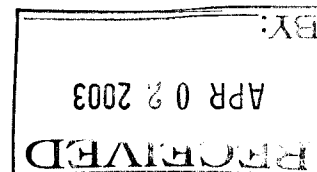




NEAR EASTERN LANGUAGES AND CULTURES  
405 HILGARD AVENUE  
LOS ANGELES, CA 90095-1511  
(310) 206-2405  
FAX: (310) 206-6456

March 31, 2003

Council on Academic Personnel  
UCLA Academic Senate  
3135 Murphy Hall  
Attn: Kim Chiu



Dear Ms. Chiu,

Enclosed is a copy of the by-laws for the department of **Near Eastern Languages and Cultures**. I mail a hard copy because an electronic copy was not available to me. Please let me know if you need anything further.

Sincerely,

A handwritten signature in black ink, appearing to read "WMS".

William M. Schniedewind  
Assoc. Prof., Biblical Studies & NWS Languages  
Chair, NELC Dept.

Rewritten 12/98

By-Laws of the Department of Near Eastern Languages and Cultures  
Adopted: 1989

<u>Faculty Qualified to Vote:</u>	<u>May Vote on:</u>
Professors	all personnel actions
Associate Professors	all personnel actions
Assistant Professors	all personnel actions
Lecturers	No personnel actions

Or- Regardless of step are eligible to vote on all personnel actions of whatever kind. "Acting" faculty shall vote on actions of equal or lower rank. This includes appointments, merits, etc.

Visiting Faculty

"Visiting faculty shall have no vote on any personnel matter. Eligible faculty members may, by majority vote, decide to co-opt further faculty (including visiting ranks) for discussion or voting on an individual basis.

Voting in Absentia:

Faculty not in residence have the right to vote in absentia, and it shall be the Chairman's responsibility to obtain the votes as far in advance of the official departmental action as possible.

Emeriti Faculty:

The faculty of the department of Near Eastern Languages & Cultures has voted Not to extend voting privileges to emeriti professors.

Terminations:

---

Terminations of Assistant Professors and Lecturers shall be voted upon by those faculty eligible to vote on promotions to the ranks of Associate Professor or appointments to the titles Lecturer & Lecturer, SOE.

"Tenured faculty" includes Lecturers with SOE.

"Acting" does not include non-continuing faculty.