>25.1%</td>
<td>4,184</td>
</tr>
<tr>
<td>International</td>
<td>2,586</td>
<td>15.7%</td>
<td>2,505</td>
</tr>
<tr>
<td>Enrolled</td>
<td>5,701</td>
<td>100%</td>
<td>5,765</td>
</tr>
<tr>
<td>CA Resident</td>
<td>4,107</td>
<td>72.0%</td>
<td>4,144</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>940</td>
<td>16.5%</td>
<td>925</td>
</tr>
<tr>
<td>International</td>
<td>654</td>
<td>11.5%</td>
<td>696</td>
</tr>
<tr>
<td>Yield</td>
<td>35%</td>
<td>36%</td>
<td>35%</td>
</tr>
<tr>
<td>CA Resident</td>
<td>42%</td>
<td>44%</td>
<td>44%</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>23%</td>
<td>22%</td>
<td>22%</td>
</tr>
<tr>
<td>International</td>
<td>25%</td>
<td>28%</td>
<td>28%</td>
</tr>
</tbody>
</table>

All 2015 admissions and enrollment data included above are current as of October 2015.
<table>
<thead>
<tr>
<th>Enrollment Targets (Resident/Non-resident)</th>
<th>Fall 2013</th>
<th>Fall 2014</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>CA Resident</td>
<td>2,700 / 450</td>
<td>2,460 / 440</td>
<td>2,610 / 505</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>19,105</td>
<td>100%</td>
<td>19,392</td>
</tr>
<tr>
<td>International</td>
<td>15,449</td>
<td>80.9%</td>
<td>15,453</td>
</tr>
<tr>
<td>CA Resident</td>
<td>500</td>
<td>2.6%</td>
<td>612</td>
</tr>
<tr>
<td>International</td>
<td>3,156</td>
<td>16.5%</td>
<td>3,327</td>
</tr>
<tr>
<td>Admits</td>
<td>4,945</td>
<td>100%</td>
<td>5,198</td>
</tr>
<tr>
<td>CA Resident</td>
<td>4,043</td>
<td>81.8%</td>
<td>4,328</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>29</td>
<td>0.6%</td>
<td>66</td>
</tr>
<tr>
<td>International</td>
<td>873</td>
<td>17.7%</td>
<td>804</td>
</tr>
<tr>
<td>Enrolled</td>
<td>2,822</td>
<td>100%</td>
<td>3,169</td>
</tr>
<tr>
<td>CA Resident</td>
<td>2,349</td>
<td>83.2%</td>
<td>2,651</td>
</tr>
<tr>
<td>Out-of-state</td>
<td>11</td>
<td>0.4%</td>
<td>36</td>
</tr>
<tr>
<td>International</td>
<td>462</td>
<td>16.4%</td>
<td>482</td>
</tr>
<tr>
<td>Yield</td>
<td>57%</td>
<td>61%</td>
<td>60%</td>
</tr>
<tr>
<td>CA Resident</td>
<td>58%</td>
<td>61%</td>
<td>60%</td>
</tr>
<tr>
<td>Out-of-State</td>
<td>38%</td>
<td>55%</td>
<td>44%</td>
</tr>
<tr>
<td>International</td>
<td>53%</td>
<td>60%</td>
<td>61%</td>
</tr>
</tbody>
</table>

All 2015 admissions and enrollment data included above are current as of October 2015.
### Table 3. Freshman Diversity Statistics Fall 2013 – Fall 2015

