Enacted: 1999
Revised: DECEMBER 2015

The faculty vote (which may be found in the minutes) was:

Date: December 7, 2015
Vote: 16 in favor of approving; 0 against; 0 abstain
I. Bylaws

A. Bylaws in Departmental Self-Governance: These Bylaws contain the core principles and procedures by which the Department has chosen to govern itself.

B. Status of Authority Relative to University Policy: All provisions of the Bylaws of The Department of Theater must be consistent with the Academic Senate Bylaws and Regulations.

II. Membership and Voting Rights

A. Membership in the Department: The Departmental Faculty is the basic governing body of the Department and is comprised of those members of the faculty whose appointment titles confer upon them membership in the Academic Senate.

B. Voting Rights of Members: Members of the Departmental faculty whose appointment title confers upon them membership in the Academic Senate may vote in Departmental meetings as delineated in University of California Faculty Senate Bylaw 55.

C. The “Substantial Departmental Questions” Provision of Senate Bylaw 55: In consonance with the provision of Senate Bylaw 55 that Senate members of the faculty have the right to vote on “substantial departmental questions,” which include such issues as the establishment or disestablishment of programs, and major changes in programs in consonance with Bylaw 55. Senate members of the faculty eligible to vote on a specific matter shall be informed in advance of the meeting at which a vote will be taken. Minor changes in programs shall be considered routine matters that normally do not require advanced notice to absent members of the Senate faculty, although, at the time of the vote, any two members may request that absent members be polled (if the total number of Senate members is 20 or less, or 3 members if the total number of Senate members is above 20.)

D. Emeritae/i members of the faculty do not have voting privileges. However, recalled Emeritae/i faculty have the right to vote on “substantial departmental questions” but not academic personnel actions. (SB 55(D)(3))
### E. Theater--Personnel Voting by Type of Action

<table>
<thead>
<tr>
<th>TYPE OF ACTION</th>
<th>WHO MAY VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. All new <strong>Appointments</strong> (to any rank) that confer membership in the Academic Senate.</td>
<td>All Senate faculty (Full, Associate, and Assistant).&lt;br&gt;(The vote is extended to Assistant Professors.)</td>
</tr>
<tr>
<td>II. <strong>Promotion</strong> to Full Professor. Includes: <em>Hurdle</em>, Step VI, Advancement to Above-Scale</td>
<td>Full Professors</td>
</tr>
<tr>
<td>III. <strong>Promotion</strong> to Associate Professor.</td>
<td>Full Professors and Associate Professors</td>
</tr>
<tr>
<td>IV. <strong>Merit Increases</strong> (Advancement within rank) for Full Professors. Includes:&lt;br&gt;a. Further above scale</td>
<td>Full Professors and Associate Professors&lt;br&gt;(The vote is extended to Associate Professors.)</td>
</tr>
<tr>
<td>V. <strong>Merit Increases</strong> (Advancement within rank) for Associate Professors.</td>
<td>Full Professors and Associate Professors</td>
</tr>
<tr>
<td>VI. <strong>Merit Increases</strong> (Advancement within rank), <strong>Renewals</strong>, <strong>Appraisals</strong> for Assistant Professors. This includes the following actions:&lt;br&gt;a. 4th Year Appraisals&lt;br&gt;b. Non-Renewal/Termination (end of “8th” year)</td>
<td>All Senate faculty (Full, Associate, and Assistant).&lt;br&gt;(The vote is extended to Assistant Professors.)</td>
</tr>
<tr>
<td>VII. <strong>Non-Senate</strong> personnel actions. Includes:&lt;br&gt;a. Appointments&lt;br&gt;b. Promotions&lt;br&gt;c. Merits&lt;br&gt;d. Renewals&lt;br&gt;e. Non-Renewal/Termination</td>
<td>All Senate faculty (Full, Associate, and Assistant).</td>
</tr>
</tbody>
</table>

**NOTE:** Five-year reviews may be Merit Actions or Promotion Actions, depending on the individual. Voting will be according to the type of action.

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1. **Academic Senate Faculty include:**
   - A. Regular (19900, Ladder) Series
   - B. In Residence Series (includes Studio Professors; APO 16)
   - C. Senior Lecturer with Security of Employment, and Lecturer with Security of Employment

2. **Non-Senate Faculty cannot vote** on substantial departmental questions or academic personnel actions of Academic Senate members. Senate Faculty vote on the appointments and academic personnel actions of all non-Senate faculty. Non-Senate Faculty include:
   - A. Adjunct Series
   - B. Researcher Series

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Revised 2015-16
3. Only Associate and Full Professors in the Regular Series are tenured faculty.

F. All non-senate personnel actions shall be decided by all Senate faculty (Full, Associate, and Assistant).

III. Appointment of Officers

A. Officers of the Department: The officers of the Department are the Chair and Vice Chairs.

1. Chair: The Dean of the School of Theater, Film and Television, following consultation with the departmental Senate, recommends the appointment of the Chair of the Department to the Chancellor or the Executive Vice Chancellor who makes the appointment.

2. The Chair shall consult with the Dean in the selection of Vice Chairs, who are appointed by the Chancellor upon recommendation by the Dean and Department Chair. Vice Chairs are appointed for one year, with the possibility of renewal.

IV. Meetings and Voting

A. Quorum: A quorum for meetings of the Faculty is one more than half of those Senate members eligible to vote, minus those on leave, sabbatical, excused illness, or unforeseen events, excused by the Chair of the Department.

B. Voting: The right of any Senate member to vote in the Assembly shall not be denied because of the member’s sabbatical or leave status or for reasons of illness or inability to attend the meeting.

   a. Request for Secret Ballot: Any member of the Senate may request a secret ballot for Personnel Actions and on any issue.

C. Parliamentary Authority: All meetings of the Assembly and the meetings of its committees shall be conducted according to the rules contained in the current edition of The Standard Code of Parliamentary Procedure, which shall govern in all cases not covered by these Bylaws.
V. Term of Office and Duties of the Department Chair

A. The Department Chair serves at the Discretion of the Chancellor who may end the appointment at will at any time after consultation with the Dean and department faculty, as specified in APM 245 and its Appendix A.

B. Chair’s Senate-Mandated Duties and Responsibilities: The Chair serves as the chief administrative officer of the Department. Duties and responsibilities of department Chairs are specified in the Academic Personnel Manual, Section 245, Appendix A.

1 The vote was extended by a 2/3 majority vote (13 Yes; 0 No; 0 Abstain) of Full Professors and Associate Professors in a secret ballot on 10/28/2015.

2 The vote was extended by a 2/3 majority vote (9 Yes; 1 No; 0 Abstain) of Full Professors in a secret ballot on 10/28/2015.

3 The vote was extended by a 2/3 majority vote (11 Yes; 2 No; 0 Abstain) of Full Professors and Associate Professors in a secret ballot on 10/28/2015.