



# MEMORANDUM

Graduate School of Education & Information Studies  
Department of Information Studies  
GSE&IS Building  
152003

April 8, 2003

CHAIR, COUNCIL ON ACADEMIC PERSONNEL  
ACADEMIC SENATE OFFICE

On Thursday, September 26, the ladder faculty of the Department of **Information Studies** met for a discussion of By-Law 55. Recommendations were then incorporated into a mail ballot which was forwarded to the faculty.

The voting results were as follows:

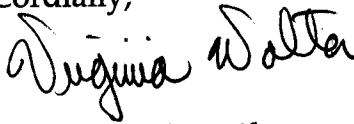
- Extension of voting rights on Full Professor promotions to Associate Professor (Approved)
- Extension of voting rights on Full Professor promotions to Assistant Professors (Approved)
- Extension of voting rights on Full Professor promotions to Emeriti Professors (Disapproved)
- Extension of voting rights on faculty appointments to untenured faculty (Approved)
- Extension of voting rights on Associate Professor promotions to untenured faculty (Approved)
- Extension of voting rights on faculty appointments to Emeriti Professors: (Approved for "actively engaged" Emeriti.) Active engagement to be defined by the Chair.
- Extension of voting rights on Associate Professor promotions to Emeriti professors: (Approved for "actively engaged" Emeriti.) Active engagement to be defined by the Chair.
- Extension of voting rights to eligible faculty on leave (Approved)

- Disclosure of names of ad hoc committees for promotion and appraisal to candidates: (Approved)

I have defined "Active Engagement" for Emeriti professors as meeting of the following three criteria: (1) serving on the doctoral committee of a current doctoral student; (2) serving as principal investigator or co-principal investigator in a funded research project on campus; or (3) having an active teaching appointment in the Department.

As we are a small faculty (thirteen Senate members and two actively engaged emeriti), the entire faculty votes on all actions, with the exceptions as noted above. In accordance with Senate regulations, this vote will remain in effect for three years from September 2002 through September 2005.

Cordially,

A handwritten signature in cursive script that reads "Virginia Walter".

Virginia Walter, Chair  
Department of Information Studies