



**COUNCIL ON
RESEARCH
MEMBER MANUAL
2016-2017**



**Academic Senate
Los Angeles Division**



Council on Research

2016-2017 Member Manual

TABLE OF CONTENTS

Academic Senate

Shared Governance Overview	3
Appendix X: UCLA Academic Senate Committee Structure	4
Board of Regents Standing Order 105.2 Duties, Powers, and Privileges	7
Appendix XV: Committee Procedures	8

Council on Research

Statewide Bylaw 200: University Committee on Research Policy	10
Divisional Bylaw 75.3	11
Appendix IX: Bylaws of the Council on Research	13
Appendix XVII: Policy for Participation of Senate Members on Secondary Committees	15
Membership Roster	16
COR 2016-17 Calendar of Meetings	18
University Council on Research Meeting Dates	19
UCLA Academic and Administrative Calendar	20

Academic Senate, Los Angeles Division

An Overview

Susan D. Cochran, Professor of Epidemiology, Chair 2016-17
Sandra Graham, Professor of Education, Vice Chair/Chair Elect 2016-17
Leobardo Estrada, Professor of Urban Planning, Immediate Past Chair
Linda Mohr, Chief Administrative Officer

The Academic Senate is one of the distinctive organizational elements of the University of California – a feature that distinguishes it from other major research universities. Codified by the UC Regents in 1920, the Academic Senate is the vehicle through which faculty share in the operation and management of the university. UCLA’s contemporary practice of consultative decision making and shared governance reinforces the notion that faculty are at the heart of the academic enterprise of teaching, research, and public service and critical to maintaining the quality of the university’s academic program. The Senate is delegated authority over such matters as degree and enrollment requirements and program establishment, disestablishment, and review. It also has a formal advisory role in academic personnel actions and a myriad of other matters. The Academic Senate’s efforts derive from the premise that the university’s excellence cannot be sustained without faculty, administration, staff, and students all making substantive contributions to the university in an involved, respectful, and collaborative fashion.



Reflective of the principles of shared governance, the Academic Senate structures itself to support the mission of the university by facilitating optimal communication and cooperation between the faculty and the various components of the university, enabling informed and inclusive decision making, and serving as a consultative body to other constituencies on all matters pertinent to the well-being of the university. The Academic Senate represents the faculty in all matters dealing with shared governance. It is comprised of twenty three standing committees and has a staff complement of eleven. Its leadership consists of the Senate Chair, who serves a one-year term, the Vice Chair (Chair-Elect), and the Immediate Past Chair.

THE COMMITTEES OF THE ACADEMIC SENATE

The Academic Senate fulfills the duties delegated to it by the UC Regents through the participation of faculty in its various committees and in the Legislative Assembly. While a full listing of committees is provided later in this document, a few of the more prominent ones are highlighted here.

The faculty at UCLA is represented in the Academic Senate through its representatives in the **Legislative Assembly (LgA)**. The Legislative Assembly is empowered to act in all matters for the Los Angeles Division. Members of the Assembly consider campus-wide issues like approving the establishment or disestablishment of departments or degrees, the creation of majors and minors, etc. Each year, members of the senior administration of UCLA attend the LgA to brief the faculty on current affairs affecting the campus, strategic initiatives, and a host of other issues and trends facing the University. The Chancellor, Executive Vice Chancellor, and Vice Chancellors commonly appear at the LgA meetings. The Legislative Assembly meets four times a year, in the months of November, February, April, and June.

The **Executive Board** functions as the official advisory agency for the Chair of the Senate. It coordinates and reviews actions and proposals from Senate committees and administration. It is also empowered to act on all matters, except legislation, in the name of the Los Angeles Division at times when the Legislative Assembly cannot readily be convened or when haste is required.

The **Council on Academic Personnel (CAP)** is a standing committee of the Academic Senate. Each year, its members thoroughly review the dossiers of hundreds of faculty. The CAP is responsible for the review of all significant personnel actions involving employees of UCLA holding academic titles. CAP's charge is to maintain standards and equity across the campus. Although its role is, strictly speaking, advisory, the opinion of CAP, as expressed in the reports it submits, are given considerable weight. According to current practice, the Vice Chancellor of Academic Personnel will not make a decision that is inconsistent with the recommendations of CAP without informing the Council.

