Present: J. Weinreb, Chair; B. Baker; V. Cortinez; J. Lewis; R. Liggett; A. Scheibel;
Absence: J. Garnett; K. Terraciano; B. Walker; J. Smith (GSA rep); L. Turbin (USAC rep)
Staff: D. Dang
Guests: A. Plauzoles
Meeting: The meeting was called to order at 3:10 pm

1. **CHAIR’S ANNOUNCEMENTS/REPORT**
   - The minutes of February 25, 2004 meeting were approved.
     - Senate staff was asked to review the committee’s bylaws on whether the Alumni Association representative is considered a member or a guest on the committee and make appropriate changes in the minutes.
   - All five senate winners accepted the Teaching award.
     - Chair indicated that one of the award recipients had to choose either attending the Alumni Award ceremony or committing to prior arrangements. M. Avila is looking into the Alumni policy that requires winners to attend the Alumni Award ceremony to receive the award and the Teaching award’s funding source.

2. **SELECTION OF FIVE DISTINGUISHED TEACHING ASSISTANT AWARD RECIPIENTS**

Statistical analyses of preliminary ballot ratings were used as a basis for discussion on selecting five winners among twelve candidates for the Distinguished Teaching Assistant Award. The five teaching assistants selected to receive the award were:

Anthony Friscia, Freshman Cluster/OBEE  
David Sason, Philosophy  
Indre Vida Viskontas, Psychology  
Jerome-Ieronymos Zoidakis, Chemistry & Biochemistry  
Kelly Suk Yong Yi-Kang, Spanish & Portuguese

3. **OTHER BUSINESS**

The committee discussed whether it would be possible to have the Dissertation Fellowship Award go through the department before reaching the winners. If the winner graduates in the summer of the year the award is given, the department would be able to give the Fellowship Award to someone else.

4. **ADJOURNMENT**

The meeting adjourned at 4:35pm.