<table>
<thead>
<tr>
<th>Applications</th>
<th>Fall 2013</th>
<th>Fall 2014</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>#</td>
<td>%</td>
<td>#</td>
</tr>
<tr>
<td>Underrepresented Minorities</td>
<td>22,583</td>
<td>33%</td>
<td>23,633</td>
</tr>
<tr>
<td>American Indian</td>
<td>428</td>
<td>1%</td>
<td>506</td>
</tr>
<tr>
<td>African American</td>
<td>4,411</td>
<td>7%</td>
<td>4,663</td>
</tr>
<tr>
<td>Chicano/Latino</td>
<td>17,744</td>
<td>26%</td>
<td>18,464</td>
</tr>
<tr>
<td>Low Income</td>
<td>21,227</td>
<td>31%</td>
<td>22,483</td>
</tr>
<tr>
<td>First Generation</td>
<td>25,684</td>
<td>38%</td>
<td>26,226</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Admits</th>
<th>#</th>
<th>%</th>
<th>#</th>
<th>%</th>
<th>#</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Underrepresented Minorities</td>
<td>2,996</td>
<td>22%</td>
<td>3,034</td>
<td>22%</td>
<td>3,139</td>
<td>23%</td>
</tr>
<tr>
<td>American Indian</td>
<td>80</td>
<td>1%</td>
<td>85</td>
<td>1%</td>
<td>85</td>
<td>1%</td>
</tr>
<tr>
<td>African American</td>
<td>584</td>
<td>4%</td>
<td>592</td>
<td>4%</td>
<td>639</td>
<td>5%</td>
</tr>
<tr>
<td>Chicano/Latino</td>
<td>2,332</td>
<td>17%</td>
<td>2,357</td>
<td>17%</td>
<td>2,415</td>
<td>18%</td>
</tr>
<tr>
<td>Low Income</td>
<td>3,021</td>
<td>22%</td>
<td>2,883</td>
<td>21%</td>
<td>2,845</td>
<td>21%</td>
</tr>
<tr>
<td>First Generation</td>
<td>3,473</td>
<td>25%</td>
<td>3,298</td>
<td>24%</td>
<td>3,231</td>
<td>24%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Enrolled</th>
<th>#</th>
<th>%</th>
<th>#</th>
<th>%</th>
<th>#</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Underrepresented Minorities</td>
<td>1,379</td>
<td>27%</td>
<td>1,434</td>
<td>28%</td>
<td>1,435</td>
<td>28%</td>
</tr>
<tr>
<td>American Indian</td>
<td>31</td>
<td>1%</td>
<td>30</td>
<td>1%</td>
<td>28</td>
<td>1%</td>
</tr>
<tr>
<td>African American</td>
<td>243</td>
<td>5%</td>
<td>260</td>
<td>5%</td>
<td>281</td>
<td>6%</td>
</tr>
<tr>
<td>Chicano/Latino</td>
<td>1,105</td>
<td>22%</td>
<td>1,144</td>
<td>23%</td>
<td>1,126</td>
<td>22%</td>
</tr>
<tr>
<td>Low Income</td>
<td>1,444</td>
<td>29%</td>
<td>1,409</td>
<td>28%</td>
<td>1,384</td>
<td>27%</td>
</tr>
<tr>
<td>First Generation</td>
<td>1,677</td>
<td>33%</td>
<td>1,661</td>
<td>33%</td>
<td>1,634</td>
<td>32%</td>
</tr>
</tbody>
</table>

All 2015 admissions and enrollment data included above are current as of October 2015.
Table 4. Transfer Diversity Statistics Fall 2013 – Fall 2015