The **Undergraduate Council (UgC)** makes policy for undergraduate education at UCLA. It recommends to the Legislative Assembly undergraduate programs leading to new degrees; authorizes, supervises and regulates all undergraduate courses and programs of instruction and preparatory education; periodically reviews and evaluates all undergraduate programs of study and all programs of preparatory education in conjunction with the Graduate Council; and sets standards for honors and recommends procedures for awards of undergraduate scholarships.

The **Graduate Council (GC)** makes policy for graduate education at UCLA (except for the M.D., J.D., and D.D.S degrees). It recommends to the Legislative Assembly graduate programs leading to new degrees, as well as disestablishment or consolidation of existing degrees. It periodically reviews and evaluates all graduate programs of study (in conjunction with Undergraduate Council's review of the related undergraduate program, where appropriate). It also recommends to the system wide Coordinating Committee on Graduate Affairs proposals for new graduate programs leading to existing degrees and

new programs leading to graduate level certificates.

The **Council on Planning and Budget (CPB)** is charged with making “recommendations based on established Senate policy to the Chancellor and Senate agencies concerning the allocation of educational resources, academic priorities, and the planning and budgetary process” as well as formulating a Senate view on “the campus budget and each major campus space-use and building project.” CPB discusses with the Executive Vice Chancellor and Vice Chancellor for Finance the current strategic and budget issues.

The mission of the **Committee on Diversity and Equal Opportunity (CODEO)** is to provide advice to the University administration on policies/programs to advance faculty diversity, including the recruitment and retention of women and underrepresented minorities. CODEO interacts with the Associate Vice Chancellor for Diversity, the Executive Vice Chancellor, and the Chancellor’s Advisory Committee on Diversity. Improving faculty diversity is an ongoing goal of CODEO.

The **Council on Research (COR)** is charged with providing periodic evaluation of units that support faculty research such as the Office of Research Administration (OCGA, EFM, R-Net), the Office of Intellectual Property Administration and Technology Transfer, and UCLA’s Academic Technology Services. It also formulates Senate general guidelines for review of Organized Research Units (ORUs) and makes recommendations to the Vice Chancellor for Research based on ORU review reports.

COR is perhaps best known because of its administration of the Academic Senate’s Faculty Grants Program. COR establishes policies and procedures governing the allocation of funds within the purview of the Faculty Grants Program, for the conduct of research and for travel to attend scholarly meetings. Each year, COR and the Faculty Grants Program Committee (a sub- committee of COR), distributes over \$1.4M in grants to Academic Senate faculty in the form of travel grants, Research Enabling Grants (\$1,000), and Faculty Research Grants (\$3,000 and \$6,000).

Standing Committees of the Academic Senate

Legislative

- Council of Faculty Chairs
- Executive Board
- Legislative Assembly

Academic Programs and Policies

- Graduate Council
- Council on Planning and Budget
- Undergraduate Council
- Committee on Continuing and Community Education
- Committee on Intercollegiate Athletics
- Committee on International Education
- Committee on Teaching
- Committee on Undergraduate Admissions and Relations with Schools

Educational Resources

- Council on Research
- Committee on Development
- Committee on Instruction and Technology
- Library and Scholarly Communication

University Community

- Academic Freedom
- Committee on Diversity and Equal Opportunity
- Faculty Research Lectureship
- Faculty Welfare
- University Emeriti and Pre-Retirement Relations

Governance

- Committee on Charges
- Committee on Committees
- Council on Academic Personnel
- Grievance Advisory Committee
- Committee on Privilege and Tenure
- Committee on Rules and Jurisdiction

