BYLAWS OF THE DEPARTMENT OF ITALIAN, UCLA

Passed by the Department (by a secret ballot with 2/3 majority of Academic Senate members voting: 5 yes; 0 no; 0 abstain) on January 21, 2016.

The following paragraphs outline the voting rights of the Department of Italian on all issues put forward during regularly scheduled faculty meetings of the Department, including personnel and academic actions.

1. The Department of Italian makes use of the following Academic Senate Faculty Titles:
   a. Regular Series (19900, Ladder) as defined in APM-220
   b. Senior Lecturer with Security of Employment (SL-SOE)
   c. Acting Series, as defined in the CALL
   d. In-Residence Series, as defined in APM-270
      i. In cases when the In-Residence Series is used, the Section DOES NOT extend voting rights to these faculty members.

2. Voting on Appointments
   a. Only Tenured Professors (Associate, Full) in the regular series are enfranchised to vote on appointments that confer Academic Senate membership as stipulated in SB 55 (B)(1).
      1. The right to vote has been extended to all Academic Senate Faculty in the Department (including Assistant Professors and SL-SOE), by a 2/3 majority vote of the tenured faculty in the Department of Italian cast by secret ballot on January 21, 2016. (Yes 3 No 0)
      2. The right to vote has been extended to Academic Senate Faculty on sabbatical by a 2/3 majority vote of the tenured faculty in the Department of Italian cast by secret ballot on January 21, 2016. Faculty on sabbatical will receive notice of meetings, and are allowed to submit their vote by email to the Chair. (Yes 3 No 0)
   b. Only Full Professors and Associate Professors in the regular series are enfranchised to vote on the non-reappointments or terminations of Assistant Professors as per SB 55 (B)(5) as well as on fourth-year appraisals.
   c. Only Tenured Professors (Associate, Full) in the regular series and Senior Lecturers-SOE are enfranchised to vote on appointments, non-reappointments, or terminations of SL-SOE or SL-PSOE.
      1. The right to vote has been extended to Assistant Professors and faculty on sabbatical by a 2/3 majority vote of the tenured faculty in the Department of Italian cast by secret ballot on January 21, 2016. (Yes 3 No 0)
   d. Full, Associate, and Assistant Professors as well as SL-SOE are allowed to vote on appointments, non-reappointments, and terminations of L-SOE and Lecturers with potential SOE.
   e. All Academic Senate Faculty in the Department are allowed to vote on departmental appointments that do not confer Senate Membership and on non-reappointments and terminations of the said.
3. Voting on Promotions
   a. Only Full Professors in the regular series are enfranchised to vote on promotions to
      the rank of Professor as per SB 55 (B)(2) and on the removal of the Acting modifier
      from Professor as per SB 55 (B)(4).
   b. Only Full and Associate Professors in the regular series are enfranchised to vote on
      promotions to the ranks of Associate Professor, and Associate Professor-in-
      Residence [SB 55 (B)(3)], and on the removal of the Acting modifier from Associate
      Professor [SB 55 (B)(4)].
   c. Only Full and Associate Professors in the Regular Series are enfranchised to vote on
      promotions to the ranks of Associate Professor and Associate Professor-in-
      Residence [SB 55 (B)(3)], and on the removal of the Acting modifier from Associate
      Professor [SB 55 (B)(4)].
   d. Only Tenured Professors (Associate, Full) in the regular series and Senior Lecturers-
      SOE are enfranchised to vote on promotions of L-SOE or Lecturers with potential
      SOE to Senior Lecturers-SOE.
      1. The right to vote that is stipulated here in 3d has been extended to
         Assistant Professors in the Department by a 2/3 majority vote of the
         tenured faculty in the Department of Italian cast by secret ballot on
         January 21, 2016. (Yes 3 No 0)

4. Merit actions are handled in the same way that promotions and non-reappointments are
   handled as per section 3 above and as per SB 55 (B)(6).

5. The Department does not make use of personnel committees and no votes are delegated.

6. In cases where a faculty member has a joint or split appointment, that faculty member
   retains a full vote in all matters put to vote in the Department. Faculty members with 0%
   joint appointments who have signed a waiver do not vote on personnel actions.

7. Five-year reviews are handled in accordance with Appendix 12 of the CALL.

8. Non-Senate faculty personnel actions are reviewed and voted on by all Senate faculty at all
   ranks (except Emeriti).

9. The Department does not allow for advisory votes of non-Senate faculty on any personnel
   actions.

10. “Substantial” departmental questions parallel those that are the duties and powers of the
    Academic Senate as outlined by Board of Regents Standing Order 105.2. All Senate
    members and recalled Emeriti in the Section are allowed to vote on substantial department
    questions.

11. The Department uses the following non-Senate faculty titles:
    a. Adjunct
    b. Acting Assistant Professor
    c. Visiting Professor
    d. Lecturer (without SOE)