DEPARTMENT BYLAWS

FRENCH AND FRANCOPHONE STUDIES

Passed by Senate Members (2/3 majority of those voting) by secret ballot on 2/11/2016

(10 yes, 0 no, 0 abstain; one member did not vote)

The following paragraphs outline the voting rights of the Department of French and Francophone Studies, including the rights to vote on non-personnel substantial departmental decisions, and a description of department practice for all academic personnel actions.

I. Department Faculty Members:

The Department of French and Francophone Studies makes use of the following faculty titles:

A. Academic Senate members include:
   - Regular Series (19900, Ladder), Tenured & Tenure-Track
   - Senior Lecturer with Security of Employment (SLSOE)
   - In Residence Series

B. Non-Senate members include:
   - Lecturer (no SOE or PSOE)
   - Visiting Titles

The Department currently has eleven (11) Senate faculty members available to vote on departmental non-personnel actions. The review of graduate student applications, the discussion and implementation of all curricular modifications, and related major departmental activities are delegated to committees and subsequently voted upon by Academic Senate ladder faculty, including emeriti on recall.

II. Academic Personnel Actions:

A. The department has extended equal rights for In-Residence faculty members to vote on personnel cases as those of the same rank of regular line faculty. (Faculty vote of 2/1/2016, 2/3 secret ballot of tenured faculty, 9 yes, 1 no, 0 abstain, one tenured faculty did not vote.)

B. Appointments/Non-Reappointments/4th Year Appraisals:
   The department has extended equal rights for academic senate members to vote on these actions (Faculty vote of 2/1/2016, 2/3 secret ballot of all tenured faculty, 10 yes, 0 no, 0 abstain, one tenured faculty did not vote.)
   - Full, Associate and Assistant Professors vote on all appointments that confer membership in the Academic Senate.
   - Full, Associate and Assistant Professors vote on all appointments, non-reappointments (terminations), or 4th year appraisals of Academic Senate members.
   - Full, Associate, Assistant Professors and Senior Lecturers with Security of Employment vote on SLSOE appointments, SLSOE non-reappointments, and SLSOE appraisals.
C. **Promotions:**
   - **To Full Professor:** Full Professors vote on all promotions to Full Professor. The department has also extended voting rights to Associate and Assistant Professors. (Faculty vote of 2/1/2016, 2/3 secret ballot of tenured faculty, 10 yes, 0 no, 0 abstain, one tenured faculty did not vote.)
   - **To Associate Professor:** Full and Associate Professors vote on all Promotions to Associate Professor. The department has also extended voting rights to Assistant Professors. (Faculty vote of 2/1/2016, 2/3 secret ballot of tenured faculty, 10 yes, 0 no, 0 abstain, one tenured faculty did not vote.)

D. **Merit Actions:**
   The department has extended merit action votes to all academic senate members. (Faculty vote of 2/1/2016, 2/3 secret ballot of tenured faculty, 10 yes, 0 no, 0 abstain, one tenured faculty did not vote.)
   - Full, Associate and Assistant Professors vote on all **Full Professor merits.**
   - Full, Associate and Assistant Professors vote on all **Associate Professor merits.**
   - Full, Associate and Assistant Professors vote on all **Assistant Professor merits.**
   - Full, Associate, Assistant Professors and Senior Lecturers SOE vote on **SLSOE merits.**

E. **Personnel Committees:**
   The Department of French & Francophone Studies does not make use of personnel committees and no votes are delegated.

F. **Split/Joint Appointments:**
   - In cases where a faculty member has a split appointment, that faculty member retains a full vote in all matters put to vote in the department.
   - In cases where a faculty member has a joint 0% appointment, that faculty member waives the right to vote in the secondary department.

G. **Five-Year Reviews:**
   Five-Year Reviews are handled in accordance with Appendix 12 of the CALL.

H. **Non-Senate Faculty Personnel Actions:**
   Non-Senate faculty personnel actions are reviewed and voted on by all Academic Senate faculty at all ranks (except emeriti).

I. **Non-Senate Advisory Votes:**
   The Department of French and Francophone Studies does not allow for advisory votes of non-Senate faculty on any personnel actions.

Dept approval 2/11/2016