



Committee on Committees
Minutes of Meeting: October 5, 2006
Approved xx, 2006
DRAFT

Present: J. Miller (Chair), U. Devaskar, R. Edgerton, C. Erickson, J. Frank, G. Galbraith, M. Jura, M. Kelly, A. Mal, A. Ortega, T. Schwartz (Vice Chair), E. Stabler, E. Wagar.
Absent: H. Deutch, J. Hotz, D. Hovda, M. Kleinman, E. Le Guin, C. Quicoli.
Guests: V. Shetty
Staff: L. Mohr
Minutes: The minutes of June 15, 2006, were approved as written.

Welcome and Introductions

Chair James Miller welcomed new and continuing members and introductions were made. Academic Senate Chair Vivek Shetty attended the meeting to thank ConC members. As a previous ConC member, he made some suggestions that the Senate would like to see implemented, including a relational database to track service and attendance. He has also started dialogue with Vice Chancellor-Academic Personnel, Tom Rice, regarding making Senate service a requirement for advancement.

Professor Miller will meet with the CAP Chair to discuss future recruitments and needs of CAP.

Approval of alternate representatives for statewide Senate meetings

All standing members of UCLA Senate Committees were approved to serve as alternate representatives for statewide Senate meetings.

Review of Committee Charge and Committee Liaisons

Committee Charge: The principal charge of the Committee on Committees is the nomination, selection, and appointment of the Chair, Vice Chair, and members of each standing committee of the Senate. ConC designates committee representatives and nominates chairs to statewide standing Senate committees. ConC advises the administration on faculty nominees for search and review committees. ConC is an integral component of shared governance.

Professor Miller noted that tenured faculty should be considered for Senate committees rather than non-tenured faculty. Sample email communications are provided on the ConC website (Member Login section), <http://www.senate.ucla.edu/committee/conc/conc.htm>. The samples include the appropriate Senate staff contact information; however, feel free to revise language to suit you. It was suggested that Assistant Professors be contacted by the Chair prior to requesting their appointment to serve on committees. The purpose is to advise the faculty member that while we are overjoyed that the faculty member is willing to serve, we want him/her to place the service in proper context as it relates to research and teaching, which are of primary significance in the promotion to tenure process.

Committee Liaisons: The committee liaisons were approved as presented (listed below).

Academic Freedom – Elisabeth Le Guin
Charges – Gary Galbraith
Council on Academic Personnel (CAP) – James Miller
Council on Planning and Budget (CPB) – Ajit Mal
Council on Research – Reggie Edgerton
Faculty Grants Program – Reggie Edgerton
Committee on Diversity and Equal Opportunity – Elizabeth Wagar
Committee on Undergraduate Admission and Relations with Schools – Helen Deutsch



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- Continuing and Community Education – Elizabeth Wagar
- Education Abroad – Udaykumar Devaskar
- Faculty Research Lectureship – Joy Frank
- Faculty Welfare – Alex Ortega
- Graduate Council – Mary Kelly, David Hovda
- Grievance Advisory Committee – Christopher Erickson
- Intercollegiate Athletics – Alex Ortega
- Library – Mark Kleiman
- Privilege and Tenure – Tom Schwartz
- Rules and Jurisdiction – Michael Jura
- Teaching – Carlos Quicoli
- Undergraduate Council (UgC) – Joseph Hotz, Edward Stabler
- UgC, Honors, Awards and Prizes Committee – Joseph Hotz, Edward Stabler
- University Emeriti and Pre-Retirement Relations – Gary Galbraith
- Statewide Academic Assembly – Elisabeth Le Guin

Recruitment of Faculty Members for 2006-07 Committees

- a) Academic Freedom (two vacancies).
- b) Council on Planning & Budget (one vacancy).
- c) Undergraduate Council (two vacancies). Professor Jack Judy, Department of Electrical Engineering, was recommended to ConC and he has agreed to serve on the Undergraduate Council. ConC had no objections and therefore his appointment will be confirmed.

The ConC Committee Liaison assigned to these committees should contact interested faculty from the volunteer list (available on the website) or by personal reference. Potential appointments will be presented and approved by the full Committee at a subsequent meeting.

Five-year Administrative Review Slate: Kenneth Philipson, Chair of the Department of Physiology

This is Professor Philipson's first review. Criteria from the Academic Personnel Office were distributed. Professor Miller asked committee members to consider potential candidates and email them to Linda Mohr prior to the next meeting. At least two of the recommended 8-10 members should be from the Department of Physiology. The recommended slate to be submitted will be reviewed and approved at the next meeting.

Student Conduct Committee - Approval of Faculty Appointments

Student & Campus Life requested ConC to approved additional members to the Student Conduct Committee to relieve difficulties in attempting to find panel members who are available to sit in hearings that often last a full day and spread the workload.

Professors Tyrone Howard, GSEIS, and Scott Chandler, Physiological Sciences, had verbally confirmed that they would serve on the Student Conduct Committee. Committee on Committees raised no objection. The Office of Student & Campus Life will contact the Chancellor's Office for final approval of the appointments.

The full roster is as follows:

Student Conduct Committee - 3 years					Membership 7 of 4
3	MALLOY, TIMOTHY	45278	MALLOY@LAW.UCLA.EDU	LAW	Chair
3	OLSEN,FRANCES	56083	OLSEN@LAW.UCLA.EDU	LAW	Alternate Chair
2	CHOU, TOM	62787	TOMCHOU@UCLA.EDU	BIOMATHEMATICS	Appointed Member



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2	KESSLER, JASCHA	51593	JKESSLER@UCLA.EDU	ENGLISH	Appointed Member
2	SHEW, STEPHEN	59554	SSHEW@MEDNET.UCLA.EDU	SURGERY-PEDIATRICS	Appointed Member
1	HOWARD, TYRONE	74824	THOWARD@GSEIS.UCLA.EDU	EDUCATION	Appointed Member
1	CHANDLER, SCOTT	66636	SCHANDLER@PHYSICI.UCLA.EDU	PHYSIOLOGICAL SCI	Appointed Member

Approval of Reserve CAP Members

Due to a conflict with one of the previously approved Reserve CAP members, CAP has requested approval of additional members as follows:

Charles Whitten, Physics & Astronomy, Professor IX

Herb Kaesz, Chemistry & Biochemistry, Professor Emeritus (recent)

Joan Valentine, Chemistry & Biochemistry, A/S

Committee on Committees approved the three former CAP members as proposed.

Adjournment: The meeting was adjourned at 4:43 PM.