I. Department Members
   A. Senate faculty members in the Department of Radiological Sciences include Regular Line, In Residence, and Clinical X series. All Senate Faculty, including at all affiliate sites, Recalled Emeriti during their time of recall, and Joint and Split appointees, have the right to vote on non-personnel substantial department questions.

   B. The Department of Radiological Sciences non-Senate members include Health Sciences Clinical, Adjunct Series, Professional Researcher, Postdoctoral Scholar and Visiting series at any rank.

II. Non-personnel Substantial Department Questions
   On substantive matters other than personnel, a secret ballot may be waived by mutual consent of those present. Any voting member of the Department shall maintain the right to ask for secrecy in any vote. In any instance, secret ballots will be available as needed. Any decision based upon vote will be reported to all eligible to vote with the notation that definitive vote information is available in the Academic Personnel Office if desired.

III. Academic Personnel Voting Rights
   A. Extension of Voting Rights
      1. The Department of Radiological Sciences tenured professors have extended the right to vote on academic personnel actions to In-Residence professors (by a 2/3 majority secret ballot, 05/06/2016, 10 yes; 0 no; 0 abstain) and Clinical X professors (by a 2/3 majority secret ballot, 05/06/2016, 9 yes; 1 no; 0 abstain). In Residence and Clinical X professors’ right to vote follows any rights accorded to their rank (Full, Associate, Assistant).

      2. The Department of Radiological Sciences tenured professors have extended the right to a separate, advisory vote on academic personnel actions to non-Senate faculty members in the following series: Health Sciences 100% appointments (by a 2/3 majority secret ballot, 09/30/2016, 16 yes; 1 no; 0 abstain). Health Sciences series will have advisory representation by electing a member to serve on the Committee on Appointments, Promotions, and Merits. (See Part V.)

   B. Joint and Split Appointments
      Department members with Senate joint or split appointments have the same voting rights as other of their series/rank. Joint (WOS) appointments may elect to waive their right to participate in personnel actions in the department. The department otherwise follows the CALL, Appendix 15 for handling joint or split appointments.

   C. Academic Personnel Voting Rights by Type of Action
      1. Senate Appointments and Non-reappointments (Regular (FTE), In-Residence and
Clinical X series)

a. Full and Associate Professors have the right to vote on all appointments that confer Senate membership, including joint and split appointments to the department and including a change in series from a non-Senate to a Senate title.

b. Full and Associate Professors have the right to vote on all non-reappointments that would end Senate membership, including a change in series from a Senate to a non-Senate series.

2. Senate Promotions
   a. Full Professors vote on all promotions to the “Full” professor ranks.
   
   b. Full and Associate Professors vote on all promotions to the “Associate” professor rank.

3. Senate Merits
   Merit actions have been delegated to the elected “Merits Subcommittee” of the Committee on Appointments, Merits, and Promotions (CAMP).

4. Non-Senate Personnel Actions
   a. Non-Senate personnel actions for Health Sciences and Adjunct series will be reviewed and voted on in the same manner as Senate series.
   
   b. All other non-Senate personnel actions for Professional Researcher, Project Scientist, Postdoctoral Scholar and Visiting series, including Health Sciences and Adjunct series appointments, will be reviewed and voted on by CAMP.

IV. Academic Personnel Voting Process
    All Academic Personnel voting shall be by secret ballot and after an opportunity to discuss the case. A quorum of 50% will be observed.

V. Committee on Appointments, Merits and Promotions (CAMP)

   A. The Department Committee on Appointments, Merits and Promotions (CAMP) has two functions: (1) to review and vote on merit cases (by the elected “Merits” subcommittee); and (2) to pre-review Appointment and Promotion cases.

   B. Composition:
      1. Merits Subcommittee (elected). The Department of Radiological Sciences tenured professors elected to DELEGATE Regular Merit votes to the Merits Subcommittee, an elected committee (by a 2/3 majority secret ballot, 10/13/2016, 17 yes; 0 no; 0 abstain). The “Merits Subcommittee” is elected by secret ballot composed of the names of all Full and Associate members of the Academic Senate holding appointment in the Department of Radiological Sciences, including from all affiliate locations. The Merits Subcommittee is re-elected on an annual basis and the term is October through September. Of these nine members, six shall be elected from the eligible MD faculty in senate series, two shall be elected from the eligible PhD faculty
in senate series, and one seat shall be filled by the Academic Senate member from one of the Department’s affiliated hospitals who receives the most votes of those falling within this designation.

