

Psychology Department Bylaw 1

Department Voting Procedures and Practices Pertaining to Senate Bylaw 55 October, 2002

In the Department of Psychology, voting on personnel actions is done by the ladder faculty or is delegated to an elected Merit Review Committee. All voting is done by secret ballot. Voting rights are not extended to Emeriti.

Full Ladder Faculty: The full faculty (ladder only) vote on all new Appointments of ladder and adjunct faculty (including Joint Appointments and Split Appointments in Psychology, and new Split Appointments of Psychology faculty in another department); 4th Year Appraisals; Promotion to Associate Professor (with tenure), or Adjunct Associate Professor; Promotion to Full Professor, or Adjunct Full Professor; Advancement to Professor Step VI, or Adjunct Professor Step VI; and Initial Advancement to Professor Above Scale, or Adjunct Professor Above Scale.

All ladder faculty are eligible to vote on all new Appointments, and on all other personnel actions presented to the faculty, with the exception of 4th Year Appraisals and Promotion to Associate Professor (with tenure), on which only Associate and Full Professors are eligible to vote.

Merit Review Committee (MRC): The MRC votes on all merit Advancements for ladder and adjunct faculty not specifically assigned to the full faculty, and on Assistant Professor 2-Year Renewals. (For 2-Year Renewals, the MRC can vote to approve the renewal, or else to redirect the case to the full faculty.) The MRC also votes on the following Researcher series actions: Promotion to Associate Researcher, Promotion to Full Researcher, Advancement to Researcher Step VI, and Initial Advancement to Researcher Above Scale. MRC members may review department transmittal letters.

Department Chair, and Vice-Chair for Academic Personnel: The Chair and Vice-Chair review all new Appointments in the Researcher series, and all merit Advancements in this series not specifically assigned to the MRC; all actions involving Lecturers, Three-Year Lecturers, and the Visiting Professor series; and requests by primary Psychology faculty to accept a Joint Appointment in another department. They also conduct 5-Year Reviews.