<table>
<thead>
<tr>
<th></th>
<th>Fall 2013</th>
<th>Fall 2014</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>#</td>
<td>%</td>
<td>#</td>
</tr>
<tr>
<td><strong>Applications</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Underrepresented Minorities</td>
<td>4,973</td>
<td>31%</td>
<td>5,175</td>
</tr>
<tr>
<td>American Indian</td>
<td>136</td>
<td>1%</td>
<td>147</td>
</tr>
<tr>
<td>African American</td>
<td>952</td>
<td>6%</td>
<td>948</td>
</tr>
<tr>
<td>Chicano/Latino</td>
<td>3,885</td>
<td>24%</td>
<td>4,080</td>
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<tr>
<td>Low Income</td>
<td>4,973</td>
<td>31%</td>
<td>5,381</td>
</tr>
<tr>
<td>First Generation</td>
<td>7,872</td>
<td>49%</td>
<td>8,002</td>
</tr>
<tr>
<td><strong>Admits</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Underrepresented Minorities</td>
<td>1,117</td>
<td>27%</td>
<td>1,367</td>
</tr>
<tr>
<td>American Indian</td>
<td>38</td>
<td>1%</td>
<td>37</td>
</tr>
<tr>
<td>African American</td>
<td>156</td>
<td>4%</td>
<td>217</td>
</tr>
<tr>
<td>Chicano/Latino</td>
<td>923</td>
<td>23%</td>
<td>1,113</td>
</tr>
<tr>
<td>Low Income</td>
<td>1,291</td>
<td>32%</td>
<td>1,528</td>
</tr>
<tr>
<td>First Generation</td>
<td>2,017</td>
<td>50%</td>
<td>2,261</td>
</tr>
<tr>
<td><strong>Enrolled</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Underrepresented Minorities</td>
<td>667</td>
<td>28%</td>
<td>852</td>
</tr>
<tr>
<td>American Indian</td>
<td>17</td>
<td>1%</td>
<td>24</td>
</tr>
<tr>
<td>African American</td>
<td>88</td>
<td>4%</td>
<td>138</td>
</tr>
<tr>
<td>Chicano/Latino</td>
<td>562</td>
<td>24%</td>
<td>690</td>
</tr>
<tr>
<td>Low Income</td>
<td>746</td>
<td>32%</td>
<td>943</td>
</tr>
<tr>
<td>First Generation</td>
<td>1,138</td>
<td>48%</td>
<td>1,376</td>
</tr>
</tbody>
</table>

All 2015 admissions and enrollment data included above are current as of October 2015.
Key Issues Addressed by CUARS in the 2014-15 Academic Year

Holistic Admissions Oversight

The nine undergraduate campuses in the University of California employ a system of comprehensive review for freshman admission. Comprehensive review considers 14 key factors:

1. Grade-point average
2. Test scores
3. Performance in and number of courses beyond minimum a-g requirements
4. UC-approved honors courses and advanced courses
5. Eligibility in the Local Context (ELC) CA residents only
6. Quality of senior-year program of study
7. Academic opportunities in California high schools
8. Outstanding performance in one or more academic subject areas
9. Achievements in special projects
10. Improvement in academic performance
11. Special talents, achievements and awards
12. Participation in educational preparation programs
13. Academic accomplishment in light of life experiences
14. Geographic location

UCLA Undergraduate Admission employs a process of holistic review, embracing a broad concept of merit as staff evaluates applications. Each year, CUARS, as the approving body, receives reports from the Director of Undergraduate Admission on UCLA’s holistic review process.

On May 8, 2015, CUARS members and invited guests participated in a mini-retreat entitled, “Holistic Admissions in the Age of Selectivity.” The committee discussed how to conduct holistic admissions in the context of increasing selectivity in the UCLA admissions process. In particular, CUARS discussed the UC admissions application and revisited its 2007 Document, “Undergraduate Admissions Criteria.” Conversations about this document continued into Summer 2015 and will be a recurring agenda item for the committee in the 2015-16 academic year.

BOARS 7x7 Eligibility Proposal

In Fall 2015, the systemwide Board of Admissions and Relations with Schools (BOARS) discussed a proposal to change the UC eligibility construct. Currently, UC guarantees admission to California students in two ways. Students can be eligible in the statewide context or they can be eligible in the local context (ELC). Currently, the threshold for eligibility statewide and ELC is that the student must be in the top 9% academically. This current construct, known as 9x9, was designed to guarantee admission to the top ~12.5% of high school students. In recent years, the 9x9 construct seemed to be producing more students that the nine UC undergraduate campuses can serve. Therefore, BOARS proposed to reduce the eligibility in each context to 7x7.
CUARS agreed that a reduction in the eligibility guarantee would not affect the UCLA admissions process, given holistic review and the high selectivity of the campus. This feedback was taken to BOARS via UCLA’s representative on the committee, CUARS Chair Lytle-Hernandez.

**Policy Changes for Undergraduate International Application Review**

Undergraduate Admission projected more than 86,000 total applications for the Fall 2015 admissions cycle, including an ever-increasing number of international applications. With only a small portion of the staff qualified to read and score international applications, Undergraduate Admission proposed to eliminate the second full review for international applicants who receive scores of 4, 4.5, or 5 on their first read. On November 14, 2015, CUARS voted to approve this policy change (approval memo: November 25, 2014).

