I. Department Faculty Members
   A. Senate Faculty of the Department of Mechanical and Aerospace Engineering include:
      i. Ladder Rank Faculty [LRF]
   B. All Senate department members, including Recalled Emeriti, have the right to vote on non-personnel substantial department questions.
   C. Non-Senate Faculty members include:
      i. Adjunct Faculty

II. Academic Personnel Actions
   A. Appointments: Full and Associate Professors vote on all appointments that confer membership in the Academic Senate.
      i. Full and Associate Professors have extended the right to vote on appointments to Assistant Professors. Full, Associate, and Assistant Professors may vote on all appointments that confer membership in the Academic Senate. Approved by Full and Associate Professors on 2/2/2016 in a secret ballot by 2/3 majority: 17 agree; 6 disagree.
   B. 4th Year Appraisals: Full and Associate Professors vote on all 4th Year Appraisals of Assistant Professors
   C. Promotions:
      1. To Full Professor: Full Professors vote on all promotions to Full Professor
      2. To Associate Professor: Full and Associate Professors vote on all Promotions to Associate Professor.
   D. Merit Actions

All merit actions have been delegated to the elected Merit Increase Committee (MIC). The MIC shall consist of three tenured faculty members elected by Full and Associate Professors in a secret ballot every year for a one year term. The committee shall consider all merit cases and all three MIC members shall vote on all merit actions (Full, Associate and Assistant professors). Approved by Full and Associate Professors on 2/2/2016 in a secret ballot by 2/3 majority: 17 agree; 6 disagree.
Joint and Split Appointments

Joint Appointments without a waiver for personnel actions and all Split Appointments follow the review and voting procedures as any other department member of the same rank.

E. Five Year Reviews
Five year reviews are handled by the Chair who may appoint an ad-hoc committee.

F. Non-Senate Faculty (Adjuncts)
Non-Senate personnel actions are handled the Chair in consultation with the Merit Increase Committee.