2. CAMP (Committee on Appointments, Merits and Promotions)

a. CAMP is composed of the 9 elected members of the Merits Subcommittee as well as (unless elected to one of the voting seats on the Merits Subcommittee) the Vice Chair for Academic Affairs, the Vice Chair of Clinical Operations, and the Chairs from each affiliated hospital Radiology Department, and the Chair of the Department (as an ex officio member without a vote).

b. Non-Senate Advisory Member The Departmental faculty in the Health Sciences Series shall elect one member from within their series to serve as a Health Sciences representative to the Committee on Appointments, Merits and Promotions. This member has an advisory vote only.

c. The Committee on Appointments, Merits and Promotions elects its Chair from among the elected members.

C. Committee Process

1. Regular Senate Merits.
   The Merits Subcommittee reviews and has final vote on all regular merits (those that do not require CAP review or Chancellor’s approval). The subcommittee may assign an Ad Hoc Committee of two to three faculty members to pre-review the case. If possible, at least one member from the candidate’s section will be selected. The ad hoc committee’s report is voted upon by the Committee on Appointments, Merits and Promotions, and a recommendation is made to the Department Chair.

   Quorum is 50% for the Merits Subcommittee.

2. Pre-review of Senate Appointments, Promotions, and Merits subject to CAP or Chancellor approval.

   a. Appointments The appointment will first be considered and recommended by the appropriate Departmental Section. The recommendation will be reviewed by CAMP, which in turn will make a recommendation to the Chair of the Department. If the recommendation is favorable, a vote will be taken of the eligible members in the Department.

   b. Promotions The Chair of CAMP appoints an Ad Hoc Committee, usually comprised of two to three faculty members. For promotion to “Full” rank, the ad hoc members will be at the Full Professor level. If possible, at least one member from the candidate’s section will be selected. The ad hoc committee’s report is voted upon by CAMP and the ad hoc committee report and vote is then submitted for a discussion and vote of the eligible Senate faculty. (See III.C.2.)
c. **Merits subject to CAP review and/or Chancellor’s approval.** This includes 4th-Year Appraisals. The Chair of CAMP appoints an Ad Hoc Committee, usually comprised of two to three faculty members, preferably at the Associate or Professor level. If possible, at least one member from the candidate’s section will be selected. The ad hoc committee’s report is voted upon by CAMP, and submitted to the vote of eligible Department Faculty.

d. **Five Year Review** An Ad Hoc Committee is appointed by the Chair of the CAMP. The committee is usually comprised of two to three faculty members. If possible, at least one member from the candidate’s section will be selected. The ad hoc committee’s report is voted upon by CAMP and a recommendation is made to the Department Chair.

3. **Non-Senate Personnel Actions**

   I. **Appointments** The appointment will first be considered and recommended by the appropriate Departmental Section. The recommendation will be reviewed and voted on by CAMP, which in turn will make a recommendation to the Chair of the Department.

   II. **Promotions** The Chair of CAMP appoints an Ad Hoc Committee, usually comprised of two to three faculty members. For promotion to “Full” rank, the ad hoc members will be at the Full Professor level. If possible, at least one member from the candidate’s section will be selected. The ad hoc committee’s report is voted upon by CAMP and the ad hoc committee report and vote is then submitted for a discussion and vote of the eligible Department faculty. (See III.C.2.)

   III. **Merits** The Merits Subcommittee reviews and has final vote on all regular merits.

   IV. **Five Year Review** An Ad Hoc Committee is appointed by the Chair of the CAMP. The committee is usually comprised of two to three faculty members. If possible, at least one member from the candidate’s section will be selected. The ad hoc committee’s report is voted upon by CAMP and a recommendation is made to the Department Chair.

V. **Revision of these bylaws**

   These department bylaws may be amended at any time after a faculty discussion and an approval of two-thirds of Senate faculty in all series, including recalled Emeriti (assuming quorum is met). All Senate faculty must be given an opportunity to review and discuss proposed amendments. Minor editorial changes may be made by the Chair without faculty approval, as long as they do not alter any faculty rights.