Board of Regents Standing Order 105.2

Duties, Powers, and Privileges of the Academic Senate

- (a) The Academic Senate, subject to the approval of the Board, shall determine the conditions for admission, for certificates, and for degrees other than honorary degrees. It shall recommend to the President all candidates for degrees in course and shall be consulted through committees appointed in such manner as the President may determine in connection with the award of all honorary degrees.
- (b) The Academic Senate shall authorize and supervise all courses and curricula offered under the sole or joint jurisdiction of the departments, colleges, schools, graduate divisions, or other University academic agencies approved by the Board, except that the Senate shall have no authority over courses in the Hastings College of the Law, San Francisco Art Institute, in professional schools offering work at the graduate level only, or over non-degree courses in the University Extension. No change in the curriculum of a college or professional school shall be made by the Academic Senate until such change shall have been submitted to the formal consideration of the faculty concerned.
- (c) The Academic Senate shall determine the membership of the several faculties and councils, subject to the provisions of [Standing Order 105.1\(c\)](#), except the faculties of Hastings College of the Law, and San Francisco Art Institute, provided that the several departments of the University, with the approval of the President, shall determine their own form of administrative organization, and all Professors, Associate Professors, Acting Professors, Acting Associate Professors, and Assistant Professors, and all Instructors of at least two years' service shall have the right to vote in department meetings.
- (d) The Academic Senate is authorized to select a committee or committees to advise a Chancellor concerning a campus budget and to select a committee or committees to advise the President concerning the University budget.
- (e) The Academic Senate shall have the right to lay before the Board, but only through the President, its views on any matter pertaining to the conduct and welfare of the University.
- (f) The Academic Senate is authorized to advise the President and the Chancellors concerning the administration of the libraries of the University.
- (g) The Academic Senate is authorized to select a committee or committees to approve the publication of manuscripts by the University of California Press.

Includes amendments through March 19, 1971

<http://www.universityofcalifornia.edu/regents/bylaws/so1052.html>

APPENDIX XV: COMMITTEE PROCEDURES

These procedures and guidelines seek to improve the institutional memory, efficiency, and effectiveness of Senate committees. They apply to all standing committees, councils, and the Executive Board of the Los Angeles Division, unless the Executive Board determines that they should be modified in certain cases.

1. *Committee Operations File*

The chair of each committee, or a member or Senate staff person whom the chair designates, shall maintain a Committee Operations File. The original of this file is to remain in the Senate Office and contain at least the following:

- a. A copy of the Senate bylaw governing the committee, this appendix, and divisional and statewide materials pertinent to the committee's operation;
- b. An outline of "Committee Operating Procedures" not explicit in the committee's bylaw, including standard agenda items, especially for the first and last meetings of each year and, if relevant, a list of subcommittees;
- c. A packet of "Summaries of Major Committee Issues" (see 2., below);
- d. A copy of the annual reports of the committee for the past five or more years.

2. *Summaries of Major Committee Issues*

At the conclusion of each year the committee chair provides for the Committee Operations File a brief summary of major issues engaged, resolved, or unresolved by the committee. This may be an abstract of portions of the committee's annual report, and may include personal notations or commentary. If the chair fails to provide this summary, it should be compiled by the vice chair or a Senate staff person prior to the next school year.

3. *Information for Committee Members*

At the start of each year, copies of 1. a., b., the last five summaries of c., and the last three annual reports of d. in the Committee Operations File shall be provided to committee members who have not received these materials.

4. *Committee Orientation*

The agenda for the committee's first meeting of the year should include a review of the Committee Operations File. Former committee chairs or former members may well be invited for the review and for subsequent consultation if their participation would be helpful.

5. *Division of Workload*

If the committee's workload is substantial and specific issues or areas require special attention, the committee is advised to consider appointing a vice chair and/or subcommittees.

6. *Ex Officio Members*

Committees with *ex officio* members should observe that these persons may have primary responsibilities elsewhere. In this light, *ex officio* members may elect to serve either as full participants in the committee's activities or, less actively, as consultants.

