

Department of Italian Bylaws

April 2003

- 1. All ladder faculty vote on new appointments**
- 2. All tenured faculty vote on all personnel actions. Assistants can participate in the discussions but do not vote.**
- 3. Emeriti can participate in the discussions of new appointments & other personnel actions, but will not vote.**
- 4. Faculty on sabbatical, on leave, or not present during a departmental\committee meeting in which personnel actions (merit, promotion, new appointments) are discussed, do not vote.**

Bylaws Concerning Voting Procedures in the UCLA Department of Italian

- Members of the UCLA Department of Italian are Academic Senate members as defined by the bylaws of the University of California.
- Extension of voting rights are in accordance with Bylaw 55, available at <http://www.apo.ucla.edu/call/append4.htm>. All voting is by secret ballot, takes place after the meeting (as noted in the Call).
- We currently have twelve (6) ladder faculty members available to vote on any given action. The preparation of written personnel reports, the review of graduate student applications, the discussion and implementation of all curricular modifications, and related departmental activities are delegated to sub-committees, and subsequently voted upon by Academic Senate ladder faculty.
- Sabbatical voting rights: in accordance with Bylaw 55, faculty on sabbatical or leave retain their voting privileges. Those on sabbatical leave are solicited for their vote and do receive notice of meetings, and will be allowed to submit their vote by email.

Revised June 2008