UCLA received over 16,000 international applications for freshman admission for Fall 2015, and the new process eliminated over 8500 application reviews for the Undergraduate Admission Staff. Under the new process, less than 1% of the deferred-read applicants were admitted, which is consistent with the previous process. Further, the incoming 2015 international freshman class is the most academically qualified and geographically diverse in recent history.

**Admissions Pilot Proposal**

At the end of the Fall 2014 quarter, the UC Office of the President (UCOP) Proposition 209 Task Force proposed an admissions pilot program in which freshmen applicants denied admission to the UC campus of their choice could appeal the decision on the basis of their admission to a “competitor institution.” Such an appeal would, automatically or after some further review, result in that applicant’s admission to the UC campus that had previously denied them.

While CUARS appreciated the work being done by the Proposition 209 Task Force, the committee voted unanimously to oppose this proposal. This position was conveyed to UCLA Chancellor Gene Block in a memo dated January 16, 2015.

**Amendment to Divisional Bylaw 65.5**

Following a recommendation from the Report of the After the Moreno Report Task Force, CUARS voted on January 16, 2015 to amend its bylaws to include the Associate Vice Chancellor for Enrollment Management as an *ex officio* member without a vote. This bylaw amendment was approved by the Legislative Assembly (LgA) on February 5, 2015 and AVC Youlonda Copeland-Morgan became an *ex officio* member of CUARS.

**Transfer Admission Pathways**

In Winter 2015, UCOP solicited each campus for representatives to participate in systemwide meetings designed to propose streamlined transfer admissions requirements for popular majors in the UC system. Groups for the Life Sciences, Social Sciences, and Natural Sciences met in Spring 2015. CUARS endorsed this project, and attempted to work with the office of UCLA Vice Provost for Undergraduate Education Pat Turner to ensure that faculty who participated in these systemwide meetings were aware that the project had been vetted by BOARS and CUARS.
**UC Berkeley Changes to Admissions Process**

In Spring 2015, UC Berkeley announced that it will change its application and admission process and will now collect two letters of recommendation for each freshman applicant. In addition, Berkeley will move away from a strict holistic scoring system during application review. Letters of recommendation are not used as part of the UC application process, though some campuses (such as Berkeley) have collected such letters during “augmented” or “supplemental” review of applicants.

CUARS agreed that the effects on UCLA’s procedures and outcomes will not be clear until at least one admissions cycle has passed. The committee remains attentive to UCLA’s admissions process and is always monitoring the process and those at peer institutions.

**Other Items**

Throughout the 2014-15 academic year, CUARS discussed various policy issues, generally in connection with systemwide reports and/or working documents, but also issues originating at the UCLA divisional level. These issues included:

- Compare Favorably Report for BOARS (*response: January 30, 2015*)
- Natural Sciences Competency Statement (*discussed: April 10, 2015*)

**Relationship with Undergraduate Admission, Enrollment Management, and other Consultants**

CUARS benefitted greatly from productive relationships with various administrative offices at UCLA. Primarily, UCLA Director of Undergraduate Admission Gary Clark and Associate Director Mike Drish participated in CUARS meetings throughout the year and provided valuable data and perspective. The Committee welcomed Associate Vice Chancellor for Enrollment Management Youlonda Copeland-Morgan as an *ex officio* member in Winter 2015. Charles Alexander, Associate Vice Provost for Student Diversity and Director of the Academic Advancement Program (AAP), and Robert Cox, Director of Enrollment Planning and Academic Performance Analysis, each provided valuable input as they attended meetings throughout the year. CUARS looks forward to continuing these productive relationships in the 2015-16 year.
Respectfully submitted,

Ellen Carpenter, Psychiatry and Biobehavioral Sciences
Robert Cooper, Education
Robert Gurval, Classics
Anna Lau, Psychology
Adrienne Lavine, Mechanical and Aerospace Engineering
Sarah Reber, Public Policy
Robert Romero, Chicana & Chicano Studies
KELLY LYTLE-HERNANDEZ, History, Chair

October 16, 2015