7. *Committee Consultants and Guests*

Administrators and others may be valuable as consultants and guests, and committees are encouraged to invite their participation as necessary. Unless such persons are specified as ex officio members in a committee's bylaws, however, they should not be included as permanent guests at committee meetings, and when they attend it should be understood that the committee may convene in executive session without them. [Am 7 Nov 89]

8. *Inactive Members*

If a member is inactive, the committee chair should consult with the member and, if action is necessary, contact the Committee on Committees for a replacement (at least for the following year).

9. *Recognition of Strong Service*

Committee chairs are urged to recognize strong committee participation by writing letters of commendation for members who have served faithfully and well. Letters may be addressed to the member with a copy sent to the member's department chair, or to the department chair with a copy to the member. In either case, the chair should be asked to place a copy in the member's personnel file. The letters should include a brief summary of the matters engaged by the committee, and a citation of special contributions of the particular member. [Am 7 Nov 89]

10. *Recognition of Committee Chairs' Service*

To provide data for the recognition of their work, chairs of Senate committees, subcommittees, special committees, and task forces are encouraged to submit copies of their annual reports, and/or other non- confidential tangible results of the chair's efforts to their department chairs for inclusion in their personnel files. Such data should be prefaced with a statement that these materials are submitted in compliance with Appendix XV of the UCLA Academic Senate Manual. [En 14 Mar 89, Am 7 Nov 89]

Statewide Bylaw 200: University Committee on Research Policy

200. Research Policy

Membership shall be determined in accordance with Bylaw 128. One undergraduate student and one graduate student shall sit with the Committee. [See Bylaw 128.E.] The Vice Chair shall be chosen in accordance with Bylaw 128.D.1. and 3. (Am 26 May 82; Am 6 May 86; Am 4 May 89; Am 28 May 2003)

Duties. Consistent with Bylaw 40, the Committee shall consider matters pertaining to: (Am 28 May 2003)

Fostering research;

Formulating, coordinating, and revising general research policies and procedures;

Advising the President on research. Questions of policy and their implementation may be initiated by this committee, referred to it by the President, or brought to its attention by Divisions. (Am 15 Jun 72, 25 May 82)

Divisional Bylaw 75.3: Council on Research
[Am 6 June 00]

(A) Membership.

The Council on Research consists of twenty five members: 10 appointed by the Committee on Committees, 2 ex officio members without vote (the Vice Chancellor for Research and one representative from the appointed Faculty Grants Program) who serve on the Council; 14 members appointed by the Committee on Committees, who serve exclusively on the seven review subcommittees of the Faculty Grants Program and ad hoc members appointed by the Chair of the Council, as needed, based on the area of expertise and the volume of proposals received.

(1) The Chair and Vice Chair of the Council will be appointed by the Committee on Committees from among the appointed members. The UCORP representative is generally the Chair of the Council, appointed by the Committee on Committees.

(2) From among the 14 members of the review subcommittees of the Faculty Grants Program, 1 member is selected by the Chair of the Council, in consultation with appointed Council members, to serve as the ex officio representative to the Council from the Faculty Grants Program.

(3) Membership term of the Council on Research will be from 3 to 5 years, with initial appointment for a period of 3 years and with the possibility of a succeeding appointment for 1 or for 2 years; Faculty Grants Program will be for 3 years; and UCORP representative will be for 2 years.

(4) Each review subcommittee of the Faculty Grants Program consists of at least two members representing different specialized fields from within each of the seven academic discipline areas: Social Sciences, Professional Schools, Fine Arts, Physical Sciences, Life Science, Humanities and Health Sciences.

(B) Council on Research Duties

(1) consults regularly with the Vice Chancellor for Research, advises the Chancellor and informs the Division concerning:

- (a) faculty perspectives on issues pertaining to the research mission at UCLA and the University of California;
- (b) campus budgetary needs for support of research and support of research infrastructures, policy, and strategy regarding the pursuit and acceptance of such support;
- (c) promotion and coordination of multidisciplinary research and collaborative work among faculty; and
- (d) policies governing acceptance of extramural funding.

(2) provides periodic evaluation of units that support faculty research, including such offices (or their equivalent) as the Office of Research Administration, the Office of Sponsored Research, the Office of Intellectual Property Administration and Technology Transfer, the Office of Academic Computing, the Committees on Human Subject Protection and Animal Research;

(3) formulates general guidelines for review of Organized Research Units (ORUs) and makes recommendations to the Vice Chancellor for Research based on ORU reports;

(4) maintains formal liaison with relevant Senate committees, such as the Graduate Council, and the Council on Planning and Budget;

(5) establishes policies and procedures governing the allocation of funds within the purview of the Faculty Grants Program, for the conduct of research and for travel to attend scholarly meetings, informs the Division of these policies and procedures, and periodically evaluates them; and

(6) the Chair of the Council on Research shall coordinate the conduct and activities of the Faculty Grants Program.

(C) Faculty Grants Program: Subcommittee Duties

- (1) implements policies and procedures governing funding in support of research projects in a competitive grants program which is merit based;
- (2) implements policies and procedures governing the allocation of funds in support of research-related conference travel to present research findings at scholarly meetings; and
- (3) reviews and makes recommendations on applications submitted by eligible faculty for research funding.

Appendix IX. Council on Research/Faculty Grants Program (COR/FGP)
Policies And Procedures
(Am 13 Nov 01)

Part I. Research Grants

The primary purpose of the Academic Senate Council on Research/Faculty Grants Program (COR/FGP) is to support the conduct of research by eligible faculty at UCLA. FGP funds are intended to provide support for faculty academic research, and not to support other academic responsibilities such as teaching and university service.

1. Criteria Used in Evaluating Proposals. FGP funds are awarded competitively through a peer review process that examines:
 - (A) the merit and originality of a project
 - (B) its potential to generate extramural funding
 - (C) non-overlap with other research funding available to the investigator
 - (D) the investigator's prior record of scholarly productivity in the use of FGP awards

2. Eligibility. Only Academic Senate Faculty, including emeriti professors are eligible to apply. Proposals submitted jointly by an eligible and ineligible co-investigator may be granted provided the eligible co-investigator has a bona fide involvement with the project. No more than one proposal per Academic Senate member may be submitted in a fiscal year. Research grants may be held while on sabbatical; research grants may not be held while on leave of absence without pay.

3. Application Process. There is one granting period per year. The submission deadline is 5:00 pm on the first Thursday in February. (Am 18 Nov 03)

4. Budget Categories for Research Grant Funds
 - (A) Research Assistant (not to exceed the cost of a half time assistant for 12 months)
 - (B) Equipment (essential equipment dedicated to the research project)
 - (C) Expendable Supplies (e.g. chemicals, computer supplies, film, etc.)
 - (D) Reprographics (e.g. photocopying)
 - (E) Communication Expenses (FAX, telephone and mail directly related to the research project)
 - (F) Field Expense (including limited travel and expense to acquire data; conference travel is not permitted)
 - (G) Other Expenses (e.g. subject costs, computing costs, data analysis, etc.)

5. Funds are awarded for the period July 1 to June 30 of the following year, and must be expended during the period. Unexpended funds will be returned to the Council on Research/Faculty Grants Program. Guidelines for application and detailed instructions are put forth in the "Faculty Research Grant Application Submission Guidelines and Instructions" which is available from the Academic Senate Office (ext. 53853) or at www.senate.ucla.edu website.

Part II. Other Funds Administered by the Council on Research/FGP

1. Research Travel to Meeting of Scholarly Societies
 - (A) Eligibility. All members of the Academic Senate including emeriti and those on sabbatical leave may apply. Support will be granted for participation in a maximum of ONE conference or meeting of scholarly societies per fiscal year (July 1 - June 30) per individual, subject to availability of funds.
 - (B) Criteria for Travel Support. Research travel support will be granted for personal presentation at

meetings of recognized scholarly societies of original research and creative activity. Support is given for oral and poster presentations. The chairing of sessions, panels, and symposia, or participation as a discussant is not eligible for support. The FGP will only accept and review applications that provide written confirmation of the acceptance by the sponsoring organization of the applicant's participation.

(C) Amount of Travel Support. If approved, the awarded amount will equal the airfare cost from Los Angeles to the City/State/Country in which the conference is being held and the return to Los Angeles. An award may not exceed either the Advanced Purchase coach fare on the route, or the maximum award amount established each year by the Council on Research/FGP, whichever is less. Information regarding the current maximum amount any individual may receive in a given fiscal year is available from the Council on Research office.

2. Intercampus Exchange Program. Limited funds are available for support of intercampus exchange of academic senate members and advanced graduate students for study and research on other University of California campuses. Grants may be made to assist with travel, living expenses and research costs. Guidelines for application and detailed instructions for both of these programs are put forth in the "Faculty Research Travel Program Submission Guidelines and Instructions" which is available from the Academic Senate Office (ext. 53853) or at www.senate.ucla.edu website.

Appendix XVII: Policy for Participation of Senate Members on Secondary Committees [En 12 Nov 96]

It is common practice for Academic Senate officers, committee chairs and committee members to serve on committees other than their own, both within the Senate and within the Administration. The following principles are intended to set forth Academic Senate policy with respect to the participation of such persons on these secondary committees. (For the purposes of this appendix, the term "primary committee" refers to the Academic Senate committee in which the member holds his/her primary appointment; the term "secondary committee" refers to any other committee, Senate or Administration, to which the member is appointed by virtue of her/his membership on the primary committee. The term "member" includes any elected or appointed officer, committee chair or committee member of the Academic Senate.)

1. The authority of the Academic Senate is chiefly reposed in and exercised by its committees. Subject to specifically legislated exceptions, no officer or other member may represent as the policy or position of the Academic Senate, or any committee thereof, a view which has not been adopted or endorsed by the appropriate agency of the Academic Senate.
2. Academic Senate members serving on secondary committees are empowered to represent and/or act for the primary committee only within the limits expressly authorized by the primary committee. Members have the right to express their individual opinions in secondary committee meetings as long as they acknowledge the opinion to be their own.
3. Academic Senate members serving on secondary committees shall provide timely and full notification and reports to the primary committee of the business of the secondary committee. If that business includes confidential matters, then the faculty member works with the chair of the liaison committee to identify how best to keep the home committee informed and to establish the least restrictive confidentiality possible. In confidential matters, all University rules and policies shall be observed by all committees and members involved.

Council on Research
2016-2017 Membership Roster

Council on Research (COR) - meets monthly; Bylaws state term is 3 to 5 years					Membership 10 of 10
2	Havton, Leif	56183	LHavton@mednet.ucla.edu	Neurology	Chair
2	Desjardins, Richard	51244	desjardins@gseis.ucla.edu	Education	Vice Chair
3	Agnew, John	51713	jagnew@geog.ucla.edu	Geography	Appointed Member
1	Bensinger, Steven	59885	sbensinger@mednet.ucla.edu	MIMG	Appointed Member
1	Caskey, Judson	66462	judson.caskey@anderson.ucla.edu	Management	Appointed Member
2	Chen, Jaunian	64513	chenjn@mcdm.ucla.edu	Molecular, Cell and Developmental Biology	Appointed Member
2	Ju, Y. Sungtaek	50985	just@seas.ucla.edu	Mechanical & Aerospace Engineering	Appointed Member
2	Kelley, Robin D.G.	53469	rdkelley@history.ucla.edu	History	Appointed Member
2	Kwon, Ohyun	74954	ohyun@chem.ucla.edu	Chemistry and Biochemistry	Appointed Member
3	McHugh, Kathleen	67735	mchughla@humnet.ucla.edu	English and Film, Television & Digital Media	Appointed Member
<i>Ex Officio</i>	Karagozian, Ann	55653	akaragozian@conet.ucla.edu	Research	Vice Chancellor
<i>Ex Officio</i>					COR-FGP Chair
GSA	Jin, Benita	n/a	bjin@ucla.edu	Biology and Physiology	Student Representative
USAC	Shapiro, Andrew	n/a	alshap1010@yahoo.com	Mathematics	Student Representative
Staff	Feller, Elizabeth	62470	efeller@senate.ucla.edu	Academic Senate	Committee Analyst

Council on Research - Faculty Grants Program (COR-FGP)					Membership 12 of 14
3	Goldman, Andrea	53368	goldman@history.ucla.edu	History	Appointed Member: Social Sciences
3	Jay, Jennifer	75365	jjay@seas.ucla.edu	Electrical Engineering	Appointed Member: Professional School
3	Lux, Renate	59748	rlux@dentistry.ucla.edu	Dentistry	Appointed Member: Health Sciences
3	Hu, Shen	68834	shu@dentistry.ucla.edu	Dentistry	Appointed Member: Health Sciences
2	Bouchard, Louis	51764	bouchard@chem.ucla.edu	Chemistry and Biochemistry	Appointed Member: Physical Sciences
2	Gallagher, Lowell	58251	gallaghe@humnet.ucla.edu	English	Appointed Member: Humanities
2	Mendez, Rebeca	60873	rebecam@ucla.edu	Design/Media Arts	Appointed Member: Fine Arts
2	Allard, Patrick	55257	pallard@ucla.edu	Institute for Society and Genetics	Appointed Member: Life Sciences
2	Aurnou, Jon	52054	jona@epss.ucla.edu	Earth, Planetary, and Space Sciences	Appointed Member: Physical Sciences
1					Appointed Member: Life Sciences
2	Abrego, Leisy	69414	abrego@ucla.edu	Chicano and Chicana Studies	Appointed Member: Social Sciences
1	Brozgal, Lia	48927	lbrozgal@humnet.ucla.edu	French	Appointed Member: Humanities
1	Gardbaum, Stephen	65206	gardbaum@law.ucla.edu	Law	Appointed Member: Professional School
1					Appointed Member: Fine Arts
Staff	Feller, Elizabeth	62470	efeller@senate.ucla.edu	Academic Senate	Committee Analyst

Council on Research Calendar of Meetings

Meetings are held monthly, on Wednesdays, during the instructional period from 1:00p.m.-3:00p.m. in 3135 Murphy Hall, unless otherwise noted

Note: Meetings may be added or cancelled as business dictates.

FALL QUARTER

Quarter begins September 19, 2016 and ends December 9, 2016

October 12
November 16
December 6

WINTER QUARTER

Quarter begins January 4, 2017 and ends March 24, 2017

January 11
February 15
March 15

SPRING QUARTER

Quarter begins March 29, 2017 and ends June 16, 2017

April 12
May 17
June 7

University Committee on Research Policy (UCORP)

2016-17 Calendar of Meetings

October 10, 2016

November 14, 2016

December 12, 2016

February 13, 2017

March 13, 2017

April 10, 2017

May 8, 2017

June 12, 2017

Academic and Administrative Calendar 2016-2017

FALL QUARTER 2016

Quarter begins	Monday, September 19
Instruction begins	Thursday, September 22
Veterans Day holiday	Friday, November 11
Thanksgiving holiday	Thursday-Friday, November 24-25
Instruction ends	Friday, December 2
Final examinations	Monday-Friday, December 5-9
Quarter ends	Friday, December 9

WINTER QUARTER 2017

Quarter begins	Wednesday, January 4
Instruction begins	Monday, January 9
Martin Luther King, Jr, holiday	Monday, January 16
Presidents' Day holiday	Monday, February 20
Instruction ends	Friday, March 17
Common final exams	Saturday-Sunday, March 18-19
Final examinations	Monday-Friday, March 20-24
Quarter ends	Friday, March 24

SPRING QUARTER 2017

Quarter begins	Wednesday, March 29
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Cesar Chavez holiday	Friday, March 31
Instruction begins	Monday, April 3
Memorial Day holiday	Monday, May 29
Instruction ends	Friday, June 9
Common final exams	Saturday-Sunday, June 10-11
Final examinations	Monday-Friday, June 12-16
Quarter ends	Friday, June 16
